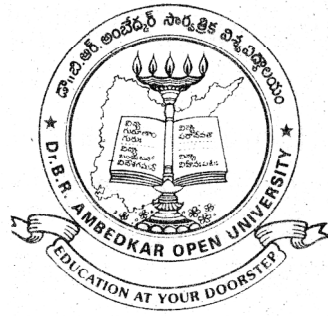


# **Dr. B. R. AMBEDKAR OPEN UNIVERSITY**



## **ANNUAL REPORT 2017-18**

**Dr.B.R.AMBEDKAR OPEN UNIVERSITY  
ROAD NO.46, JUBILEE HILLS  
HYDERABAD – 500 033.**



**Prof. K. Seetharama Rao, Vice-Chancellor, Dr.BRAOU, Presidential Speech in One Day Seminar on Choice Based Credit System(CBCS) on 11<sup>th</sup> July, 2017**



**Dr. B.R. Ambedkar Open University Foundation Day Lecture by Prof. Nageshwar Rao, Vice-Chancellor, Uttarakhand Open University, on 26<sup>th</sup> August, 2017**



**22<sup>nd</sup> Naarla Memorial Lecture by Prof. Nageshwar on  
“MarutunnaVaarthaVinimayaDhoranulu” on December 1, 2017**



**Hon'ble Chancellor  
Sri.E.S.LNarasimhan**



**Hon'ble Vice-Chancellor  
Prof. K. Seetharama Rao**



**Registrar  
Prof. C. Venkataiah**

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**“We may forgo material benefits of civilization,  
but we cannot forgo our right and opportunity to reap  
the benefits of the highest education  
to the fullest extent”**

Dr.B.R.Ambedkar

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## **ANNUAL REPORT**

**July 2017- June 2018**

This is the Annual Report of Dr.B.R.Ambedkar Open University which was re-named after the Architect of the Indian Constitution, Dr. Bhimrao Ramji Ambedkar, on the occasion of his birth centenary. This Report relates to the period from July 2017 to June 2018. This has been prepared as per Section 27 of the University Act read with Statute No.19. (A.P. Open University Act, 1982).

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## 1. INTRODUCTION

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In 1982, taking an innovative and pioneering step, Andhra Pradesh became the first state in the country to set up an Open University that provided higher educational opportunities to the masses through the distance mode. It, undoubtedly, testifies to the vision and concerns of the Government for raising the educational level of the people and improving their quality of life.

### 1.1 The First Open University in India

Dr.B.R.Ambedkar Open University, formerly known as Andhra Pradesh Open University, is the first Open University in India. It was established by an Act of A.P. State Legislature (APOU ACT 1982) in 1982. Sri Giani Zail Singh, the then President of India, inaugurated the University on August 26, 1982. The ground-breaking ceremony (Bhoomi Puja) for the New Campus was performed on June 1, 1986 by the then Chief Minister, Sri N.T.RamaRao, and the Foundation Stone was laid by the then Vice-President, Dr.Shankar Dayal Sharma on July 24, 1988. Subsequently the University was renamed as Dr.B.R.Ambedkar Open University during the birth centenary celebrations of Dr.B.R.Ambedkar.

The University Grants Commission declared the University as an Institution fit to receive central assistance under section 12-B of the U.G.C. Act and rendered financial assistance through the Indira Gandhi National Open University which assigned the responsibility of funding to the Distance Education Council.

The University has a state-wide jurisdiction, covering 31 districts in Telangana. The headquarters is at Hyderabad, the capital city of the State. The Governor of Telangana is the Chancellor and the Vice-Chancellor is the principal academic and administrative head of the institution. It's activities are also spread over the state of Andhra Pradesh as per the State Reorganisation Act.

BRAOU takes education to all parts of the state – urban, rural, tribal areas and so on. Its organizational network is spread throughout the State. The BRAOU Act provides for the establishment of study centres in different parts of the State depending upon the needs and requirements of people. BRAOU seeks the cooperation of various conventional institutions in the State for offering its academic programmes leading towards better interaction among these institutions. BRAOU functions through a network of 214 study centres. Indeed, demographically and to some extent structurally, it stands unique in terms of its jurisdiction.

### 1.2 Open University System in India

Three years after the Open University was established in Andhra Pradesh in 1982, Indira Gandhi National Open University came into existence in 1985, by an Act of the Parliament. Indira Gandhi National Open University has a nationwide jurisdiction, covering all the 25 States and the seven Union Territories in the country. In all there are now fifteen Open Universities in the country: Indira Gandhi Open University, New Delhi; Dr.B.R.Ambedkar Open University, Hyderabad; Vardhaman Mahaveer Open University, at Kota, Rajasthan; Yashwantrao Chavan Maharashtra Open University at Nasik, Maharashtra; NetajiSubhas Open University, Kolkata; Dr. Baba Sahib Ambedkar Open University in Gujarat; Karnataka State Open University, Mysore; Rajashri Tandon Open University at Allahabad, Uttar Pradesh; Nalanda Open University at Patna, Bihar; P.T.Sundarlal Sharma Open University, Bilaspur, Chattisgarh,; Uttaranchal Open University, Dehradun; Assam Open University, Gauhati; Madhya Pradesh Bhoj Open University, Bhopal, Madhya Pradesh and Tamilnadu Open University, Chennai, The Global Open University, Dimapur, Nagaland. The Distance Education Council, which was established in 1992 as a statutory authority of Indira Gandhi National Open University, acts as an apex body to lay down academic and professional norms for the Open and Distance Learning systems in India.

### **1.3 Equal Access to Higher Education**

The Open University System is flexible in terms of admission, choice of courses, duration and age requirements, teaching methods and evaluation procedures. Thus it offers an alternative channel to those who missed the opportunities for higher education at the appropriate age level, to women who enter into marriage before completion of studies, to working people who want to improve their academic qualifications and professional skills and to those socially and geographically marginalized persons, who do not have access to higher education.

The University provides access to higher education to everyone, irrespective of age, geographical location, economic, domestic or work constraints and makes learning for a living and living to learn possible.

The new experiment in distance education led to the opening of the portals of higher education to a variety of potential students like housewives, farmers, skilled and unskilled labour, jawans, policemen, etc. who would otherwise not be able to acquire new skills and higher qualifications. Even prison inmates under sentence of life imprisonment enroll themselves as students and pursue education through exclusive study centres at Central Prisons – Hyderabad, Warangal, Rajahmundry, Kadapa and Nellore.

Looking back at the achievements of the last three decades, the University has gained a prestigious position in society by:

1. Providing access to large numbers of non-formal learners to the undergraduate programmes;
2. Designing courses innovatively as Foundation Courses, Core Courses and Application Oriented Courses;
3. Producing quality materials for interactive learning in Telugu, English and Urdu;
4. Setting up a wide network of support services;
5. Widening access to research, postgraduate and professional programmes through the distance mode;
6. Giving hands-on training for laboratory practice in Science and Technology Courses; and
7. Using varied modes (print & electronic ) for delivery of instruction;
8. Introducing online system of collection of fee for admissions and Examinations

### **1.4 The University Campus**

Located on a panoramic, elevated site of 53.63 acres in Jubilee Hills, the University has impressive buildings, green lawns and tree-lined roads that enhance the scenic beauty of the rocks all around. The campus has the Administrative and Support Services Block, the GRADE building, Academic Building, AVP&RC and Library building, Study Material House, an extensive Open Plaza, a Conference Hall, and an Auditorium named after Late Sri Bhavanam Venkatram, former Chief Minister of Andhra Pradesh who was instrumental in establishing the University.

There are laboratories in the Science Faculty for providing hands-on training to Science Students of Physics, Chemistry, Geology, Botany, and Zoology. The Science Practicals are conducted at the Science and Technology Multi-Functional Lab (STML) building at the Campus, all under one roof. The Narla Memorial Library is also housed in the Academic Building. A Multimedia Lab, Two Synergy Halls, a well-furnished Faculty Room and a Language Lab have also been set up in the Academic Building. All the buildings on the campus are linked by the LAN facility.

### **Plinth Area**

1)	Administrative Building (Administration & Student Support Services)	—	65,600 sft.
2)	Academic Building including Bhavanam Venkatram Auditorium and Conference Hall	—	87,100 sft.
3)	PatiRajam Library and AVP & RC	—	17,750 sft.
4)	Study Material House	—	13,500 sft.
5)	Grade-cum-Guest House	—	6,695 sft.
6)	Regional Coordination Centres 18x4,230	—	76,140 sft.
7)	Science & Technology Multifunctional Laboratory (STML) (recently completed and is ready for inauguration)	—	36,000 sft.
8)	Vice Chancellor's Lodge	—	5,900 sft.
9)	Second Floor over the Administrative Building	—	43,270 sft.
10)	Second Floor over the Library Building	—	9,448 sft.
11)	First Floor over the GRADE Building for Guest House facility on the campus	—	6,690 sft.
12)	Warehouse with Mechanised facilities.	—	26,535 sft.

### **1.5 Facilities at the Campus**

1. Library
2. Bank
3. Post office with speed post facility
4. Telephone-cum-Xerox facility
5. Bus service at regular intervals
6. Canteen
7. Reception (Information and Enquiry)
8. Examination Enquiries Counter
9. Learner Services Centre
10. SBH ATM Centre
11. Guest House
12. Online Registration Centre

### **1.6 The Organizational Structure**

The organizational structure of the university is similar to that of the other universities in the State, though a few changes have been made in its structure to suit the character of an open university. The Governor of Telangana is the ex-officio Chancellor of the University. The Executive Council, Academic Senate, Planning and Monitoring Board and Finance Committee are the important authorities of the University. All the executive authority is vested in the Executive Council. The Vice-Chancellor is the Chairman of the Executive Council. He is the

academic and administrative head of the university. He is appointed by the Chancellor from among the names given by a Committee, specially appointed for the purpose. The term of office of the Vice-Chancellor is three years, and he is eligible for another three-year term of office. In addition, there are the Directors, Registrar, Deans, Heads of the Departments, Finance Officer, who are the main officers of the University. The Directorates and Faculties are the main components of the University. The Vice-Chancellor, Registrar, Directors, Finance Officer, Deans of Faculties, Heads of Departments, Librarian, Controller of Examinations, Incharge, Computer Centre; Liaison Officer, Special Cell SC/ST, In charge, Women's Development and Extension Centre, University Engineer, Public Relations Officer are some of the functionaries of the University.

The University is mainly structured around its Faculties (Academic Units) and functional units supported by administrative units. GRADE is established to promote research and extension activities. The Academic Branch, Student Services Branch, Material Production Branch, Staff Training and Development Branch, Audio-Visual Production and Research Branch, Administration Branch and Examination Branch, are the main functional units of the University. The Women's Development and Extension Centre and Special Cell SC/ST give prioritized attention to special groups of learners and employees. There are around 60 Academic staff and around 600 administrative, technical and support staff working in different branches at the headquarters and study centres.

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## **2. THE VISION & MISSION**

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### **2.1 The Vision**

Dr. B.R.Ambedkar's social philosophy of education as a means of creating an egalitarian society is the vision of this University. Access to relevant, quality education and training programmes for diverse sections of society with a focus on hitherto deprived sections at lower costs by using the modern technologies in teaching-learning processes as well as administrative and support services is the goal of this University. The University programmes aim at making education and training instruments for living and for making a living.

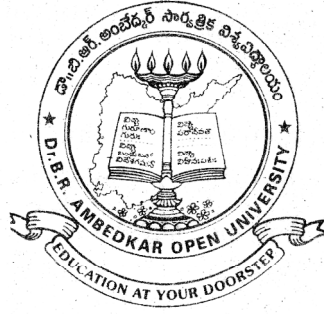
### **2.2 The Mission**

1. Enrichment of on-going academic programmes
2. Competency building through education and training programmes;
3. Interactive, individual- based teaching learning processes;
4. Reliable and credible student evaluation systems;
5. Result-oriented, accountable and transparent administrative and logistic support systems;
6. Research, innovation, training and networking for system development and staff development.

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### 3. UNIVERSITY EMBLEM:

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The emblem of the University is circular in shape enclosing the figure of a Lighted Lamp with the Leaves of an Open Book with pages visible on either side of the lamp and bearing the following Sanskrit verse inscribed in Telugu:

*Vidya Gurunamguruh*

*Education is the teacher of teachers*

*Vidya Bandhujano Videshagamane*

*Education is the friend in need when you travel abroad*

*Vidyaparadevatha*

*Education is the goddess herself*

*Vidyaviheenapashuhu*

*Without Education, Man is an animal*

In the background is the outline of the map of the erstwhile state of Andhra Pradesh. The emblem bears on its upper and lower circumference a border with the inscription in Telugu and English, "Dr.B.R.Ambedkar Open University". Below the lower border there is a leafy branch. At bottom of the circular emblem is a ribbon-like base bearing the following inscription in English.

***"EDUCATION AT YOUR DOORSTEP"***

The emblem is symbolic, in that, the figure of the Lamp and the Book stand for enlightenment and knowledge while the leafy branch symbolizes peace and bountifulness. The Sanskrit inscription is a well-known invocation to knowledge.

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### 4. OBJECTIVES OF THE UNIVERSITY

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The motto of Dr.B.R.Ambedkar Open University is "***Education for All***".

The University has made higher education opportunities available to everyone irrespective of age, geographical location, domestic or work responsibilities making learning while earning possible.

**The objectives of this University are:**

- a) To provide educational opportunities to those students who could not take advantage of conventional institutions of higher learning.

- b) To provide equality of educational opportunities for higher education through distance mode for a large segment of the population, including those in employment, women (including house-wives) and adults who wish to upgrade their education or acquire knowledge and studies in various fields.
- c) To provide flexibility with regard to eligibility for enrolment, age of entry, choice of courses, methods of learning, conduct of examinations, and operation of the programmes.
- d) To complement the programmes of the existing Universities in the State in the field of higher learning so as to maintain the highest standards on par with the best universities in the country.
- e) To promote integration within the State through its policies and programmes.
- f) To offer degree courses and non-degree certificate courses for the benefit of working population in various fields and for the benefit of those who wish to enrich their lives by studying subjects of cultural and aesthetic value.
- g) To make provision for research and for the advancement and dissemination of knowledge.
- h) To serve as a source of continuing education, consultancy and to provide equal access to knowledge and higher Education.

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## **5. AUTHORITIES AND OFFICERS OF THE UNIVERSITY**

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### **5.1 Authorities of the University**

- 5.1.1. Executive Council
- 5.1.2. Planning and Monitoring Board
- 5.1.3. Academic Senate
- 5.1.4. Finance Committee

#### **5.1.1. Executive Council**

##### **I) Members of the Executive Council (2017-18)**

- |    |   |          |
|----|---|----------|
| 1. | Prof.K.Seetharama Rao<br>Vice-Chancellor<br>Dr.B.R.Ambedkar Open University<br>Hyderabad.   | Chairman |
| 2. | Smt. Ranjeev R. Acharya, I.A.S.<br>Special Chief Secretary to Government<br>Education Department<br>Government of Telangana,<br>Telangana Secretariat, Hyderabad. | Member   |
| 3. | Sri Ch.V.Sai Prasad, IAS (from 23.01.2018 to 24.04.2018)<br>Joint Secretary<br>Finance Department Government of Telangana,<br>Telangana Secretariat, Hyderabad.   | Member   |



- |    |   |                                    |
|----|---|------------------------------------|
| 4. | Sri Sandeep K.Sultania, I.A.S.<br>Secretary to Government<br>Finance Department<br>Government of Telangana,<br>Telangana Secretariat<br>Hyderabad.          | Member                             |
| 5. | Smt.A.Vani Prasad, I.A.S.<br>(Till 4-9-2017)<br>Commissioner of Collegiate Education I/c.<br>Government of Telangana<br>Nampally, Hyderabad.                | Member                             |
| 6. | Naveen Mittal (from 23-01-2018)<br>Commissioner of Collegiate Education<br>Government of Telangana<br>Nampally, Hyderabad.                                  | Member                             |
| 7. | Ch.V.Sai Prasad, Jt. Secretary<br>Principal Secretary to Government,<br>Finance Secretary<br>Government of Telangana<br>Telangana Secretariat<br>Hyderabad. | Member                             |
| 8. | Prof. C.Venkataiah<br>Registrar<br>Dr.B.R.Ambedkar Open University<br>Hyderabad.  | Secretary to the Executive Council |

**II. Other Members:**

- i) One Professor of the University to be nominated by the Government;  
(To be nominated)
- ii) Four eminent persons representing educational interests in the University area to be nominated by the Government;

**III. Elected Members:**

i) Three persons Legislative Assembly and Two members from Legislative council are to be elected on proportional representation basis and one MP to be nominated by the Vice- Chancellor (not in place)

Registrar: Secretary and Convener of the Executive council.

ii) **Meetings of the Executive Council:**

The Meetings of the Executive Council were held on the following dates during the period under report.

28-06-2017

07-08-2017

04-09-2017

23-01-2018

12-03-2018

02-04-2018

09-04-2018

18-04-2018

24-04-2018

**5.1.2 Planning and Monitoring Board: (Not in place)**

Members of the Planning and Monitoring Board.

- i) The Vice-Chancellor (Chairman)
- ii) Two Educationists nominated by the Government. (Yet to be nominated)
- iii) Two nominees of the University Grants Commission (Yet to be nominated)

**5.1.3 Academic Senate: (Not in place)**

- 1. Members of the Academic Senate (Yet to be nominated)

**I. Ex-Officio Members:**

- i) All members of the Planning & Monitoring Board of the University.  
(Yet to be nominated)
- ii) All Directors of all Correspondence Schools of Universities in the State.  
(Yet to be nominated)
- iii) The Director of Technical Education (Yet to be nominated)
- iv) Nominee of the Indira Gandhi National Open University  
(Yet to be nominated).

**II. Members to be nominated by the Government:**

- i) One third of the total number of Professors or Coordinators of the University by rotation  
(Yet to be nominated)
- ii) Five students of the University

**III. Elected Members (Yet to be elected)**

Five members of the Legislative Assembly to be elected from among themselves by the members of the Legislative Assembly of whom one each shall belong to Scheduled Castes, Scheduled Tribes and Backward Classes. The election shall be held according to the system of proportional representation by means of single transferable vote and according to procedure prescribed by the Statutes.

#### **5.1.4 Members of the Finance Committee:**

- i) The Vice-Chancellor (Chairman)
- ii) Two members of the Executive Council nominated by it
- iii) One member of the Executive Council to represent Banking or Accounting.
- iv) The Finance Officer shall be Secretary of the Finance Committee.

#### **Finance Committee:**

The Meetings of the Finance Committee were held on the following dates during the period under report.

28-06-2017

07-08-2017

04-09-2017

23-01-2018

23-01-2018

12-03-2018

02-04-2018

09-04-2018

18-04-2018

24-04-2018

#### **5.1.5. Faculties:**

The University had the following faculties during the period under report.

##### **Arts:**

Dean : Prof.Shakeela Khanam

##### **Science:**

Dean : Prof. P. Madhusudhana Reddy

##### **Commerce &:**

##### **Business Management**

Dean : Prof. Y.S. Kiranmai

##### **Social Sciences:**

Dean : Prof. C.Venkataiah

##### **Education:**

Dean I/c. : Prof. A. Sudhakar

#### **5.1.6 Boards of Studies**

Boards of Studies were constituted for each of the faculties shown above with the Deans of the Faculties as Chairpersons.

## **5.2 Officers of the University:**

Chancellor	:	His Excellency Sri. E.S.L. Narasimham
Vice-Chancellor	:	Prof..K.Seetharama Rao
Director (Academic)	:	Prof. A. Sudhakar
Director (CST&D)	:	Prof.E. Sudha Rani
Director (AVP&RC)	:	Dr.P.KrishnaRao
Director (SS)	:	Dr. GLaxma Reddy
Officer I/c. (Material Production)	:	Dr G. Malla Reddy
Director (GRADE)	:	Prof. G.Pushpa Chakrapani
Director (CIQA)	:	Prof. G.Pushpa Chakrapani
Registrar	:	Prof. C. Venkataiah
Finance Officer	:	Smt. Hema Bhanu

### **Directorates / Centres / Branches**

**The following are the Directorates/Centres/Branches in the university:**

1. Academic Branch
2. Student Services Branch
3. Prof.G.Ram Reddy Research Academy of Distance Education (GRADE)
4. Centre for Internal Quality Assurance (CIQA)
5. Audio-Visual Production and Research Centre
6. Material Production
7. Centre for Staff Training and Development
8. Examination Branch
9. Computer Centre
10. Library
11. Women's Development and Extension Centre
12. SC & ST Cell
13. UGC-DEB Affairs Cell
14. Engineering Branch
15. Public Relations Branch
16. Finance Branch
17. Administration

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## **6. ACADEMIC BRANCH:**

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The Academic Branch of Dr. B. R. Ambedkar Open University is headed by a Director. At present there are five faculties in the Academic Branch, consisting of various departments. Each Faculty is headed by a Dean. The Director (Academic) is assisted by an office to discharge his/her duties.

### **6.1 Functions of the Academic Branch**

The functions of the Academic Branch are:

- Designing and planning of academic programmes/courses.
- Academic coordination, including course development in print and electronic media and course maintenance.
- Monitoring of Academic counseling and conduct of Summer/Winter schools.
- Offering Subject/Discipline based Research and System based Research Programmes.
- Organizing Hand-on-Training & Laboratory work.
- Participating in the Student Evaluation related work.

The Academic building houses the Chambers of the Director (Academic), Offices of the Teaching and Non-teaching staff, Faculty Room, Laboratories, Synergy Halls, Multi-media Lab, Language Lab, Conference Hall, Museums of Zoology and Geology and Research Project Offices. It also houses a Graphic Unit which assists the Faculty in preparing Cover Designs, Charts, Diagrams, Brochures, etc.

### **6.2 Instructional System of the University:**

The University adopts a multi-media approach for instruction, i.e., printed course materials, radio lessons, audio and video lessons, contact-cum-counselling classes, and winter and summer schools for intensive coaching by experts. The course materials, and radio and video lessons in each subject, are selected and prepared by a team of course writers, editors and translators in collaboration with specialists in various disciplines from different Universities, Research Institutions and other relevant organisations. The printed materials are sent to the students through postal or courier services. The cassettes are made available to learners through the Study Centers.

### **6.3 Socially- Relevant Courses**

This University offers a variety of programmes leading to Master's and Bachelor's Degrees, Diplomas, Certificates in Telugu, Urdu and English media. Besides these, M.Phil. and Ph.D. programmes are also offered. The focus and curricular design of the newly started courses reveal the academic thrust of the University in the direction of innovation, contemporaries relevance and an inter-disciplinary approach. This is testified by the introduction of programmes such as MBA, M.Com., M.Sc. in Mathematics (English Medium), and M.A. in Political Science, Public Administration, History, Applied Economics and Sociology (Telugu Medium), M.Sc. in Environmental Science, Zoology, Botany, Physics, Psychology (English Medium). In addition to B.A., B.Sc., B.Com., B.L.I.Sc. programmes which are already being run for over two decades, the University launched several professional Diploma/Certificate Programmes such as: Writing for Mass Media (Telugu), Environmental Studies, Marketing Management, Business Finance, Women's Studies, Food & Nutrition etc.

#### **6.4. Programmes on offer**

##### **(A) Research Programmes**

a) Ph.D. in 10 subjects

i) English, ii) Commerce, iii) Management, iv) Economics, v) History vi) Political Science, vii) Public Administration, viii) Sociology, ix) Library and Information Sciences, x ) Mathematics

b) M. Phil in 10 subjects

i) English, ii) Commerce, iii) Management, iv) Economics, v) History vi) Political Science, vii) Public Administration, viii) Sociology, ix) Library and Information Sciences, x ) Mathematics

##### **(B) Master's Programmes**

1. M.A. Economics (Telugu Medium )
2. M.A. History (Telugu Medium)
3. M.A. Political Science (Telugu Medium)
4. M.A. Public Administration (Telugu Medium)
5. M.A. Sociology (Telugu Medium)
6. M.A. English
7. M.A. Hindi
8. M.A. Telugu
9. M.A. Urdu
10. M.Sc. Mathematics and Applied Mathematics (English Medium)
11. M.Com. (English Medium)
12. M.Sc. Botany
13. M.Sc. Chemistry
14. M.Sc. Environmental Science
15. M.Sc. Physics
16. M.Sc. Zoology
17. M.Sc. Psychology

##### **(C) Post Graduate Diploma Programmes**

1. P.G. Diploma in Marketing Management (English Medium)
2. P.G. Diploma in Business Finance (English Medium)
3. P.G. Diploma in Writing for Mass Media in Telugu
4. P.G. Diploma in Environmental Studies (English Medium)
5. P.G. Diploma in Human Rights (English Medium)
6. P.G. Diploma in Women's Studies (English Medium)
7. P.G. Diploma in Culture & Heritage Tourism

##### **(D) Professional Programmes (Post Bachelor's Level)**

1. Master's Degree in Business Administration (English Medium)

2. MBA (Health Care Management) (English Medium)
3. Master's Degree in Library & Information Science (English Medium)
4. Bachelor's Degree in Library & Information Science (English Medium)
5. Bachelor of Education (B.Ed) (Telugu Medium)
6. Bachelor of Education (B.Ed. Special Education) (Telugu & English Medium)

**(E) Bachelor's Degree Programmes**

1. Bachelor of Arts (B.A.)  
(Telugu, English Media & Urdu Medium)
2. Bachelor of Commerce (B.Com.)  
(Telugu and English Media)
3. Bachelor of Science (B.Sc.)  
(Telugu, English Media & Urdu Medium)

**(F) Certificate Programmes**

1. Certificate Programme in Food and Nutrition (Telugu Medium)
2. Certificate Programme in NGO Management (Telugu Medium)
3. Certificate Programme in Literacy & Community Development (Telugu Medium)
4. Certificate Programme in Early Childhood Care and Education (English Medium)

**6.5 Powers and Duties of the Director (Academic)**

The Director (Academic) shall supervise the functioning of the Faculties and provides guidelines with regard to various academic activities of the University. He/ She is also responsible for discharging the various functions of the Branch as specified.

**6.6 The Faculties - Constitution, Powers and Functions**

At present the University has five Faculties namely:-

- (a) Arts (b) Commerce (c) Education (d) Sciences and (e) Social Sciences

(a) Each Faculty consists of the departments of teaching specified hereunder:

<b><i>Faculty</i></b>	<b><i>Department</i></b>
(a) Arts	1.English 2.Hindi 3. Telugu Studies 4. Urdu
(b) Commerce	1. Business Management 2. Commerce
(c) Education	1.Education 2. Special Education
(d) Sciences	1.Botany 2.Chemistry 3. Geology 4. Mathematics 5. Physics 6. Zoology 7. Environmental Sciences
(e) Social Sciences	1.Economics 2.History 3. Political Science
4.	Library and Information Science
5.	Sociology
6.	Journalism and Mass Communication
7.	Public Administration

8. Psychology

(b) The Vice-Chancellor has the power to include or delete any Department from any Faculty.

Each Faculty has a Board of Studies consisting of:

The Dean,

Professor(s), Associate Professor(s) of that Faculty

Such other persons as are nominated by the Vice-Chancellor for a period of three years to give adequate representation to the subjects taught in the Faculty.

Two part-time teachers associated with the contact programme of the Faculty are nominated by the Vice-Chancellor for a period of three years.

One member of the Audio Visual staff associated with the Faculty work to be nominated by the Vice-chancellor for a period of three years.

The Board of Studies of the Faculty has the following powers and functions namely:

- a) to organize and coordinate all the academic activities in the Departments included in the Faculty;
- b) to recommend to the Academic Senate the courses of studies and scheme of examinations and regulations for the different Departments motto or on the recommendations of the committees, if any, constituted for the purpose;
- c) to deal with any academic matter referred to by the Vice-Chancellor, the Executive Council or Academic Senate;
- d) to hold meetings of the Faculty or joint meeting of the Faculty with any other Faculty to consider academic matters of common interest;
- e) to recommend to the Vice-Chancellor for the constitution of panels of experts or any other such academic bodies to aid and advise the Faculty in organizing the academic programmes in various Departments of the Faculty;
- f) to recommend to the Vice-Chancellor a panel of persons suitable for appointment as Examiners and Paper Setters in the Departments of the Faculty;
- g) to frame rules for evaluation of response sheets received from the students;
- h) to recommend to the Vice-Chancellor the constitution of course teams for the preparation of course material which includes print material and audio visual material; and
- i) to perform such other functions as may be assigned by the Vice-Chancellor from time to time.

The Board of Studies of the Faculty meets on the date and at the place fixed by the Registrar on the request of the concerned Deans for discussing/ finalising on academic matters.

### **6.7 Terms and Conditions of the Office of Dean of a Faculty**

As per the statutes of the University:

There is a Dean for each Faculty who is appointed by the Vice-Chancellor from among the Professors in the Faculty for a period of three years at a time by rotation. If there is no Professor in the Faculty, the Vice-Chancellor or Director nominated by him shall act as the Dean.

During the temporary absence of the Dean of a Faculty, the Vice-Chancellor shall nominate the next senior person of the Faculty, to act as Dean of a Faculty.



**Duties and Powers of Dean of a Faculty:**

- (a) He shall preside over the meetings of the Board of Studies of the Faculty concerned.
- (b) He shall have the right to be present and to speak at any meeting of any committee of the Faculty
- (c) He shall present the candidates for Degrees in respect of the Faculty concerned at the Convocation.
- (d) He shall assist the Vice-Chancellor in maintaining standards and coordinating academic activities of the University in the Faculty concerned.
- (e) He shall be responsible for planning and development of the courses and research activities of the Faculty.
- (f) He shall coordinate with other Faculties in the work relating to the inter-disciplinary courses and other academic programmes.
- (g) He shall allocate the work to the members of the academic and other staff of the Faculty subject to the rules of the University.
- (h) He shall be responsible for the maintenance of course material production schedule (including audio-visual material).
- (i) He shall be responsible to provide guidance for conducting the contact and Counseling programmes of Study Centres relating to the Faculty.

**6.8 Terms and Conditions of the Head of the Department**

There is a Head for each Department who is appointed by the Vice-Chancellor from among the Professors and Associate Professors in the Department. If there is no Professor or Associate Professor in the Department, the Dean of the concerned Faculty shall act as the Head.

**6.9 Duties of Professor, Associate Professor and Assistant Professor**

- a) Preparing, Editing, Writing, Revising, Translating lessons and other reading material and checking the academic content thereof;
- b) To prepare scripts for Radio Lessons, Scripts for Television Broadcasts and Video Lessons;
- (c) To engage in research and teaching;
- (d) Maintaining a record of work done term-wise and submitting the same to the authority concerned; and
- (e) To look after the academic work and to carry out such other academic or administrative work such as course co-ordination as may be assigned to them by the Vice-Chancellor.

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## **7. STUDENT SERVICES BRANCH (SSB)**

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Of the six Directorates, the Student Services is the key department through which activities relating to teaching-learning are organized involving students and teachers at the study centre level. The Student Services Branch enrolls students, organizes face-to-face contact sessions, and extends other forms of academic support to its students. They also arrange laboratory science practical training at the study centres for second and third-year students and intensive coaching programmes (for some Subjects/Programmes). These include lectures by experts in the subject and form part of the student support services. The student services branch thus serves as an information bureau; as an office for the admission of students to various courses of study; and as a channel of communication between the university and its students.

- The Study Centres provide opportunities for teacher-student and student-student interaction. Students select the study centre of their choice keeping in view the programmes offer. Each study centre is headed by a Joint Director/Deputy Director/Asst. Director/Co-ordinator.
- The key components of the student services at the University include:
- printed course materials supplied by the university;
- face-to-face contact sessions at study centres;
- pre-recorded video and audio lessons;
- radio broadcasts daily at a fixed time in six half-hour slots, four days a week;
- live two way audio and one way video teleconferencing;
- live phone-in radio conferencing;
- laboratory practical training at zonal study centres for science subjects;
- reference library facilities; and
- lectures and seminars on topics of social relevance and current importance.

### **7.1 Study Centers and the Counselling System**

The Student Services Branch (SSB) is an important and vital segment of Dr BRAOU- in that it conducts admissions to different programmes of the University and ensures smooth functioning of Learner Support Centres and Regional Centres. Presently, there are 214 Learner Support Centres, out of which 23 are Regional Centres. The total enrolment of students in different Programmes of the University for the academic year 2017-18 is 148071. Besides admissions, guiding the learners and keeping them informed about the various activities of the University through the University website and giving SMS alerts about the various activities of the University are other functions of the Student Services Branch (SSB).

The Regional Co-ordination centres in the district head-quarters are provided with satellite communication. Face-to-face counselling and individual guidance for learners is provided at these study centres. Counselling deals with academic pursuits, career planning, choice of optional subjects, course units, assignments, examinations, audio and video lessons, and so on. The university reviews the counselling system from time to time and changes the methodologies of the system whenever necessary, based on feedback from students. All the centres act as annual examination centres in addition to providing face-to-face contact, academic guidance and general information.

## 7.2 Counsellors and Counselling Sessions

The university organizes regular face-to-face contact sessions at the study centres with the help of counsellors, whom the university appoints on a contractual part-time basis. Approximately 6500 Academic Counsellors, engaged from among the teachers working in the host institutions, assist in the tutorial services provided for all the programmes offered by the University.

## 7.3 Face-to-face Contact Sessions

The face-to-face contact sessions relate to course units, and academic content of different programmes. Face-to-face contact sessions are held on a fixed number of Sundays in each academic year, that is, for 24 hours per semester for optional subjects for the first-year undergraduate programme. For the third-year undergraduate programmes, the contact sessions are held for 48 hours per course per semester. The students of First year B.Sc. programmes are provided with 24 hours of laboratory practical training for each course per semester, of which time is allotted for hands-on-experiments and for demonstrations and videotaped experiments. In the third year of B.Sc. programme, 48 hours are allotted per optional subject per semester. A total number of 144 hours are allocated for laboratory experiments for six semesters for one optional subject in science. B.Sc. students are required to pay an additional fee towards the lab fee for practical training.

The schedule of contact sessions is communicated to students by individual letters sent from the student services branch at headquarters. As well, the study centre coordinators give wide publicity about the programmes through local newspapers. Attendance is not compulsory for the face-to-face contact sessions. But, attendance is compulsory for science practical training. The science students are not allowed to write the examinations if they do not have a minimum of 75% attendance in the practical sessions.

## 7.4 Student Strength

### Program wise Student Strength - 2017-18

		1 Year	2 Year	3 Year	Total Count
1.UG	B.ED	500	487	0	987
	BA	31,506	30,554	25,412	87,472
	BCOM	12,986	9,790	6,262	29,038
	BLISC	760	0	0	760
	BSC	4,867	6,796	5,647	17,310
	SPECIAL B.ED	473	258	0	731
2.PG	M.A ECONOMICS	208	166	0	374
	M.A ENGLISH	999	659	0	1,658
	M.A HINDI	395	375	0	770
	M.A HISTORY	210	128	0	338
	M.A JOUR. & MASS.	0	0	0	0
	M.A POLITICAL SCIENCE	578	375	0	953
	M.A PUBLIC ADMINISTRATION	267	235	0	502
	M.A SOCIOLOGY	542	408	0	950
	M.A TELUGU	1,127	834	0	1,961
	M.A URDU	38	32	0	70
	M.Sc BOTONY	53	25	0	78
	M.Sc CHEMISTRY	93	58	0	151
	M.Sc ENV SCIENCE	105	66	0	171
	M.Sc MATHEMATICS	727	444	0	1,171

	M.Sc PHYSICS	44	18	0	62
	M.Sc PSYCHOLOGY	552	370	0	922
	M.Sc ZOOLOGY	62	38	0	100
	MBA	274	94	38	406
	MBA(HHCM)	0	0	0	0
	MCOM	536	273	0	809
	MLISC	96	0	0	96
3.RESEARCH	M.Phil COMMERCE	0	0	0	0
	M.Phil ECONOMICS	0	0	0	0
	M.Phil EDUCATION	0	0	0	0
	M.Phil ENGLISH	0	0	0	0
	M.Phil HINDI	0	0	0	0
	M.Phil HISTORY	0	0	0	0
	M.Phil LIBRARY & INFO SCI	0	0	0	0
	M.Phil MATHEMATICS	0	0	0	0
	M.Phil POLITICAL SCIENCE	0	0	0	0
	M.Phil PUBLIC ADMINISTRAT	0	0	0	0
	M.Phil SOCIOLOGY	0	0	0	0
	M.Phil TELUGU	0	0	0	0
	Ph.D BUSINESS MANAGEMENT	0	0	0	0
	Ph.D CHEMISTRY	0	0	0	0
	Ph.D COMMERCE	0	0	0	0
	Ph.D ECONOMICS	0	0	0	0
	Ph.D EDUCATION	0	0	0	0
	Ph.D ENGLISH	0	0	0	0
	Ph.D ENV. SCIENCE	0	0	0	0
	Ph.D HINDI	0	0	0	0
	Ph.D HISTORY	0	0	0	0
	Ph.D LIBRARY & INFO SCI	0	0	0	0
	Ph.D MATHEMATICS	0	0	0	0
	Ph.D PHYSICS	0	0	0	0
	Ph.D POLITICAL SCIENCE	0	0	0	0
	Ph.D PUBLIC ADMINISTRATION	0	0	0	0
	Ph.D SOCIOLOGY	0	0	0	0
	Ph.D TELUGU	0	0	0	0
4.DIPLOMA	PGDBF	28	0	0	28
	PGDCHT	12	0	0	12
	PGDES	22	0	0	22
	PGDHR	22	0	0	22
	PGDMM	20	0	0	20
	PGDWMMT	33	0	0	33
	PGDWS	10	0	0	10
5.CERTIFICATE	C.P.Lit.C.D	2	0	0	2
	CECE	9	0	0	9
	CPFN	59	0	0	59
	CPNGOM	14	0	0	14
	Total	58,229	52,483	37,359	148,071

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## **8. PROF. G.RAM REDDY RESEARCH ACADEMY OF DISTANCE EDUCATION (GRADE)**

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Research is of paramount significance for the successful and effective management of open and distance learning for professional development. The research outcomes help in enhancing the quality of teaching and learning and for designing suitable and effective delivery systems. The strategies and policies implemented by distance educators can be evaluated so that they meet the characteristics and needs of the distance learners. Keeping this in view Dr.B.R.Ambedkar Open University established a centre called centre for Evaluation in 1987.

The vision of Centre for Evaluation branch was to conduct evaluation studies on student responses to academic and organizational aspects of teaching programmes, performance appraisal and so on. Centre for Evaluation branch also acted as a monitoring and evaluation agency for assessing the effectiveness of the instructions offered through various media to the students. Distance Education Council (DEC) has provided grants to the Centre for Evaluation to undertake research studies. The Centre for Evaluation acted as a nodal centre for systematic evaluation studies in collaboration with the staff of other departments of the university as a regular, routine, integrated and continuous process.

Eventually in 2001 the Centre for Evaluation was named as “GRADE” – G. Ram Reddy Research Academy of Distance Education and was inaugurated on 19.01.2001.

The Academy for research in distance education helps to formalize and collate all efforts so as to encourage research studies, which would greatly enhance the quality of distance education. The added benefit is that building a research environment conducive to professional development of teachers which would certainly yield rich dividends to the open learning system.

One of the important functions of the Academy is creating an exhaustive database on distance education in the regions/countries and providing access to this data to researchers.

The Academy also plays a crucial role in inviting scholars with rich experience and eminent experts in distance education/open learning to carry out studies in curriculum designing and quality teaching.

Dr BRAOU is the first open University in the country to establish an exclusive unit called GRADE to carry out research and other activities to generate ideas and promote research in the field of distance education. Thus, the University stands first among all the Open Universities/ DEIs in the country to undertake systemic evaluation and research in the areas of courseware; print and non-print, student support services viz., student feedback on contact-cum-counseling classes, delivery of study material and on programmes on offer. The evaluation studies carried out by the University were considered by the sister universities in the country as first hand information on focal areas of Distance Education.

### **8.1 Mission Statement**

***Research and Training for Professional Excellence and System Development of Open Distance Education***

### **8.2 Objectives**

- to carry our system-based research in distance education in India, the Asian Region and beyond;
- to conduct workshops, seminars and training programmes on the evolving trends in Distance Education;

- to collaborate with institutions and agencies to undertake research in Distance Education in India and abroad for undertaking research in distance education and its systems, methodologies and practices;
- to undertake consultancy services and commission projects related to the distance education systems to generate income;
- to promote and coordinate funding and sponsoring research projects in the areas of distance education;
- to disseminate knowledge through publication of research studies and other works in the field of Distance Education
- to establish, maintain and preserve all important data, studies, research works in the form of data bank, electronic media etc., in the field of Distance Education and make it accessible to the researchers, policy makers and other stakeholders;
- to organize exchange fellowships among Distance Education Institutions in the world; and
- to conduct studies on academic and operational aspects of teaching programmes and study materials and on the systems of evaluation of student performance.

GRADE caters to the needs of distance teaching institutions, distance educators, researchers, policymakers, organizations and institutions with research interests for promoting distance education. Its specific functions are geared to match the requirements of target groups.

GRADE conducts evaluation studies on student responses to various academic programmes, study material and also on students' performance.

### **8.3 Functions**

One of the important functions of the Academy includes organizing periodic interactive workshops on Research Methodology in Distance Education and preparing manuals on Research Methodology. The Academy further systematizes the process of enquiry into distance education systems and procedures. Specific attention is given to impact studies, longitudinal studies and action research projects. Creating an exhaustive database on distance education in different regions/countries and providing access to this data to researchers is another important function to promote system-based research, which ensures enhancing the quality of learning material and excellence in scholarship. Collaborative Research Projects are undertaken by GRADE with other Distance Education Institutions in the world. The Academy plays crucial role in inviting scholars with rich experience and eminent experts in distance education/open learning to carry out studies in curriculum design and quality teaching.

The important research studies conducted so far are project based research studies about the various practices adopted by the university in the process of admissions, development of course materials, printing and dispatch of course materials, arranging counseling classes in the study centers, conducting examinations and evaluation and declaration of results.

### **8.4 ACTIVITIES IN 2017-2018**

#### **Workshops**

1. Organized Sensitization Workshop on Open Educational Recourses (OERs) for the officers and the faculty of the university in collaboration with CEMCA on August 23<sup>rd</sup> 2017.
2. Conducted a three Day Professional Development Programme (PDP) for the officers and the faculty of the university on online Teaching- Learning and Assessment using OERs, Moodle, MOOCs platform on 8<sup>th</sup> to 10<sup>th</sup> February 2018.

### **Systemic Research Studies Initiated**

1. Preparation of Institutional OER Policy.
2. “The virtual Image of Dr.BRAOU - A comparative study of websites of ODL institutions across the World” was initiated.
3. “The growth and performance of online services at Dr.BRAOU- An exploratory study” was initiated.

### **Research Reports Submitted**

1. Student Support Services in Distance Education; A Study of India’s First Open University.
2. Assessing Entrepreneurial Skills and Awareness among Learners of Dr.BRAOU.

### **Participation in Workshops and International Conferences:**

1. Prof.G Pushpa Chakrapani, Director, GRADE participated in a workshop on ‘SWAYAM & SWAYAM PRABHA’ at Indira Gandhi National Open University (IGNOU), 2017 New Delhi.
2. Prof.G Pushpa Chakrapani, Director GRADE participated in Association of Asian Open Universities (AAOU) Exchange fellowship programme to the University of the Philippines Open University (UPOU) Philippines for a 30-day programme from 1 November to 30 November 2017.

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## **9. AUDIO VISUAL PRODUCTION & RESEARCH CENTRE (AVP&RC)**

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### **9.1. Background**

The Audio Visual Production & Research Centre (AVP&RC) is one of the directorate of Dr.BRAOU was established in 1985 as part of the Material Production Directorate. The centre became a separate full-fledged Directorate in February 1993 headed by a Director. The centre aims to produce digital content by utilising the Television studio facilities and delivery through various media platforms for the use of the distance learners.

The AVP&RC is headed by a Director assisted by professionally qualified personnel such as production team (consists of Production Assistants, Cameraman, Lighting Assistants, Editors and helpers) headed by Producers and at Technical team (Technical assistant and Sr. Technical Assistant) headed by Instrumentation Engineer. The administrative staff and accounts staff look after the day to day works related to the office.

### **9.2. Objectives**

To produce and transmit audio and video programmes.

To conduct training and organizing skill development academic programmes including research in audio visual communication.

To put in place a policy and an implementation framework capable of achieving academic advantage from the use of new technologies.

To contribute to the maintenance of the university as a learning organization.

To equip students with generic skills for lifelong learning making best use of new technologies for conceptual understanding, personal development and vocational/ professional competence.

To use new technologies to meet the needs and aspirations of current and future students.

To maintain study options for students who do not have access to new technologies.

To maintain in all courses a minimum optional level of computer use to familiarise students with the concept of using the computer as a tool.

To keep research on technology for teaching at the leading edge, finding new ways to exploit the new technologies in the service of students.

### **9.3. Major Functions:**

- Preparation of Radio and Video lessons, monthly recording schedules and circulating them to all the faculty members
- Recording Radio lessons
- Recording Video lessons
- Editing of Radio and Video lessons
- Broadcast of Radio lessons
- Telecast of Video lessons in TSAT (Vidya &Nipuna)
- Live teleconferencing through TSAT (Occasionally)
- Web radio (Trial basis)
- YouTube Channel - Uploading video lessons and teleconferences into braou YouTube channel
- Uploading Radio lessons in braou website
- Duplication setup

### **9.4. Activities from 2017 to 2018**

1. AVP&RC is producing educational programmes in (audio lessons and video lessons) for the use of students pursuing UG, PG and other programmes offered by the university in distance mode of education.
2. At present the programmes are being telecast through T-SAT and broadcast through AIR.
3. In All India Radio Radio lessons are being broadcast from 6:25pm to 6:50pm on daily basis
4. In T-SAT channels, the video lessons are telecast in Vidya and Nipuna Channels from Monday to Saturday on all week days.
5. In TSAT - Vidya channel, programmes are telecast from 1:00 pm to 2:00 pm and again from 8:30pm to 9:30pm
6. In TSAT - Nipuna channel, programmes are telecast from 2:00 pm to 3:00 pm.
7. Web radio – Radio lessons are broadcast through Zeno media on trial run basis
8. In addition to this all radio lessons are uploaded in the university website every day
9. All video lessons are uploaded in BRAOU YouTube channel on daily basis.

### **9.5. Infrastructure**

The university has established AVP&RC studio in 1982 with well-equipped equipment to record the audio and video lessons. The studio back drop was changed in 18 years back i.e.in 2004. From 2017 to 2018, the studio has equipped itself with the following infrastructure.



### AVP&RC infrastructure procured during 2017 - 2018

Date	Name of Equipment	Make	Qty
01-08-2017	Battery Charger for AA/AAA	Envie	01
21-09-2017	4 TB External Hard Disks, Model SRDONF-2, NA8EQ55J, NA8FQ50G, NA8FQ55F, NA8FQ54J	Envie	04
06-12-2017	2 TB External Hard Disks, Sl.no.NA98QAAG	Envie	01
11-01-2018	ComconSamwad Professional Version Tele Prompter, with Accessories	VTI	01
16-01-2018	HD/SD-SDI,VGA,HDMI TO Full HD/SD-SDI, HDMI Video Converter, Model DAC-70, Sl.no.00572553	VTI	01
24-03-2018	1KW Sungun with stands		02

#### Television Studio:

The centre is equipped with TV studio infrastructure with 3 CCD Cameras for video lessons production which is compatible with similar television networks and Audio Studio. Television studio is equipped with 3 CCD Cameras, Tripod and other related accessories, including a 4-line microphone audio recording system for studio activity and 3 FCP editing systems for video lessons editing.

#### ENG Cameras:

P2 Camcorder with memory cards – 01

Sony Camcorder with memory cards – 01

#### Audio/Sound studio

Audio recording studio with Pro-tools suite

#### Lighting/other Equipment

#### 9.6. Post Production

1<sup>st</sup> FCP is used for editing video-lesson content

2<sup>nd</sup> FCP is used for digitizing video lessons and Teleconferences, outdoor lectures and editing.

3<sup>rd</sup> FCP system is used for uploading digital content in the university You Tube channel.

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## 10. CENTRE FOR STAFF TRAINING AND DEVELOPMENT (CSTD)

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This University has the distinction of having an exclusive unit looking after the training, retraining and human resource development function for all its regular and ancillary staff.

The main objectives of the Centre are competency building, training in application of new technologies and training material development. With its objective of upgrading skills and

motivating staff to perform better, the Centre for Staff Training and Development organized workshops on different themes such as study centre management, office procedures, telephonic skills, computer awareness, and personality development for employees at the headquarters and the study centres as well as for the heads of study centres. The details of some of the programmes conducted in 2017-18 are as follows:

**Particulars of the Activities Organised in 2017-18.**

Sl.No	Date	Title of the programme	Particulars of the participants
1	15 <sup>th</sup> & 16 <sup>th</sup> Sept 2017 12 <sup>th</sup> , 13 <sup>th</sup> & 14 <sup>th</sup>	Two day Workshop on “Effective Office Procedures & Online services”	Record Assistants and JACTs (Timescale) of Dr. BRAOU
2	Dec 2017	Three full days workshop on “Online services & Internet Use”	All Telangana& Andhra study centre staff of Dr. Dr. BRAOU
3	12 <sup>th</sup> & 13 <sup>th</sup> June 2018	Workshop on “Translation from English to Telugu”	For the Teachers and Academic Consultants of Dr.BRAOU

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## **11. MATERIAL PRODUCTION BRANCH (DMP)**

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The Directorate of Materials & Publications Branch is one of the important branches of the University. Basically, this branch is an expense centre and it is engaged in planning the future expenditure. Accordingly, it procures stores in optimal quantities, produces and distributes various supplies to the branches within the University, Regional Coordination Centres and Study Centres of the University spread all over the States of Telangana and Andhra Pradesh. This branch is an important and vital segment of the support services wing of the Open University. It is headed by a Director and consists of three key sections viz. purchase, printing and dispatch of course material. Further, it provides Annual Maintenance Contract (AMC) for Insurance of university Assets, Computers, Printers, Scanners, & Xerox Machines etc.

### **11.1. Functions**

- Receipt of indents from various branches
- Obtaining Administrative and of Financial Sanctions
- Observing the Purchase Procedure/Tenders
- Procuring items
- Warehousing
- Issue of Supplies to the indenters
- Production of Course Material
- Dispatch of Course Material
- Maintenance of Paper Warehouse
- Maintenance of Study Material House/Record Keeping/Stock Registers.

## 11.2 Purchase Section

The University has a centralized purchase system. The Purchase Section takes care of the total requirements of the University. This section is actively engaged in vendor development, procurement, storing and supplying the same to the various branches. This section aims at purchasing machinery, vehicles, computers, audio-visual equipment, furniture, printing paper, stationery, etc., at economic and competitive rates and supplying them in time to the indenting branches.

This section processes indents based on the requirements of the branches of University, Regional Coordination Centres and Study Centres. The maintenance, repairs and upkeep of the machinery and equipment, as well as furniture, is also attended by this section. The Purchases are made through Indigenous/International markets by calling open tenders. The branch imports some of the goods from Singapore and US by availing Customs Duty/Excise Duty exemption by the Department of Scientific and Industrial Research (DSIR). The Branch has taken all possible care to minimize the cost and increase the value by applying techniques like value engineering techniques where the cost is minimized without affecting the function and quality.

The details of items purchased during the year 2017-18 are given below:

### Statement showing the details of purchased equipment in 2017-18

1.	03 Nos. Water Coolers	220	21-08-2017	Freez Air Marketing, Hyderabad	1,42,500
2.	3 Nos. Xerox Machines	238	07-09-2017	K.T.Global Technologies, Secunderabad	1,50,000
3.	04 Nos. Memory Devices	246	15-09-2017	Ramtech IT Solutions, Hyderabad	48,800
4.	LAN Facility in the University	268	10-10-2017	GoguardPvt.Ltd.	2,00,710
5.	7 Nos. Carrier Spilt Air Conditioners	286	11-10-2017	Kendriya Bandar, Hyd	3,85,070
6.	Innova crysta Car	462	17-02-2018	ToyotoKirlokar, Bengaluru	19,55,161
7.	2 Nos. Franking Machines	465	20-02-2018	Pitney Bowes India Limited	2,11,406
8.	06 Nos. Portable Mike Amplifiers	464	20-02-2018	Skyways Electronics, Hyderabad	18,600
9.	Brother Laser Fax Machine	506	24-03-2018	Vineeth Enterprises, Hyd	41,842

### 11.3 Printing Section

The Printing Section produces the university text books pertaining to the programmes of the University in English, Telugu and Urdu Medium as well as other materials like Application Forms, Prospectuses, Student Fee intimation letters, Answer Scripts, Convocation Material. "Opvarsity News" Bulletins, Calendars, Diaries, Greeting Cards, etc., to suit the needs of different branches of the University from time to time.

Besides, to meet the annual requirement of university text books and other contingencies, this section maintains a paper warehouse. As and when the Printing Orders/Job orders are issued, paper is released from the warehouse to the printers directly. All possible care has been taken to recover the outstanding paper from the printers. Wherever possible, attempts are made to combine the volumes of university text books into a single book to save the cost on the title card paper and common papers in two volumes. Though the strength is increasing year after year the expenditure shows a declining trend.

The Directorate of Materials and Publications has arranged printing of about 1065 different titles of university text books relating to UG, PG, Diploma and Certificate programmes. Details are given below:

#### Academic year 2017-18

S.No.	Name of the programme	No. of copies
1.	Printing and supply of U.G. Ist, 2 <sup>nd</sup> & 3 <sup>rd</sup> year	4,40,900
2.	P.G.Courses and all Diplomas	6,56,300
	Total numbers of copies printed	<b>10,97,200</b>

The course material P.G, P.G Diploma and professional programmes and U.G. learners has been dispatched. The number of books dispatched for PG and PG Diploma students are 1,73,036 and for U.G. Students, the number of books dispatched are 3,43,630.

The Study Material House is responsible for taking delivery of the printed university text books from various printers. This section will maintain the stocks of the university text books in a systematic way and dispatches it as and when programmes are offered. To a large extent, it has mechanized the process of arranging, lifting and dispatching the university text books. The University dispatches text books of P.G. first year and all semesters of U.G. to the Study Centres. For P.G.II year, Diplomas and other programmes, the learning material is being sent by Express Parcel Post directly to the residential addresses of students in States of Andhra Pradesh and Telangana States. The details are given below:

#### Books Dispatched in 2017-2018

Sl.No.	Academic Year	Programme	No. of Students	No. of Books Dispatched
1	2017-18	Under Graduation	49,090	3,43,630

Sl.No.	Academic Year	Programme	No. of Students	No. of Books Dispatched
1	2017-18	PG and UG Diplomas	14,318	1,73,036

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## 12. LIBRARY

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The University houses library on the campus with a rich collection of books and journals both in print & electronic, related to Distance Education and various other subjects. The information related to the Library, its staff and collection are given below:

### 12.1. Library collection including Narla Library (Number of titles/No. Of volumes)

#### Philanthropic Collection

Sri V. R. Narla Collection	16630 Nos.
Prof.GRam. Ram Reddy Collection	1,765 Nos.
Prof. V. S. Prasad Collection	700 Nos.

#### Library collection year wise:-

2017-18
1,49,062

### 12.2. Library services:

- Lending service
- Reference service
- Referral Services
- Bibliographic services
- OPAC
- Inter library loan
- Reprographic services
- Information retrieval service

### 12.3 Annual Budget and Acquisition in 2017-2018 (Amount in Rs.)

#### Journals

Sl.No	Particulars	2017-18	
		Budget Allotted	Spent
1	News papers & Periodicals	75,000.00	55006.00
2	Books including Journals	2,00,00.00	50,173.00
	Total	2,75,000.00	1,05,179.00
3	Ambedkar literature	1.00	15,460.00
	Total	12,10,000.00	4,87,333.00

**Subscribed (National & International)**

Sl.No	Particulars	2017-18	
		Indian	Foreign
1	Journals	Indian	Foreign
		Nil	Nil
2	Newspapers	19	
3	Magazines	17	
4	E - Journals	J-Store	
		Nil	

**Details of Staff (Cadre-wise):**

Sl.No	Designation	2017-18
1	In – charge Library	1
2	Asst. Professor	1
3	Senior Assistant	1
4	JACT	2
5	Book Bearer	3
6	Office Subordinates Permanent	1
	Time Scale	
	Out Sourcing	4
7	Consultants	7

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**13. WOMEN’S DEVELOPMENT & EXTENSION CENTRE  
(WD&EC)**


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Dr. B. R. Ambedkar Open University is a pioneer in India to provide distance education to the most disadvantaged sections of the society including house wives, women employees and women prisoners. Women are the most disadvantaged group who cannot pursue higher education owing to various social and economical barriers. DRBRAOU promotes women higher education through it’s flexible system of distance education.

DRBRAOU established Women’s Development and Extension Centre (WD&EC) for the welfare of women employees and women students of the university. WD&EC is established in July 1993. Since the inception, WD&EC has been playing a vital role in the development of the women employees and female students of the university at several fronts .WD&EC has been instrumental in enhancing the social consciousness and awareness among the women employees and female students. As it is believed that women education will lead to women empowerment, WD&EC has been striving social change in the society by encouraging women in higher

education. DRBRAOU has exclusive study centres for women, and this shows the commitment of the university for the cause.

In the journey of 25 years of WD&EC, several programmes have been organized for the physical, mental and professional development of the women employees. These kind of programmes help the women employees to excel in their work without stress and help them in time management. The programmes on personal and professional life balance instill confidence in women employees to face every-day challenges both in personal and professional lives.

WD&EC organizes Awareness programmes on domestic violence and sexual harassment at work place by inviting eminent women police officers, advocates and social activists to create awareness about the types of crimes women may be facing without actually knowing that it is harassment. Such discussions enable women employees to face these challenges in life.

WD&EC celebrates international women's day every year not as a ritual but as brainstorming and enlightening sessions which take place amidst women of excellence from different fields.

In a nutshell, WD&EC is trying to educate women employees through lectures and symposiums and other activities for inculcating social awareness among women employees.

### **13.1. Objectives**

The main objectives of centre are:

To critically study problems, aspirations and needs of the women learners

To promote incorporation of women studies perspective in courses offered by the university.

To encourage research on socially relevant areas that pertain to women development and status.

To generate source material by building documentation on women specific issues in the region.

To provide information, knowledge and skills that promote economic independence of women.

To enhance access to legal literacy and information on women's rights and their entitlements in the society.

To organize extensive activities in the areas of literacy, health, nutrition, environment, entrepreneurship, etc.,

To sensitize teachers and administrators and all women employees to become agents of women empowerment.

To establish strong networking amongst women, within and outside the university.

The centre has been organizing a number of formal and informal activities, programmes, workshops, seminars on contemporary issues related to women working in the university, by involving women activists, academicians, lawyers and intellectuals.

### **13.2. Officer in-charge of the WD&EC**

The officer in-charge of the WD&EC is the coordinator who takes up the programmes. The WD&EC has a core committee. The officer in-charge is the responsible person to initiate and organize the activities of the centre in consultation with core committee. Presently Dr.N.Rajani is the officer in-charge of the centre.

### **13.3. Core Committee**

For the regular monitoring of the programmes, the centre constitutes a core committee with senior and active members from the Faculties and Women employees. The core committee looks after the activities of WD&EC. Apart from the regular programmes the core committee acts as the organizing committee events on special occasions like international Women's Day.

The WD&EC has its own office with all necessary infrastructure and supporting staff with in the main campus of the university.

#### **13.4. Internal compliance committee for work place harassment**

For awareness on sexual harassment in work place, WD&EC has a committee with 3 external members (academician, journalist and an NGO), 2 non-teaching employees of both genders and from teaching community. They look after any incident that occurs in the work place, and meet immediately to discuss the issue and for further action or providing solution to the problem.

#### **13.5. Some important activities**

The women development and extension centre of Dr. Ambedkar Open University organized a number of programmes, workshops and seminars involving women activists, academicians, lawyers, literary persons, police officers and intellectuals on contemporary issues relating to women.

#### **13.6. Activities of Women Cell during 2017-18**

1. A Lecture on International women's day celebrations was organized on 7<sup>th</sup> march 2018. Dr. Sasikala, famous gynecologist was the chief guest. She emphasized and analyzed how women education leads to woman empowerment. K Srinvas, Editor, Andhra Jyoti Newspaper was the guest of Honor. The topics of the day were- "Women empowerment in various fields" by Sajaya, member of NGO Anveshi; Open discussion by Sumitra from Ankuram, NGO. "Women empowerment in working class women" by Anita from Chaitanya Mahila Samakhya. The event was followed by cultural programmes.

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### **14. UGC-DEB AFFAIRS CELL**

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The Development Cell was established in the year 1993, was later named as UGC-DEB Affairs Cell. This Cell is headed by an Officer assisted by an Assistant Registrar and other support staff. With resource management as its chief objective, it coordinates with various other branches of the University, institutions and organizations to prepare development proposals seeking grants from various funding agencies.

#### **14.1. Functions**

##### **The functions of the UGC-DEB Affairs are**

- To liaise with funding agencies;
- To mobilize resources;
- To maintain the development plan;
- To monitor research projects, fellowships and grants;
- To disburse development funds including seminar travel and publication grants;
- To settle accounts; and
- To submit audited statements.

Within the University, this division has the responsibility of facilitating staff development activities such as participation in national & international seminars. It also collates development proposals and monitors the disbursement of development grants. It maintains records of expenditure and details of utilization to be audited and forwarded to the funding bodies.



## **14.2 Interface Organisations**

### **The UGC-DEB Affairs has interface with**

1. The Commonwealth of Learning
2. Indira Gandhi National Open University
3. The Distance Education Council
4. Commonwealth Educational Media Centre for Asia
5. Government of India
6. Ministry of Human Resource Development
7. Department of Science and Technology
8. Government of Andhra Pradesh
9. Telangana State Council of Higher Education
10. All other Open Universities and Conventional Universities

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## **15. FINANCE BRANCH**

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This branch headed by Finance Officer appointed by the State Government. He/ She is responsible for all the financial matters of the University and supported by university staff.

### **15.1 Description of Regular, Internal, External Financial Audits**

The Institution has established a mechanism for conducting internal and external Audit on the financial transactions of every year to ensure financial compliance. The two way Financial Audit Process is as follows:

- (i) Internal Audit: An Internal Audit Cell (Pre-Audit Wing of the Finance Branch) thoroughly verifies the bills and files sent for financial sanction as per the University rules and regulations and recommends for payment to the Accounts Wing.
- (ii) External Audit: Under Sec.28 of the University Act of 1982, the Accounts/Vouchers of the preceding year shall be submitted to Audit before the end of the current financial Year.
  - (a) Department of State Audit, Government of Telangana : The Accounts of the Universities are audited by the State Audit, Government of Telangana on annual basis and verifies every voucher and certifies the Annual Accounts.
  - (b) Comptroller and Auditor General, Government of India : The accounts of the University are also audited by the Comptroller and Auditor General, Government of India as well as Accountant-General of India, under the sec.(2)&(3) of the CAG(D.P.C.) Act of 1971.

The Audit reports are received in the Accounts Branch of the University. The Audit objections raised in the Reports of Director of State Audit, Government of Telangana and the Accountant General (A&E), Hyderabad, Telangana, Government of India are communicated to the all Heads of the branches concerned for rectification and to furnish replies to the Audit Objections. The replies are submitted to the Audit for settling/dropping of objections raised by the State Audit Department.

### **15.2 Mobilization and Utilization of Resources**

The base line for Resources Mobilization by the University is purely “Self- Generated” by way of collecting the Tuition Fee and Other Fee from the Learners on nominal fee structure. The University basically focuses upon self-sustainability model to generate the required physical and financial resources and is mostly depend in to on self-mobilisation of funds.

The University also receives Block Grant from the Government of Telangana and also UGC-DEB as Development Grant from the University Grants Commission, New Delhi.

The Block Grant sanctioned by the Government is spent on payment of Salaries, Pensions and maintenance of other contingencies which is meager and insufficient and hence the University is completely dependent on its own resources.

The Grant received from “DEB” is utilized for the specific purposes i.e., Staff Training, Development of Course Material, Publications, Seminars, Research Grant, Books (Library), Student Support Services, Assistance for Human Resources, Technology Support, Vocational Education & Training through Open Distance Learning Mode, Research & Development and Travel Expenditure.

The other resources of the University are

1. Rent from Auditorium.
2. Hiring of University Premises for film shooting.
3. Rent from Post office, Bank, Canteen, ATM.
4. Sale of Publications to other Universities.
5. Miscellaneous.

The resources so generated are utilized for payment of salaries / Pensions, Printing of Course Material, maintenance of Study Centres, payment of Remuneration to the Counsellors and Part Time staff in the Study Centre, Creation of infrastructure, etc.

The base line for optimum Utilization of Resources by the University is that all the University Teaching departments and Administrative offices of the University are treated as one comprehensive unit and physical, financial and Human Resources are shared / Allocated among various Teaching, administrative officers as per the changing needs.

The Mechanism used to monitor effective and efficient use of financial resources is as below.

- (1) Before the Commencement of every financial year, the Finance Officer presents the Budget estimates before Finance Committee / Executive Council for its approval, duly considering the recommendations / made by the needs of all the Branches.
- (2) The University Budget includes recurring Revenue Expenditure such as Salaries / Pensions, Stationery, Printing of Course Material, conduct of Exams, etc.
- (3) The expenses will be monitored by the Finance Branch as per the Budget allocated by the management.

The Institutional resources mobilised for F.Y.2017-18 are as follows

- a) Student Tuition/Admission Fee and Exam Fee:

(Rupees In Lakhs)

<b>Year</b>	<b>2017-18</b>
Collection of Student Tuition Fee	5848.22

- b) Government Block Grant:

(Rupees in Lakhs)

<b>Year</b>	<b>2017-18</b>
Block Grant sanctioned by Government of Telangana	1412.32

c) Sharing of Learning Materials (Sale of University Publications):

(Rupees in Lakhs)

Year	2017-18
Sharing of Learning Materials with other Universities in the Country	37.97

#### 14.3 Percentage of expenditure on Student Services:

Expenditure by the Institution on Student Services (excluding Salaries and capital Expenditure) year-wise over the last five years

##### Expenditure on Student Services (INR in Lakhs)

Year	Expenditure on Student Services	Total Expenditure of the Institution excluding Salaries	Percentage of Expenditure spent on Student Services
2017-18	2945.69	4500.59	65.45

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## 16. SC & ST CELL

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### 16.1. Formation of SC/ST Cell

The SC/ST Cell was set up in 1993. The cell is headed by a Liaison Officer who is assisted by supporting staff.

### 16.2. Objectives

To implement the reservation policy for SC/ST students and employees of the university.

- To collect data regarding the implementation of policies with respect to admissions, appointment to teaching and non-teaching positions in the university and analysis of the data to find out the trends towards fulfilling the objectives of the cell.
- To take up follow up measures for achieving the objectives and targets laid down for the said purpose by Government of India, Government of Telangana and the UGC.
- To implement and monitor continuously and evaluate the reservation policy in the university and suggest measures for ensuring the effective implementation of the policy and programmes of the Government of India.

### 16.3. Functions

1. Monitoring the admissions of SC/ST students in various courses.
2. Guiding the staff of student services branch about the rules of reservation.
3. Preparation and furnishing of the detailed enrolment of SC/ST students to the Government of Telangana, Ministry of HRD and Telangana State Council of Higher Education, Hyderabad, every year.
4. Dealing with the representations from the SC/ST candidates.
5. Functioning as a Grievance Redressal Cell for SC/ST students and also employees.
6. Maintaining a register of details of employment of SC/ST candidates in various posts of the University.

The SC/ST Cell has an Advisory Committee under the Chairmanship of the Vice-Chancellor with members from the Social Welfare and Tribal Welfare Departments, Government of Telangana.

#### **ENROLLMENT STATISTICS OF 2017-2018**

<b>Social Status</b>	<b>Students Enrolled</b>
BC	78,424
OC	23,480
SC	32,562
ST	13,605
Total	1,48,071

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### **17. COMPUTER CENTRE**

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The Computer Centre of the University is handling online student services including online admissions, online examinations registration, result processing, result hosting, online payment collection, etc., The Computer Centre is also responsible for maintaining IT infrastructure in the University (LAN, Internet, Servers. etc.,).

Further, the Computer Center is also developing and maintaining in-house software for the student services with the help of Technical Advisor, System Engineer, Programmer & Computer Programming Assistants (CPA).

The daily activity of the Computer Center team is to update software applications as per the requirements of the University. Major software application changes occur in Examination registration forms due to UG semester-wise and PG year-wise exams. Entrance Test registration forms and other online software applications are updated for fulfilling the needs of the University throughout the year.

#### **The Major Activities of the Computer Center during 2017-2018**

The Computer Center has developed the software for **Online Registration for various certificates**. The main goal of providing online registration for various certificates and other services is to provide "Service at Student Doorstep". The University discourages the students to visit the University for any Service. A student can avail the services from their home using Internet or mobile phone and also postal service.

The Computer Center has developed a web application for University Counsellors Information and published it. About 6000 Counsellors registered for counseling classes.

The Computer Center has also prepared a special web application for the study center to verify the student certificates and confirm the admissions. The Study Centers send student eligibility confirmation through SMS from the designed mobile number. This application is very useful as an alternative to the existing SMS confirmation system.

The website braou.ac.in was developed and maintained by the Computer Center.

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## **18. EXAMINATION BRANCH**

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Examination Branch is an important wing of the University administration, headed by the Controller of Examinations. The University conducts the 'Eligibility Test' for admission into its undergraduate programmes, at the beginning of the academic year, for the benefit of non-formal learners who have completed 18 years of age. The Eligibility Test is conducted all over the State in more than 200 examination centres and every year about 70,000 to 80,000 students appear for it. Those qualified in the Eligibility Test are admitted in I year undergraduate programme. The University conducts examinations for the undergraduate semester wise and for post-graduate programmes twice in an academic year (First spell and second spell). During the year under review, a total number of 36,334 students from UG, PG, PG Diplomas and Certificates were awarded Degrees. Out of the total students appeared for the exams i.e. 1,56,251, 29,684 have passed. Out of these students, 15,434 passed in PG, PG Diploma and other Professional programmes.

In addition to the undergraduate programmes, the University organizes examinations for 24 more programmes leading to Masters Degrees, P.G. Diplomas and Certificates.

The Examinations are usually conducted at the Study Centres of Dr.B.R.Ambedkar Open University. The students' data is computerized and electronically processed on a centralized basis to provide a reliable and effective learner evaluation system. Every effort is made to streamline the examinations according to the academic calendar and to conduct examinations smoothly and declare results speedily.

The Examination Branch regularly conducts examinations semester-wise for UG and two spells of exams from P.G. Programme followed by spot valuation camps for speedy processing of the results. Using ICR/OMR technologies and computerized data processing, the branch ensures reliable and timely release of results. In addition to conduct of programme-related examinations, the branch also coordinates and monitors the internal assessments of PG and Diploma programmes.

The University introduced Online Registration for the first time to conduct Eligibility Test in 2013. The Branch is also registering candidates Online for other Entrance Tests and also for year-end examinations.

The biggest and the most colorful function which the branch undertakes to perform is the Annual Convocation where Gold Medals, Degrees and Diplomas are awarded to successful candidates.

Honorary Doctorates are also presented at this function. A total number of 36,337 are awarded degrees in 2017-18 in different programmes of the university.

**Students Awarded Degrees (Academic Year 2019-20)**

<b>SLNo</b>	<b>ProgrammeName</b>	<b>No. of Students Awarded Degrees</b>
1	BA	20,678
2	BSc	4,663
3	B.Com	4,343
4	B.Sc(Special)	167
5	MBA	54
6	M.Sc Mathematics	105
7	M.A.PublicAdmin	247
8	M.A.PolSci	442
9	M.A.ECO	233
10	M.A.His	172
11	M.LI.SC	96
12	M.A.SOCIOLOGY	695
13	M.A.ENGLISH	722
14	M.COM	159
15	C.P.F.N	39
16	P.G.DIPLOMA IN WRITING FOR MASS MEDIA IN TELUGU	34
17	P.G.DIPLOMA IN ENVIRONMENTAL STUDIES	9
18	P.G.DIPLOMA IN BUSINESS FINANCE	5
19	B.LI.SC	224
20	P.G.DIPLOMA IN WOMEN’S STUDIES	10
21	P.G.DIPLOMA IN HUMAN RIGHTS	32
22	M.SC.BOTANY	39
23	M.SC. CHEMISTRY	46
24	M.SC ENVIRONMENTAL SCIENCE	116
25	M.SC. PHYSICS	22
26	M.SC. ZOOLOGY	19
27	M.A.HINDI	652
28	M.A.TELUGU	1,356
29	B.ED	429
30	M.SC PSYCHOLOGY	392
31	M.ED	20
32	M.A.URDU	17
33	B.ED SPECIAL EDUCATION	13
34	C.P.N.G.O.M	6
35	C.P.L.C.D	5
36	P.G.D.C.H.T	10
37	C.E.C.E	5
38	M.A.MASS COMMUNICATION & PUBLIC RELATIONS	58
39	Ph.D.	3
	<b>Total</b>	<b>36,337</b>

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## **19. ENGINEERING BRANCH**

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The main function of the Engineering Branch is to look after the construction and maintenance of the campus, including water supply distribution and drainage arrangements, operation and maintenance of H.T. supply, lifts, diesel generating sets, etc. The Engineering Branch headed by Executive Engineer with supporting staff, looks after the construction and maintenance of the University buildings. Estate management of the campus which includes security arrangements, watch & ward supervision, campus greening, landscape development, maintaining hygiene and general cleanliness of the campus etc. is also looked after by the Engineering Branch. Natural water bodies have been developed on the frontage to Administrative Building and in front of the Study Material House. Water fountains have been designed in the ponds to enhance the aesthetic beauty of the campus and eco-friendly environment has been created on the campus for the learners visiting the University. The campus premises are permitted for film shootings during holidays by charging Rs.15,000/- per day and the income so generated is deposited in Campus Development Fund Account and the same is spent for Horticultural Development and beautification of the campus.

New Buildings for Examination Branch with built-up area of 3185 sqmts. and Centre for Staff Training and Development Block with an area of 1175 sqmts. have been taken up at an estimated cost of Rs. 480.00 lakhs and Rs. 181.90 lakhs respectively are proposed to be taken up.

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## **20. CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)**

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### **20.1 Establishment**

The University has established Centre for Internal Quality Assurance (CIQA) on 31.12.2009 based of the recommendations of the Distance Education Council, New Delhi vide its letter F.No.DEC/SOU/01/09-10/3815 dated 05.10.2009. Prof. C. Pushpa Ramakrishna, retired Professor of English was appointed as Senior Consultant to the CIQA. Later, Prof. M.S. Hayat, Professor of Urdu was appointed as full-time Director on 11-07-2012 and initiated measures for the improvement of quality concerns of the programmes of the University. On his superannuation, Prof. S. V. Rajasekhara Reddy, Professor of Geology was appointed as Director Incharge, CIQA on 01-09-2015. Prof. Y.S. Kiranmayi, Professor of Business Management was appointed as Director, CIQA on 14-11-16.

Subsequently, the University has merged CIQA with Prof. G. Ram Reddy Research Academy of Distance Education (GRADE) on 13-04-2017 and appointed Prof. G. Pushpa Chakrapani, Professor of Physics was appointed as Director, CIQA subsequently.

### **Vision**

To Promote & Sustain Quality of Open & Distance Learning in Open University System.

### **Mission**

1. To undertake process of Institutional External Assessment & Accreditation.
2. To undertake training for continuous enhancement in Teaching, Learning & Evaluation.
3. To arrange for internal assessment & feedback from the Partner institutions in Open & Distance Learning.

## **20.2 Functions and Objectives**

- (i) To maintain quality in the services provided to the learners of Dr. BRAOU
- (ii) To ensure continuous improvement in the entire operations of the Dr. BRAOU
- (iii) To identify the key areas in which the Dr. BRAOU should maintain quality.
- (iv) To disseminate information on quality assurance.
- (v) To devise mechanisms for interaction and obtaining feedback from various Branches, Faculties and Departments of Dr. BRAOU.
- (vi) To suggest to the authorities of Dr. BRAOU, measures for qualitative improvement.
- (vii) To ensure the implementation of its recommendations through regular monitoring.
- (viii) To ensure participation of all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government in quality improvement processes.
- (ix) To prepare Programme Project Report and ensure launch of other programme(s).
- (x) Collection, collation and dissemination of accurate, complete and reliable statistics about the quality of the programme(s) of Dr. BRAOU.

### **Activities**

The major activities are –

- (i) prepare a Programme Project Report for each programme according to the norms and guidelines prescribed by the UGC-DEB and wherever necessary, by the appropriate regulatory authority having control over the programme;
- (ii) get the Programme Project Report approved by the appropriate authority of Dr. BRAOU and the UGC-DEB before launch of the programme;
- (iii) oversee the development of Self Learning Material (SLM), integration of Information and Communication Technologies (ICT), setting up of Learning Centres and coordination with the Dr. BRAOU and relevant Regulatory authorities;
- (iv) put in place monitoring mechanism to ensure the proper implementation of Programme Project Reports;
- (v) design annual plans for quality level enhancement at the level of the Dr. BRAOU and ensure their implementation;
- (vi) arrange for feedback responses from students, employers and other stakeholders for quality related institutional processes;
- (vii) develop quality benchmarks or parameters for the various academic and administrative activities of the Dr. BRAOU;
- (viii) obtain information from other Higher Educational Institutions on various quality benchmarks or parameters and best practices;
- (ix) organize workshops or seminars on quality related themes and Higher Educational Institution wise dissemination of the proceedings of such activities;
- (x) suggest restructuring of programmes of Dr. BRAOU in order to make them relevant to the job market;
- (xi) develop and implement innovative practices in major areas leading to quality enhancement in services to the learners of Dr. BRAOU;
- (xii) create learner centric environment rather than institution centric environment;



- (xiii) cultivate creativity and innovation in the faculty and staff of Dr. BRAOU;
- (xiv) adopt measures to ensure internalization and institutionalization of quality enhancement practices through periodic accreditation and audit;
- (xv) conduct or encourage system based research to bring about qualitative change in the entire system;
- (xvi) coordinate between Dr. BRAOU and the UGC-DEB for various quality related issues or guidelines;
- (xvii) record activities undertaken on quality assurance in the form of an annual report; and
- (xviii) to coordinate recognition and accreditation of Dr. BRAOU

For the effective functioning of the CIQA it is proposed to constitute two committees namely CIQA Advisory Committee and Internal Quality Assurance Committee (IQAC).

### **20.3 CIQA Advisory Committee**

1.	Vice-Chancellor	Chairman
2.	Director, Academic	Member
3.	Director, Student Support Services	Member
4.	Director, CSTD	Member
5.	Director, GRADE	Member
6.	Registrar	Member
7.	External Expert-1	Member
8.	External Expert - 2 (nominated by the Vice-Chancellor)	Member
9.	Director, CIQA	Convenor

### **Functions of the committee**

The committee will play an advisory role to oversee the functions of CIQA.

### **Internal Quality Assurance Committee**

1.	Director, CIQA	Chairman
2.	Director, Academic	Member
3.	Dean, Faculty of Arts	Member
4.	Dean, Faculty of Commerce	Member
5.	Dean, Faculty of Education	Member
6.	Dean, Faculty of Sciences	Member
7.	Dean, Faculty of Social Sciences	Member
8.	Director, Student Support Services	Member
9.	Director, Material Production	Member
10.	Director, Audio Visual Production & Research Centre	Member
11.	Director, Centre for Staff Training & Development	Member
12.	Director, UGC-DEB	Member

13. Finance Officer	Member
14. Controller of Examinations	Member
15. Deputy/Assistant Director, CIQA	Convenor

CIQA Advisory Committee is the apex body of the CIQA which is advisory in nature and the second committee i.e. IQAC is expected to carry out the following functions;

- (i) decide policies for programme development methodology and programme delivery mechanism that are aligned with the vision and mission of the Higher Educational Institution;
- (ii) advise on any issues related to programme development, Information and Communication Technology intervention and implementation, learning and teaching, collaboration referred to the Committee;
- (iii) supervise academic approval and related modification procedures and to ensure that programmes satisfy stated design requirements and academic standards appropriate to the type and level of award as per philosophy of the Open and Distance Learning mode of education;
- (iv) promote automation of academic and administrative activities of the Higher Educational Institution, Regional Centres and Study Centres or Learning Support Centres;
- (v) oversee and report on the effectiveness of systems for self-evaluation and monitoring;
- (vi) appoint external subject experts or agencies or organizations for validation and annual review of it's in-house process, its Learner Support Centres, Open and Distance Learning mode programmes etc.;
- (vii) appoint third party auditing bodies for quality audit of programme(s);
- (viii) approval of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution;
- (ix) promote collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein; and
- (x) encourage industrial involvement and industry-institution linkage for providing exposure to the learners.

In the light of the above, the Vice-Chancellor has approved the modified regulations concerning CIQA and further approved the composition of the Advisory Committee duly nominating two (2) External Members and approved the composition of IQA Committee to enable the Director, CIQA to take appropriate measures.

#### **20.4 Activities of the Branch in 2017-18**

##### **Workshops**

1. Organized Sensitization Workshop on Open Educational Recourses (OERs) for the officers and the faculty of the university in collaboration with CEMCA on August 23<sup>rd</sup> 2017.
2. Conducted a three Day Professional Development Programme (PDP) for the officers and the faculty of the university on online Teaching- Learning and Assessment using OERs, Moodle, MOOCs platform on 8<sup>th</sup> to 10<sup>th</sup> February 2018.

### **Systemic Research Studies Initiated**

1. Preparation of Institutional OER Policy.
2. “The virtual Image of Dr.BRAOU - A comparative study of websites of ODL institutions across the World” was initiated.
3. “The growth and performance of online services at Dr.BRAOU- An exploratory study” was initiated.

### **Research Reports Submitted**

1. Student Support Services in Distance Education; A Study of India’s First Open University.
2. Assessing Entrepreneurial Skills and Awareness among Learners of Dr.BRAOU.

### **Participation in Workshops and International Conferences:**

1. Prof .G. Pushpa Chakrapani, Director, GRADE Participated in a workshop on ‘SWAYAM & SWAYAM PRABHA’ at Indira Gandhi National Open University (IGNOU), 2017 New Delhi.
2. Prof .G. Pushpa Chakrapani, Director, GRADE Participated in Association of Asian Open Universities (AAOU) Exchange fellowship programme to the University of the Philippines Open University (UPOU) Philippines for a 30 day programme from 1 November to 30 November 2017.

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## **21. CENTRE FOR SKILL DEVELOPMENT AND CAREER PLANNING (CSD&CP)**

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### **21.1 Introduction**

The Centre for Skill Development and Career Planning is a relatively new Directorate established with the aim of imparting holistic, all round skill set to the students graduating from the portals of the University. When a student presents himself as a prospective candidate for employment or if he wants to pursue post graduate degree he/ she must possess the requisite skill set demanded by the profession or career furtherance. The Centre is mandated to provide such skill set to the graduates of the University.

### **21.2 Objectives**

1. To introduce market relevant training programmes.
2. To recognize prior learning.
3. To align curriculum skill courses with conventional education and vocational education.
4. To adopt National Certification Framework for all the skill courses.
5. To strengthen employability skills.
6. To make placements by inviting neighbouring institutions.
7. To align all formal and vocational educational programmes including skill training with National Skill Qualifications Framework (NSQF)
8. To teach language, life skills, basic IT and Financial literacy which are integral part of most job roles in the economy today.
9. To ensure that all skill training programs include modules of basic computer literacy, language and soft skills etiquette, appreciation of gender diversity in workplace, building

of positive health attitudes and social and life skills to enable the youth to be employable and market ready.

### **21.3 Functions**

The University embraced choice based credit system from the Academic Year 2017-18 onwards. In order to give semblance to the objectives, the University has introduced skill based courses within the curriculum of the Degree Programs like Bachelor of Arts, Bachelor of Commerce and Bachelor of Sciences. The Centre of Centre for Skill Development & Career Planning (CSD&CP) lassies with the Academic Branches to offer Skill and Employment based courses to the students enrolled within the University and also to the students who are interested in pursuing stand alone skill based Certificate or Diploma Courses

### **21.4 Establishment**

The Centre was established after 174<sup>th</sup> Meeting of EC and vide item no. 07, dated 13-07-2018, which directed the University to prepare an action plan about the skill based courses to be introduced. The first Director of CSD&CP Dr. V.Santosh Reddy.

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## **22. PUBLIC RELATIONS BRANCH (PR)**

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The Public Relations Branch acts as the ‘Link’ between the university and the public. The branch has Public Relations Officer and Secretarial staff. The branch is involved in the various functions of the University and directly reports to the Vice-Chancellor and the Registrar. They serve as a feedback for both positive and negative aspects and suggest from time to time the remedial or corrective steps for improvement and better functioning of the University.

### **The Functions of The Public Relations Branch Include:**

- Issue of Press Releases/ notifications giving information to the students through the Print and Electronic media.
- Releasing Admission Notifications to Newspapers, Magazines, FMs and Electronic Media.
- Maintaining Press clippings etc.
- Handling enquiries (in person), through post and telephone
- Liaison with different branches and sister organizations
- Bringing out an in-house News Bulletin (Opvarsity News)
- Bringing out Publicity Materials-brochures, pamphlets, etc
- Looking after employee relations
- Facilitating Meetings and Convocations
- Reception and Hospitality for the Visiting dignitaries to the University
- Convocations Arrangements such Publicity-Press Conferences etc.
- Arrangement of Memorial Lectures and Other Events.
- Prof.S.Bashiruddin Memorial Lecture,
- Womens Day Lecture
- Dr.B.R.Ambedkar Memorial Lecture
- Telangana State Formation Day

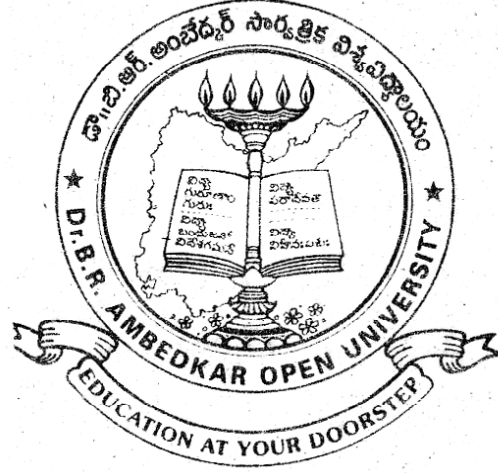
- World Environment Day
- Sri P.V. Narasimha Rao memorial Lecture
- Prof.K. Jayashankar Memorial Lecture
- Foundation Day lecture
- Sri Kaloji Narayana Rao Memorial Lecture
- Bathukamma (Telanagana State Floral Festival)
- National Science Day.
- Indian Constitution day
- Narla Memorial Lecture
- Prof.G.Ram Reddy Memorial Lecture

Public Relations Officer is designated as the Nodal Officer for effectively implementing RTI Act-2005 as per 4(1)(B). Nodal officer coordinates with all the Directorates, Heads of Branches and Study Centres to disseminate the information to the Appellants within the stipulated period and submits quarterly reports to the Government of Telangana.

He also completes any other assignment given by the University Authorities, Government (State/Central) and organizes celebration of prominent Days/Events within a short notice of time.

# ANNUAL ACCOUNTS

## 2017-2018



**Dr. B.R. AMBEDKAR OPEN UNIVERSITY**  
**Road No.46, Prof. G. Ram, Reddy Marg**  
**Road No.46, Jubilee Hills,**  
**Hyderabad - 500 033**

**Dr.B.R.Ambedkar OPEN UNIVERSITY - HYDERABAD ANNUAL  
ACCOUNTS 2017 - 2018  
ABSTRACT OF OPENING AND CLOSING BALANCES**

(RUPEES IN LAKHS)

<b>HEAD OF ACCOUNT</b>	<b>Revised Estimate 2017-18</b>	<b>ANNUAL ACCOUNTS 2017-18</b>
OPENING BALANCE	2831.57	2821.56
RECEIPTS	8396.34	8976.44
TOTAL	11227.91	11808.00
PAYMENTS	8585.24	8598.03
CLOSING BALANCE	2642.67	3209.97

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY**  
**ANNUAL ACCOUNTS 2017 - 2018 ABSTRACT OF RECEIPTS**  
**AND PAYMENTS**

(Rupees in lakhs)

HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
<b>RECEIPTS</b>		
GENERAL FUND (28)		
(A) REVENUE	7130.04	7598.22
(B) CAPITAL	300.00	306.00
(C) DEP./ ADVANCE & REMITTANCES	966.30	1072.22
TTL - 28 - GENERAL FUND	8396.34	8976.44
DEC/GOI/COL FUND (13)	0.00	0.00
(A) REVENUE	0.00	0.00
(B) CAPITAL	0.00	0.00
TTL - 13 - DEC FUND	0.00	0.00
TTL - 28 * 13 GENERAL + DEC FUND	8396.34	8976.44
<b>PAYMENTS</b>		
GENERAL FUND (28)		
(A) REVENUE	6675.54	6490.06
(B) CAPITAL	980.10	1037.50
(C) DEP./ ADVANCE & REMITANCE	929.60	1069.11
TTL - 28 - GENERAL FUND	8585.24	8596.67
DEC/GOI/COL FUND (13)		
(A) REVENUE	0.00	1.36
(B) CAPITAL	0.00	0.00
TTL - 13 - DEC FUND	0.00	1.36
TTL - 28 + 13 GENERAL + DEC FUND	8585.24	8598.03



<b>ABSTRACT OF RECEIPTS</b>		<b>Amount in Rupees</b>	
<b>code</b>	<b>HEAD OF ACCOUNT</b>	<b>Revised Estimate 2017-18</b>	<b>ANNUAL ACCOUNTS 2017-18</b>
(A)	REVENUE		
28	GENERAL FUND		
15	GRANTS	141232000.00	141232000.00
16	FEEES	553815000.00	584822145.83
17	OTHERS REVENUE RECEIPTS	17957000.00	33767517.00
	TOTAL GENERAL FUND	713004000.00	759821662.83
13	DEC/ GOI/ COL	0.00	0.00
	TOTAL (28 • 13)	713004000.00	759821662.83
	GRANTS		
101	GRANTS FROM STATE GOVERNMENT	141232000.00	141232000.00
109	GRANTS FROM GOVERNMENT OF INDIA	0.00	0.00
	TOTAL GRANTS	141232000.00	141232000.00
	FEEES		
111	TUITION FEEES (SS)	421800000.00	504029871.23
	-Less : MoU Payments		14920000.00
111	TUITION FEEES (SS) NET		489109871.23
120	OTHER FEEES (SS) (Exams) Misc.	32095000.00	24924655.00
121	ELIGIBILITY TEST FEEES (EXAM)	7097000.00	7890000.00
122	OTHER EXAMS (EXAM)	92823000.00	62897619.60
	TOTAL FEEES	553815000.00	584822145.83
	MISCELLANEOUS		
141	SALE OF UNIVERSITY PUBLICATIONS	3500000.00	3797420.00
161	INTEREST	9957000.00	17458513.00
166	INTEREST ON ADVANCES	2000000.00	1778883.00
171	MISCELLANEOUS RECEIPTS	2500000.00	10732701.00
	TOTAL MISCELLANEOUS	17957000.00	33767517.00

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 ABSTRACT OF RECEIPTS**

(Amount in Rupees)

<b>CODE</b>	<b>HEAD OF ACCOUNT</b>	<b>Revised Estimate 2017-18</b>	<b>ANNUAL ACCOUNTS 2017-18</b>
	DEC		
106	DEVELOPMENT GRANT	0.00	0.00
108	UNASSIGNED GRANT	0.00	000
114	RESEARCH GRANT( Unspent Bal)	0.00	0.00
115	Others(Seminors)	0.00	0.00
172	Miscellaneous	0.00	0.00
	TTL (13)	0.00	0.00

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 ABSTRACT OF RECEIPTS**

(Amount in Rupees)

<b>COD</b>	<b>HEAD OF ACCOUNT</b>	<b>Revised Estimate 2017-18</b>	<b>ANNUAL ACCOUNTS 2017-18</b>
	<b>(B) CAPITAL GRANTS</b>		
102	Development Grant From State Govt. of T.S	3000000.00	3000000.00
402	Transfer from General Fund	0.00	0.00
405	Transfer from C D F	0.00	600000.00
	TTL(B)	3000000.00	3060000.00
	<b>(C) DP./ADVANCES &amp; REMITTANCES</b>		
25	DEPOSITS	2800000.00	4036000.00
22	PERMENENT IMPREST	0.00	0.00
23	ADVANCES	8830000.00	6884404.00
24	REMITTANCES	8500000.00	96302260.00
	<b>TOTAL</b>	96630000.00	107222664.00
300	<b>DEPOSITS</b>		
306	EMPLOYEES WELFARE FUND	1300000.00	1801813.00
307	GLISC	1500000.00	2234187.00
	<b>TOTAL</b>	2800000.00	4036000.00
	PERMANENT IMPREST	0.00	0.00
	<b>TOTAL</b>	0.00	0.00
	<b>ADVANCES</b>		
351	FESTIVAL ADVANCE	380000.00	513150.00
353	EDUCATION ADVANCE	400000.00	261016.00
354	MARRIAGE ADVANCE	800000.00	907441.00
355	MOTOR CAR ADVANCE	1050000.00	1077061
356	MOTOR CYCLE ADVANCE	1250000.00	1372131
357	SPECIAL FESTIVAL ADVANCE	400000.00	374204.00
358	COMPUTER ADVANCE	250000.00	331532.00
363	HOUSE BUILDING ADVANCE	4300000.00	2047869.00
	<b>TOTAL</b>	<b>8830000.00</b>	<b>6884404.00</b>
	<b>REMITTANCE</b>		
360	DEDUCTIONS FROM SALARIES Etc.,	85000000.00	96302260.00

**ANNUAL ACCOUNTS 2017 - 2018**  
**ABSTRACT OF PAYMENTS**

(Rupees in lakhs)

<b>DODI</b>	<b>HEAD OF ACCOUNT</b>	<b>Revised Estimate 2017-18</b>	<b>ANNUAL ACCOUNTS 2017-18</b>
	SUMMARY OF REVENUE EXPENSES		
	SALARY	626.90	765.75
	OTHER EXPENDITURE	717.65	748.23
	<b>TOTAL (1) ADMN.</b>	<b>1344.55</b>	<b>1513.98</b>
	SALARY	570.31	552.42
	OTHER EXPENDITURE	124.00	63.94
	<b>TOTAL (2) ACD</b>	<b>694.31</b>	<b>616.36</b>
	SALARY	199.00	876.53
	OTHER EXPENDITURE	1100.88	936.85
	<b>TOTAL (3) SSB + SC</b>	<b>1299.88</b>	<b>1813.38</b>
	SALARY	289.94	313.23
	OTHER EXPENDITURE	559.89	474.75
	<b>TOTAL (4) MP + CC</b>	<b>849.83</b>	<b>787.98</b>
	SALARY	45.25	45.19
	OTHER EXPENDITURE	3.70	0.84
	<b>TOTAL (5) GRADE</b>	<b>48.95</b>	<b>46.03</b>
	SALARY	63.13	62.60
	OTHER EXPENDITURE	10.21	1.21
	<b>TOTAL (6) CSTD</b>	<b>73.34</b>	<b>63.81</b>
	SALARY	184.68	195.13
	OTHER EXPENDITURE	66.00	46.37
	<b>TOTAL (7) AVPRC</b>	<b>250.68</b>	<b>241.50</b>
	SALARY	61.28	49.49
	OTHER EXPENDITURE	2.75	1.05
	<b>TOTAL (8) LIBRARY</b>	<b>64.03</b>	<b>50.54</b>
	SALARY	401.09	410.83
	OTHER EXPENDITURE	650.00	576.16
	<b>TOTAL (9) EXAMINATION</b>	<b>1051.09</b>	<b>986.99</b>
	SALARY	139.59	162.45
	OTHER EXPENDITURE	234.90	207.05
	<b>TOTAL (10) ENGINEERING</b>	<b>374.49</b>	<b>369.50</b>
	<b>TOTAL (10) SALARIES GNL.FUND) (28)</b>	<b>3205.56</b>	<b>3433.63</b>
	TOTAL OTHER EXPENSES	3469.98	3056.44
	<b>TOTAL GENERAL FUND (SALARIES+OE)</b>	<b>6675.54</b>	<b>6490.07</b>
	TOTAL DEC FUND (13)	0.00	1.36
	<b>TOTAL REVENUE PAYMENTS</b>	<b>6675.54</b>	<b>6490.07</b>

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY**  
**ANNUAL ACCOUNTS 2017 - 2018**  
**PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
	(1) ADMINISTR	ATION	
500	(a) SALARY		
501	PAY OF TEACHING STAFF	3000000.00	3690146.00
502	PAY OF NON - TEACHING STAFF	31050000.00	38192155.00
503	DEARNESS ALLOWANCE	12800000.00	15744147.00
509	OTHER ALLOWANCE	12500000.00	15585158.00
510	P.R.C. ARREARS	3340000.00	3363183.00
500	(a) SALARY TTL	62690000.00	76574789.00
511	TRAVELLING ALLOWANCE	680000.00	373327.00
	(b)TTL - TRAVELLING EXPENSES	680000.00	3733Z7.00
	(c) OTHER EXP	NSES	
514	POSTAGE & TELEGRAPHS	9000000.00	8676395.00
515	TELEPHONES	800000.00	752081.00
516	P O L	500000.00	405009.00
517	REPAIRS TO VEHICLES	400000.00	291410.00
518	WAGES/TIME SCALE EMPLOYEES	22200000.00	20384384.00
519	AMENITIES TO EMPLOYEES	2500000.00	9883765.00
524	OUT SOURCING	4530000.00	5084510.00
531	EMPLOYER SHARE OF C.P.S.	4500000.00	4245834.00
536	CONSULTANCY	11200000.00	10551814.00
541	HOSPITALITY	500000.00	439914.00
542	ADVERTISEMENT	5000000.00	4542396.00
543	AUDIT FEE	5100000.00	2979717.00
544	LEGAL EXPENSES	300000.00	110000.00
549	NEWS PAPERS & PERIODICALS	5000.00	0.00
550	PUBLICITY & PROMOTION	400000.00	323216.00
551	SUBSCRIPTION/MEMBERSHIP FEE	400000.00	286974.00
552	CONTRIBUTIONS	50000.00	0.00
553	COMMITTEES & CONFERENCE	200000.00	225670.00
554	DR B R A BIRTHDAY CELEBRATIONS	400000.00	146800.00
555	WOMENS' DEVELOPMENT & EXTN CEN.	100000.00	100973.00
560	MISCELLANEOUS	750000.00	390606.50
588	Vehicle Hiring Charges	100000.00	0.00
589	DAILY WAGE EMPLOYEE'S WELFARE FUND.	1450000.00	2947780.00
590	NAAC Exp.	700000.00	92558.00
591	SC/ST CELL	0.00	0.00
592	BC CELL	0.00	0.00
593	COMMUTATION	0.00	1588329.00
	TTL(OTHER EXPENSES)	71085000.00	74450135.50
	Total (1) ADMN (b+c)	71765000.00	74823462.50
	TOTAL (1) ADMN (a+b+c)	71765000.00	151398251.50

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
500	<b>(2) ACADEMIC BRANCH</b>	<b>H (a) SALARY</b>	
501	PAY OF TEACHING STAFF	15000000.00	14406671.00
502	PAY OF NON- TEACHING STAFF	10132000.00	9908669.00
503	DEARNESS ALLOWANCE	22000000.00	21221676.00
509	OTHER ALLOWANCE	9000000.00	8836675.00
510	P.R.C.ARREARS	899000.00	867920.00
500	<b>(a) SALARY TTL</b>	<b>57031000.00</b>	<b>55241611.00</b>
511	TRAVELLING EXPENSES (Matching Grant)	200000.00	66033.00
	<b>(b) TTL- Travelling Expenses</b>	<b>200000.00</b>	<b>66033.00</b>
	<b>( c ) OTHER EXPENSES</b>		
560	MISCELLANEOUS	100000.00	98710.00
561	HONORARIUM TO VISITING PROFESSORS	100000.00	0.00
566	DEVELOPMENT OF COURSE MATERIAL	10000000.00	5846471.00
599	SEMINARS, WORKSHOPS & MEMO.LEC.	500000.00	382438.00
600	SEMINARS (MATCHING GRANTS)	500000.00	0.00
601	SCIENCE PRACTICALS	1000000.00	0.00
	<b>( c ) TTL - OTHER EXPENSES</b>	<b>12200000.00</b>	<b>6327619.00</b>
	<b>TOTAL (1) ACD (a+b+c)</b>	<b>69431000.00</b>	<b>61635263.00</b>

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
500	(3) STUDENT SERVICES (a) SALARY		
501	PAY OF TEACHING STAFF	2858000.00	3205442.00
502	PAY OF NON- TEACHING STAFF	20000000.00	22061526.00
503	DEARNESS ALLOWANCE	10000000.00	11061445.00
509	OTHER ALLOWANCE	8500000.00	9411343.00
510	P.R.C. ARREARS	2702000.00	2903049.00
500	(a) SALARY TTL	44060000.00	48642805.00
	(c) OTHER EXPENSES		
524	OUTSOURCING	0.00	
560	MISCELLANEOUS	1220000.00	1455404.00
777	Organising Skill Devp. Tran.Prog	3000.00	680800.00
(c) TTL	OTHER EXPENSES	1223000.00	2136204.00
	<b>TOTAL(a) SALARY + OTHER EXPENSES</b>	<b>45283000.00</b>	<b>50779009.00</b>
	(12) STUDY CENTERS		
500	(a) SALARY		
501	PAY OF TEACHING STAFF	5500000.00	5583012.00
502	PAY OF NON- TEACHING STAFF	15000000.00	15178017.00
503	DEARNESS ALLOWANCE	11000000.00	11138014.00
509	OTHER ALLOWANCE	6000000.00	6088012.00
510	P.R.C. ARREARS	779000.00	1023215.00
500	(a) SALARY TTL	38279000.00	39010270.00
	(c) OTHER EXPENSES		
508	PART TIME STAFF	5000000.00	45929204.00
560	MISCELLANEOUS(SC'S)	1900000.00	0.00
569	REMUN. TO ACADEMIC COUNSELLORS	26000000.00	11907696.00
601	SCIENCE PRACTICALS	9000000.00	10470656.00
602	SUMMER/ WINTER SCHOOLS	115000.00	101158.00
607	SERVICE CHARGES OF R C C/SC'S	21850000.00	23139635
(c )	TTL - OTHER EXPENSES	108865000.00	91548349.00
	(12) SC SALARY+ (c) OTHER Ex ErCES	147144000.00	130558619.00
	<b>TOTAL SSB (SAL+0 E) + SCs (SAL+0 E)</b>	<b>192427000.00</b>	<b>181337628.00</b>

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

(Amount in Rupees)

<b>CODE</b>	<b>HEAD OF ACCOUNT</b>	<b>Revised Estimate 2017-18</b>	<b>ANNUAL ACCOUNTS 2017-18</b>
	(4) MATERIAL PRODUCTION	BRANCH (a) SA	LARY
501	PAY OF TEACHING STAFF	550000.00	634599.00
502	PAY OF NON- TEACHING STAFF	13500000.00	14749597.00
503	DEARNNESS ALLOWANCE	4845000.00	5315595.00
509	OTHER ALLOWANCE	5500000.00	6029596.00
510	P.R.C. ARREARS	1407000.00	1478065.00
500	(a) SALARY TTL	25802000.00	28207452.00
	(c) OTHER EXPENSES		
523	LIVERIES TO EMPLOYEES	94000.00	93981.00
547	STATIONERY	3725000.00	3473305.00
560	MISCELLANEOUS	500000.00	498877.00
620	MAINTENANCE OF MACHNY. & EQUIP.	2400000.00	1994308.00
627	MAINTENANCE OF FURNITURE & FIX.	660000.00	644181.00
631	COST OF PAPER	40000000.00	33076789.00
633	PRINTING (COURSE MATERIAL)	4500000.00	3658837.00
634	PTNG(OTHER THAN COURSE MATERIAL)	900000.00	973687.00
635	TRANSPORT OF COURSE MATERIAL Etc.,	700000.00	651936.00
	TTL(O E)	53479000.00	45065901.00
	TTL (a) SALARY + (c) OTHER EXPENSES	79281000.00	73273353.00



**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL ACCOUNTS  
2017 - 2018 PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
	<b>(11) COMPUTER CE</b>	<b>NTRE</b>	
	(a) SALARY		
501	PAY OF TEACHING STAFF	900000.00	883110.00
502	PAY OF NON- TEACHING STAFF	440000.00	442113.00
503	DEARNNESS ALLOWANCE	1300000.00	1275117.00
509	OTHER ALLOWANCE	500000.00	491115.00
510	P.R.C. ARREARS	42000.00	23716.00
500	(a) SALARY TTL	3192000.00	3115111.00
	(c ) OTHER EXP	ENSES	
560	MISCELLANEOUS	10000.00	96141.00
620	MAINTENANCE OF COMPUTERS	2500000.00	2313024.00
	TTL OTHER EXPENSES	2510000.00	2409165.00
	TTL C C (SALARY • O E)	5702000.00	5524336.00

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
500	(5) GRAE		
	(A) SALARY		
501	PAY OF TEACHING STAFF	800000.00	769534.00
502	PAY OF NON- TEACHING STAFF	1200000.00	1153336.00
503	DEARNESS ALLOWANCE	1500000.00	1441520.00
509	OTHER ALLOWANCE	900000.00	865343.00
510	P.R.C. ARREARS	125000.00	289125.00
500	(a) SALARY TTL	4520000.00	4518858.00
	( c ) OTHER EXINSES		
560	MISCELLANEOUS	70000.00	6400.00
562	HONORARIUM TO RESOURCE PERSONS	100000.00	0.00
733	GRADE(Research, Seminars, Workshops)	200000.00	77550.00
734	GRADE Academic Consultants	0.00	0.00
	TTL OTHER EXPENSES	370000.00	83950.00
	TTL GRADE (SALARY + OTHER EXP.)	4895000.00	4602808.00

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
	(6) CSTD		
	(a) SALARY		
501	PAY OF TEACHING STAFF	850000.00	848096.00
502	PAY OF NON- TEACHING STAFF	2200000.00	2198039.00
503	DEARNESS ALLOWANCE	1800000.00	1798067.00
509	OTHER ALLOWANCE	1200000.00	1198065.00
510	P.R.C. ARREARS	263000.00	218092.00
500	(a) SALARY TTL	6313000.00	6260359.00
	(c) OTHER EXPENSES		
557	STAFF TRAINING PROGRAMMES	1013000.00	112500.00
560	MISCELLANEOUS	8000.00	8000.00
	TTL OTHER EXPENSES	1021000.00	120500.00
	TTL CSTD (SALARY * OTHER EXP)	7334000.00	6380859.00

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
	(7) AVPRC		
	<b>(a) SALARY</b>		
501	PAY OF TEACHING STAFF	900000.00	973613.00
502	PAY OF NON- TEACHING STAFF	9000000.00	9478433.00
503	DEARNESS ALLOWANCE	4200000.00	4438448.00
509	OTHER ALLOWANCE	3600000.00	3808598.00
510	P.R C. ARREARS	768000.00	814406.00
500	(a)SALARY TTL	<b>18468000.00</b>	<b>19513498.00</b>
	(c ) OTHER EXPENSES		
557	STAFF TRAINING PROGRAMMES	0.00	0.00
560	MISCELLANEOUS	0.00	3990.00
641	AUDIO / VIDEO TAPES	50000.00	48800.00
644	PAYMENT TO PROFESSIONALS	550000.00	600000.00
742	RADIO PROGRAMMES	1000000.00	725531.00
743	T V PROGRAMMES / TELE CONF.	5000000.00	3258436.00
	TTL(O E)	6600000.00	4636757.00
	<b>TTL AVPRC SALARY+OTHER EXP</b>	<b>25068000.00</b>	<b>24150255.00</b>

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
	(8) LIBRARY		
	(a) SALARY		
501	PAY OF TEACHING STAFF	500000.00	410437.00
502	PAY OF NON- TEACHING STAFF	3200000.00	2570675.00
503	DEARNESS ALLOWANCE	1300000.00	1050649.00
509	OTHER ALLOWANCE	900000.00	730461.00
510	P.R.C. ARREARS	228000.00	187236.00
500	(a)SALARY TTL	6128000.00	4949458.00
	(c ) OTHER EXPE	NSES	
549	NEWSPAPERS & PERIODICALS	75000.00	55006.00
560	MISCELLANEOUS	0.00	0.00
646	BINDING OF BOOKS	0.00	0.00
647	CASSETTES FILMS, CHARTS, MAPS, ETC	0.00	0.00
648	BOOKS INCLUDING JOURNALS	200000.00	50173.00
649	D.R.AMBEDKAR LITT.	0.00	0.00
	TTL(0 E)	275000.00	105179.00
	TTL LIBRARY SALARY + OTHER EXP	6403000.00	5054637.00

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

		(Amount in Rupees)	
DODI	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
	(9) EXAMINATIONS		
	(a) SALARY		
501	PAY OF TEACHING STAFF	1700000.00	1755878.00
502	PAY OF NON- TEACHING STAFF	2000000.00	20603266.00
503	DEARNESS ALLOWANCE	8600000.00	8862062.00
509	OTHER ALLOWANCE	7500000.00	7729082.00
510	P.R.C. ARREARS	2309000.00	2132834.00
500	(a)SALARY TTL	40109000.00	41083122.00
	(c) OTHER EXPENSES		
524	OUT SOURCING	0.00	0.00
547	TECHNOLOGY ENABLED EXAM MATERIAL	2800000.00	2631816.00
560	MISCELLANEOUS	100000.00	440440.00
651	ELIGIBILITY TEST	1600000.00	1486383.00
652	OTHER EXAMINATIONS	6000000.00	52763823.00
653	CONVOCATION EXPENSES	500000.00	293520.00
	TTL(O E)	65000000.00	57615982.00
	TTL EXAMINATION (SALARY + OE)	105109000.00	98699104.00

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL ACCOUNTS 2017 - 2018**  
**PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
(10)	ENGINEERING		
	(a) SALARY		
501	PAY OF TEACHING STAFF	0.00	000
502	PAY OF NON- TEACHING STAFF	7900000.00	8736606.00
503	DEARNESS ALLOWANCE	2800000.00	3091884.00
509	OTHER ALLOWANCE+A580	2700000.00	2980722.00
510	P.R.C. ARREARS	559000.00	1435962.00
500	(a)SALARY TTL	13959000.00	16245174.00
(c)	OTHER EXPENSES		
558	WATER & ELECTRICITY CHARGES	7500000.00	6689932.00
560	MISCELLANEOUS	50000.00	0.00
617	RENTS,RATES & TAXES	1600000.00	1578022.00
661	MAINTENANCE OF BUILDINGS	8300000.00	7235299.00
662	WAGES TO WORK INSPECTORS	0.00	0.00
663	MAINTENANCE OF GARDENS	340000.00	239028.00
664	SECURITY SERVICES	4500000.00	4962861.00
665	MAINTENANCE OF ROADS	1200000.00	0.00
	TTL ENGINEERING OTHER EXPENSES	23490000.00	20705142.00
	TTL ENGINEERING (SALARY + OE)	37449000.00	36950316.00

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

(Amount in Rupees)

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
	D E C		
	(c) OTHER EXPENSES		
108	REFUND OF UNUTILIZED GRANT	0.00	0.00
512	TRAVEL EXPENSES	0.00	0.00
557	STAFF TRAINING	0.00	0.00
577	DEVELOPMENT OF COURSE MATERIAL	0.00	0.00
595	PUBLICATIONS	0.00	0.00
596	SEMINARS	0.00	0.00
675	RESEARCH GRANT	0.00	0.00
676	BOOKS (LIBRARY)	0.00	0.00
737	STUDENT SUPPORT SERVICES	0.00	0.00
738	ASSISTANCE FOR HUMAN RESOURCE	0.00	0.00
732	TECHNOLOGY SUPPORT	0.00	0.00
735	VOCATIONAL EDUCATION & TRAINING THROUGH OPEN DISTANCE LEARNING	0.00	0.00
736	RESEARCH & DEVELOPMENT	0.00	0.00
739	SEMINARS (Others)	0.00	135692.00
	TTL(O E)	0.00	135692.00



**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018  
PAYMENTS**

(Amount in Rupees )

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
(B)	<b>CAPITAL</b>		
	<b>20 NON-RECURRING</b>		
701	VEHICLES	2500000.00	2555161.00
702	FURNITURE & FIXTURE	1000000.00	289799.00
703	MACHINERY & EQUIPMENT	500000.00	976679.00
705	COMPUTERISATION OPERATIONS	1000000.00	0.00
706	LABORATORY EQUIPMENT	500000.00	0.00
	TTL - 20 NON-RECURRING	5500000.00	3821639.00
	DEC FUNDS	0.00	0.00
731	Buildings		
	<b>27 CONSTRUCTION OF BUILDS &amp; (B) ROADS-1</b>		
666	GARDEN DEVELOPMENT	200000.00	40000.00
713	BUILDINGS	39800000.00	33506751.00
714	DRINAGE & WATER SUPPLY	100000.00	0.00
716	ELECTRICITY	300000.00	0.00
720	MISCELLANEOUS WORKS	100000.00	0.00
721	TOOLS & PLANT	10000.00	0.00
724	ROADS	2000 000.00	0.00
	TOTAL 27 -10(B)	42510000.00	33546751.00
902	TRANSFER TO GPF A/c	0.00	0.00
903	TRANSFER TO CORPUS FUNDS	0.00	0.00
904	TRANSFER TO PENSION FUND	50000000.00	66381658.00
	TOTAL OTHER FUNDS (O F)	50000000.00	66381658.00
	TOTAL 20+DEC+27+ O F	98010000.00	103750048.00

**Dr. B. R. AMBEDKAR OPEN UNIVERSITY ANNUAL  
ACCOUNTS 2017 - 2018 PAYMENTS**

(Amount in Rupees )

CODE	HEAD OF ACCOUNT	Revised Estimate 2017-18	ANNUAL ACCOUNTS 2017-18
	(C) DEP/P-IMPT/AD	VRMT	
800	DEPOSITS(25)		
806	EMPLOYEES WELFARE FUNO	900000.00	3547800.00
807	G.L.I.S.C.	1500000.00	2408253.00
	TTL(O E)	2400000.00	5956053.00
601	PERMANENT IMPREST(22)	0.00	0.00
	TTL(O E)	0.00	0.00
	ADVANCES(	!3)	
851	FESTIVAL ADVANCE	480000.00	503500.00
853	EDUCATION ADVANCE	230000.00	185000.00
854	MARRIAGE ADVANCE	600000.00	800000.00
855	MOTOR CAR ADVANCE	1200000.00	600000.00
856	MOTOR CYCLE ADVANCE	250000.00	365821.00
857	SPECIAL FESTIVAL ADVANCE	500000.00	501000.00
858	COMPUTER ADVANCE	700000.00	700000.00
863	HOUSE BUILDING ADVANCE	1600000.00	1200000.00
	TTL-ADV.(23)	5560000.00	4855321.00
860	DEDUCTIONS FROM SALARIES(24)	85000000.00	96099629.00
	TTL-ADV.(24)	85000000.00	96099629.00
	TTL(C) (25+22+23+24)	92960000.00	106911003.00

<b>OTHER ACCOUNTS</b>	
<b>CAMPUS DEVELOPMENT FUND (BUILDING FUND)</b>	
<b>ACCOUNT 2017-18</b>	
<b>(Investments only)</b>	
	(Amount in Rupees)
S.B.H. Dr.BRAOU.	Amount
Opening Balance (Investments)	565379749.00
(+) Interest on FDRs	41102788.00
Total	606482537.00
(-) Transfer to General Account (A/c No52003000206)	600000.00
Closing Balance as on 31-03-2018	605882537.00

<b>PENSION FUND ACCOUNT 2017-18</b>	
	(Amount in Rupees)
Account No.62373755069 S.B.H. Dr.BRAOU.	Amount
Opening Balance: (B)Rs.33691230.00+(I)Rs.1327881769.00	1361572999.00
Add: Interest ON FDRS:	95056052.00
fresh fdr	20000000.00
Add: Interest on S.B.Account and Other Remittances	71255542.50
<b>TOTAL</b>	<b>1547884593.50</b>
<b>PENSION PAYMENTS :</b>	
Teaching + Non-Teaching	175785013.50
67827240.50 * 107957773.00	
<b>Closing Balance as on 31.03.2018</b>	<b>1372099580.00</b>
<b>Balance at Bank : Rs. 2,42,17,831.00</b>	
Investments : Re. 134,78,81,749.00	

<b>ENDOWMENTS ACCOUNT 2017-18</b>	
	/Amount in Rupees)
Account No.52003000115 S.B.H. Dr.BRAOU.	<b>Amount</b>
Opening Balance	18szs67g2.35
Additions	200000.00
Interest	13387772.00
OTHERS	219109.00
<b>TOTAL</b>	<b>199563673.35</b>
Payments '	
(-) LECTURE (NARLA ENDOWMENTS)	15777.00
Other Payments, Tuition Fees	498929.00
Closing Balance as on 31.03.2018	199048967.35
Bank Balance      Rs.      4,71,192.35	
Investments      Rs.19,85,57,775.00	
<b>CONTRIBUTORY PENSION FUND ACCOUNT 2017-18</b>	
	(Amount in Rupees)
Account No. 62040660923	<b>Amount</b>
Opening Balance (Cash Book B/s)	2569690.00
Employees' Contribution & University Contribution	8834012.00
Interest on Investments	0.00
<b>TOTAL RECEIPTS:</b>	<b>11403702.00</b>
Payments:	
Payments to N.S.D.L.	9252463.50
Closing Balance as on 31.03.2018	2151238.50
Bank Balances A/c No. : 21,51,238.50	

<b>EARNEST MONEY DEPOSIT ACCOUNT 2017-18</b>	
	Amount in Rupees)
Account No.52003000273 S.B.H. Dr.BRAOU.	<b>Amount</b>
Opening Balance:(B)Rs.4312525.03+(I)Rs.1,71,11,749.00	21424274.03
Receipts	2105391.00
Interest	1272105.00
Total	24801770.03
Payments: Refund of Deposits	1696615.00
Closing Balance as on 31.03.2018	23105155.03
Bank Balance Rs. 47,21,301.03	
Investments Rs.1,83,83,854.00	

<b>SCHOLARSHIP ACCOUNT 2017-18 ( PHYSICALLY HADICAPPED/</b>	
	(Amount in Rupees)
Account No.52003000091 S.B.H. Dr.BRAOU.	
Opening Balance	838265.00
Receipts	0.00
Total	838265.00
Payments (Bank Charges)	649.00
Closing Balance as on 31.03.2018	837616.00

<b>SCHOLARSHIP ACCOUNT 2017-18 ( SC &amp; ST )</b>	
	<b>(Amount in Rupees)</b>
Account No.52003000239 S.B.H. Dr.BRAOU.	
Opening Balance	517741.00
Receipts	0.00
Total	517741.00
Bank Charges	649.00
Transfer to A/c No.206 (Tuition Fees)	0.00
Total Payments	649.00
Closing Balance as on 31.03.2018	517092.00

<b>DAILY WAGES (Time Scale )EMPLOYEES WELFARE FUND</b>	
<b>ACCOUNT 2017-18</b>	
	<b>(Amount in Rupees)</b>
Account No.62011884565 S.B.H. Dr.BRAOU.	Amount
Opening Balance:(B)Rs.12,60,776.00 (I) Rs.2,05,41,278.00	21802054.00
Transfer from Tuition Fees (Account No. 206)	2947780.00
Interest on FDRs	1473812.00
<b>TOTAL</b>	<b>26223446.00</b>
Payments	1002846.00
Closing Balance as on 31.03.2018	25220600.00
Bank Balance Rs. 32,05,710.00	
Investments Rs. 2,20,14,890.00	

STATEMENT SHOWING DETAILS OF BALANCE IN				
THE BANK AS PER CASH BOOKS AS ON 31.03.2018				
				( Amount in Rupees )
I. GENERAL FUND ACCOUNT				
SI. No	Name of the Account	Name of the Bank	ACcount No.	Amount
1	MAIN	SBI (Dr.B.R.AOU.)	52003000206	47342319.57
2	WORKS		52003000262	3814756.15
3	UGC-DEB		52003000160	4397451.74
4	PD A/c	HYDERABAD TREASURY	GA - 229	0.00
5	SSB TUITION FEE A/c	SBI (Dr.B.R.AOU.)	62371880376	6337122.33
6	SSB DEBIT/CREDIT CARD A/c	SBI (Dr.BRAOU.)	62371927441	112179932.50
7	COE		62371929460	37312787.10
8	SSB (Mise.)	"	62371929618	16680843.50
9	Exams(Nise)		62371921904	1572712.50
10	MAIN	Investments		91359823.00
<b>TOTAL</b>				<b>320997748.39</b>

STATEMENT SHOWING DETAILS OF BALANCE IN				
THE BANK AS PER CASH BOOKS AS ON 31.03.2018				
X. OTHER ACCOUNTS			( Amount in Rupees )	
Sl. No	Name of the Account	Name of the Bank	Account No.	Balance as per Cash Book
1.	PENSION FUND	SBI, Dr.BRAOU	62373755069	24217831.00
2.	GPF	"	52003000251	2500422.57
3.	EMD	"	52003000273	4721301.03
4.	ENDOWMENT	"	52003000115	471192.35
5.	SCHOLARSHIP ( P.H )	"	52003000091	837616.00
6	SCHOLARSHIP ( SC & ST )	"	52003000239	517092.00
7.	Contributory Pension Fund		62040660923	2151238.50
8.	CAMPUS DEV. ( BLDG. ) FUND INVESTMENTS	"		605882537.00
9.	GPF ( Investments )	"		165757026.00
10.	EMD ( Investments )	"		18383854.00
11.	ENDOWMENT ( Investments )	"		198557775.00
12.	PENSION FUND (Investments )	"		1347881749.00
13.	CORPUS FUND ( Investments )	"		358238234.00
14.	Daily Wages Employees Welfare Fund	"	62011884565	3205710.00
15.	Daily Wages Employees Welfare Fund (Investments)	"	Investments	22014890.00
16.	Contributory Pension Scheme (Investments)		Investments	0.00
17.	ONLINE REMITTANCES A/C		36933590967	68121.20



<b>Dr. BRAOU- List of Study Centers Code Number - Wise (Telangana)</b>				
SNo.	Code	Name of the College	Town	District
1	1	Govt. Degree College for men	Adilabad	Adilabad
2	6	SRR Govt. Degree College	Karimnagar	Karimnagar
3	7	SR & BGNR Govt. College	Khammam	Khammam
4	9	MVS Art & Science College	Mahaboobnagar	Mahaboobnagar
5	10	Nagarjuna Govt. College	Nalgonda	Nalgonda
6	12	Giriraj Govt College	Nizamabad	Nizamabad
7	15	Govt. Degree College	Siddipet	Siddipet
8	21	University Art & Science College	Warangal	Warangal Urban
9	22	Govt. City College	Hyderabad	Hyderabad
10	23	Post Graduate College(OU)	Secunderabad	Hyderabad
11	26	Indira Priyadarshini Govt. Deg. College for Women	Nampally, Hyd	
12	28	Govt. Degree College for Women	Begumpet	Hyderabad
13	29	New Govt . Degree College	Khairatabad	Hyderabad
14	30	BJR Govt. Deg. College	Narayanaguda	Hyderabad
15	31	Central Prison	Charlapalli	Medchal
16	34	Nizam College	Abids	Hyderabad
17	35	Govt Degree College	Chanchalguda	Hyderabad
18	36	Govt. Degree College	Patancheru	Sangareddy
19	39	Govt. Degree College	Bhadrachalam	Kothagudem
20	40	K.N.M. Govt. Degree College	Miryalaguda	Nalgonda
21	46	Govt Degree College	Metpally	Jagityal
22	48	Govt Degree College	Mahadevpur	Bhoopalpally
23	49	Govt. Degree College	Manthani	Peddapally
24	50	Govt. Degree College	Huzurabad	Karimnagar
25	51	Govt. Degree College	Sirpurkagaznagar	Asifabad
26	54	Govt. Degree College	Peddapalli	Peddapalli
27	55	Govt. Degree College	Godavarikhani	Peddapalli
28	56	SR Govt Arts & Science College	Kothagudem	Kothagudem
29	57	Govt. Degree College	Shadnagar	Ranga Reddy
30	58	Govt. Degree College	Aler	Yadadri
31	60	Govt. Degree College	Banswada	Kamareddy
32	63	Tara Govt. Degree College	Sangareddy	Sanga Reddy

33	69	Govt. Degree College	Mulugu	Bhoopalpally
34	70	SAP College of Arts and Science	Vikarabad	Vikarabad
35	71	Govt Degree College for Women	Khammam	Khammam
36	75	Kakatiya Govt Degree College	Hanumakonda	Warangal Urban
37	79	SKNR Govt. Degree College	Jagityal	Jagityal
38	87	ABV Govt Degree College	Jangaon	Jangaon
39	94	Govt Degree College	Madhira	Khammam
40	95	Govt Arts & Science College	Kamareddy	Kamareddy
41	96	MALD Govt Arts & Sci. Degree College	Gadwal	Gadwal
42	97	S V College	Suryapet	Suryapet
43	98	Govt. Degree College	Medak	Medak
44	99	Govt. Degree College for Men	Wanaparthi	Wanaparthi
45	103	Govt. Degree College	Nirmal	Nirmal
46	104	Govt. Degree College	Bodhan	Nizamabad
47	105	Govt. Degree College	Mahabubabad	Mahabubabad
48	109	Govt. Degree College	Bellampally	Mancheriyal
49	113	Govt. Degree College	Parkal	Warangal (Rural)
50	114	Sri Ramalingeswara Degree College	Kulakacharla	Vikarabad
51	119	Govt. Degree College	Mancherial	Mancherial
52	120	Govt. Model Degree College	Kalwakurthy	Nagarkurnool
53	121	MKR Govt. Degree College	Devarakonda	Nalgonda
54	124	Govt. Degree College	Zahirabad	Sanga Reddy
55	125	Peoples Degree College	Tandur	Vikarabad
56	127	Govt. Degree College	Paloncha	Kothagudem
57	129	Vivekananda Govt. College	Vidyanagar	Hyderabad
58	131	Govt. Degree College	Malkajgiri	Medchal
59	135	Govt. Degree College	Morthad	Nizamabad
60	136	Govt. Degree College	Narsapur	Medak
61	137	Govt. Degree College	Yellandu	Kothagudem
62	138	Govt. Degree College	Gajwel	Siddipet
63	139	Sardar Patel College	Padmarao Nagar,	Sec'baHyderabad
64	140	GRP Govt. Degree College	Bhainsa	Nirmal
65	141	Chittem Narsireddy Memorial Deg.College	Narayanpet	Mahaboobnagar
66	142	JVR Govt. Degree College	Sathupalli	Khammam

67	143	Sri Umamaheswari Govt. Deg. College	Kondanagula	Nagarkurnool
68	144	Sri Lakshmi Narasimha Swamy Deg. College	Bhongiri	Yadadri
69	146	Dr.BRR Govt Degree College	Jadcharla	Mahaboobnagar
70	147	KRR Govt. Degree College	Kodad	Suryapet
71	148	Govt. Degree College	Kukatpally	Medchal
72	149	Govt. Degree College	Bhoopalpalli	Bhoopalpally
73	155	Govt. Degree & PG College for Women	Karimnagar	Karimnagar
74	157	NTR Govt. Deg. College for Women	Mahaboobnagar	Mahaboobnagar
75	158	Govt. Degree College for Women	Nalgonda	Nalgonda
76	169	Govt. Degree College	Chevella	Ranga Reddy
77	171	Govt. Degree College	Hayatnagar	Ranga Reddy
78	172	Govt. Degree College	Ibrahimpatnam	Ranga Reddy
79	173	Govt. Degree College	Agraharam	Siricilla
80	174	Govt Degree College	Husnabad	Siddipet
81	175	Govt. Degree College	Jammikunta	Karimnagar
82	179	Govt. Degree College	Nagarkurnool	Nagarkurnool
83	180	N M Govt. Degree college	Jogipet	Sanga Reddy
84	181	Govt. Degree College	Ramannapet	Yadadri
85	185	Govt. Degree College	Armoor	Nizamabad
86	186	Govt. Degree College	Cherial	Siddipet
87	187	Govt. Degree College	Thorrur	Mahaboobabad
88	194	Govt. Degree College	Hussani Alam	Hyderabad
89	196	Govt. Degree College	Kollapur	Nagarkurnool
90	198	Govt. Degree College	Kodangal	Vikarabad
91	199	Govt. Degree College	Huzurnagar	Suryapet
92	201	Govt. Degree College	Bheemgal	Nizamabad
93	208	PG Science Study Centre, STML	BRAOU Campus	Hyderabad
94	211	Govt. Degree College	Garla	Mahabubabad
95	216	Govt. Degree College	Bichukunda	Kamareddy
96	221	Govt. Degree College	Falaknuma	Hyderabad

97	222	Govt. Degree College	Yellareddy	Kamareddy
98	224	Govt. Degree College	Sadashivapet	Sanga Reddy
99	225	Govt. Degree College	Eturunagaram	Bhoopalpally
100	227	CKM Arts & Science College	Warangal	Warangal (R)
101	228	P.G. Study Centre	BRAOU Campus	Hyderabad
102	229	Govt. Degree College	Narsampet	Warangal (Urban)
103	230	Govt. Degree College	Gambhiraopet	Rajanna Siricilla

**Dr.BRAOU- List of Study Centers Code Number - Wise (Andhra Pradesh)**

No.	Code	Name of the College	Town	District
1	2	Govt. Degree College for Men	Ananthapur	Ananthapur
2	3	Govt. Degree College for Men	Kadapa	Kadapa
3	4	Sir C.R. Reddy College	Eluru	West Godavari
4	5	JKC College	Guntur	Guntur
5	8	Silver Jubilee Govt. Degree College	Kurnool	Kurnool
6	11	Sri Sarvodaya College	Nellore	Nellore
7	13	CSR Sarma College	Ongole	Prakasham
8	14	Govt. Degree College	Rajahmundry	East Godvari
9	16	Govt. Degree College for Men	Srikakulam	Srikakulam
10	17	SV Arts College	Tirupathi	Chittoor
11	19	Dr VS Krishna Govt College	Vishakapatnam	Vishakapatnam
12	20	MR College	Vizayanagaram	Vizayanagaram
13	41	Govt. Degree College	Puttur	Chittoor
14	42	SRR & CVR Govt. Degree College	Vijayawada	Krishna
15	43	VRS & YRN College	Chirala	Prakasham
16	44	Govt. Degree College	Tekkali	Srikakulam
17	45	DNR College	Bhimavaram	West Godavari
18	47	S.V.A Govt. College for Men	Srikalahasti	Chittoor
19	52	S.D.G.S College	Hindupur	Ananthapur
20	59	Jawahar Bharathi College	Kavali	Nellore
21	61	Govt Degree College	Pithapuram	East Godvari
22	62	P R Govt College	Kakinada	East Godvari
23	64	PVKN Govt Degree College	Chittoor	Chittoor
24	65	Govt Degree College	Kuppam	Chittoor
25	66	Govt Degree College	Satya veedu	Chittoor
26	68	SGA Govt Degree College	Yelamanchili	Visakhapatnam

27	72	DRN & SCVS Degree College	Chilakaluripet	Guntur
28	74	Central Prison	Rajahmundry	East Godvari
29	76	SKP Govt Degree College	Guntakal	Ananthapur
30	77	SCNR Govt Degree College	Proddatur	Kadapa
31	80	PSC & KVSC Govt Degree College	Nandyal	Kurnool
32	81	Adhoni Art & Science College	Adhoni	Kurnool
33	83	Govt Degree College	Itchapuram	Srikakulam
34	84	Besant Theosophical College	Madanapalli	Chittoor
35	85	KVR College	Nandigama	Krishna
36	86	Dharma Appa Rao College	Nuzvid	Krishna
37	88	Govt Degree College	Srisailam Project	Kurnool
38	90	Govt. Degree College	Kanigiri	Prakasham
39	91	SKRBR College	Narsaraopet	Guntur
40	92	SV Degree College	Parvathipuram	Vizayanagaram
41	100	V SR & NVR College	Tenali	Guntur
42	101	Govt. Degree College	Naidupet	Nellore
43	102	K.H. Govt Degree College	Dharamavaram	Ananthapur
44	107	ANR Degree College	Gudiwada	Krishna
45	108	KSN Govt. Degree College for Women	Ananthapur	Ananthapur
46	115	Govt Degree College	Razole	East Godvari
47	116	VKN Govt. Degree College	Kottapeta	East Godvari
48	122	Sri Vivekanandha Arts & Science College	Giddalur	Prakasham
49	123	Govt Degree College	Rajampet	Kadapa
50	126	AGKM College	Sattenapalli	Guntur
51	128	Govt Degree college	Paderu	Vishakapatnam
52	132	SKBR College	Amalapuram	East Godvari
53	152	SVKP College	Markapur	Prakasham
54	154	SKR & SKR Govt College for Women	Kadapa	Kadapa
55	156	KVR Govt College for Women	Kurnool	Kurnool
56	159	DK Govt Degree College for Women	Nellore	Nellore
57	161	SPW Degree College	Tirupathi	Chittoor
58	162	Govt Degree College	Uravakonda	Ananthapur
59	163	Govt Degree College	Porumamilla	Kadapa
60	164	Govt Degree College	Jammalamadugu	Kadapa
61	166	Central Prison	Kadapa	Kadapa

62	178	G.V.R.S. Govt. Degree College	Dhone	Kurnool
63	183	PRR & VS Govt. Degree College	Vidavaluru	Nellore
64	190	Govt Degree College	Kodur RS	Kadapa
65	193	SRJ Degree College	Atmakur	Nellore
66	197	Govt. Degree College	Tiruvuru	Krishna
67	203	TRR Govt Degree College	Kandukur	Prakasham
68	204	Govt Model Degree College	Patapatnam	Srikakulam
69	205	MVNJS & RVR College of Arts&Science	Malkipuram	East Godvari
70	206	Govt Degree College	Chintalapudi	West Godavari
71	207	SBSYM Degree College	Kashibugga	Srikakulam
72	212	Govt Degree College	Avanigadda	Krishna
73	214	MRR Govt Degree College	Udayagiri	Nellore
74	217	SVCR Govt Degree College	Palamaner	Chittoor
75	223	SML Govt Degree College	Yemmiganuru	Kurnool
76	226	Central Prison	Nellore	Nellore

**Dr. BRAOU - A Journey of 36 Years**

<b>Year-wise Student Strength for all the Programmes since 1983</b>		<b>Expansion of Study Centres since 1983</b>	
1983-1984	6,231	1983	26
1984-1985	22,464	1984	30
1985-1986	25,407	1986	37
1986-1987	35,402	1989	58
1987-1988	30,534	1990	60
1988-1989	32,773	1991	74
1989-1990	35,062	1992	85
1990-1991	43,690	1993	95
1991-1992	57,144	1994	96
1992-1993	58,366	1995	104
1993-1994	59,796	1996	111
1994-1995	55,018	1997	116
1995-1996	79,825	1998	131
1996-1997	73,257	1999	137
1997-1998	88,341	2002	140
			144

1998-1999	93,477	2003	.....	152
1999-2000	1,01,212	2004	.....	161
2000-2001	99,517	2005	.....	200
2001-2002	90,492	2006	.....	208
2002-2003	1,28,391	2008	.....	218
2003-2004	1,33,452	2009	.....	219
2004-2005	1,50,918	2010	.....	219
2005-2006	1,60,416	2011	.....	218
2006-2007	1,50,474	2012	.....	215
2007-2008	1,56,026	2014	.....	215
2008-2009	1,76,769	2015	.....	212
2009-2010	1,81,988	2016	.....	214
2010-2011	1,91,367			
2011-2012	1,80,516	<p><b>The University has 23 Regional Co-ordination Centres (RCCs) in all the District Head Quarters including 2 in the Twin Cities.</b></p>		
2012-2013	1,84,830			
2013-2014	1,65,805			
2014-2015	1,68,011			
2015-2016	1,64,946			
2016-2017	1,68,929			
2017-2018	1,46,116			
2018-2019	1,31,688			
2019-2020	1,18,043			
2020-2021	1,13,821			

**Year-wise Strength**

**212**

**2016-17**

**No. of Study Centres (2016-17)**

**1,68,929**

**Year-wise Strength**

**2017-18**

**1,48,071**

**No. of Study Centres (2017-18)**

**212**