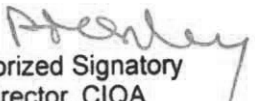


**Dr. B. R. AMBEDKAR OPEN UNIVERSITY
FACULTY OF COMMERCE**




MINUTES OF THE BOARD OF STUDIES MEETING


**DATE: 21st FEBRUARY, 2021
VENUE: SYNERGY HALL, ACADEMIC BRANCH,
BRAOU, HYDERABAD**


Authorized Signatory
Director, CIQA
Dr. B.R. Ambedkar Open University
Hyderabad - 500033

PROCEEDINGS OF THE BOARD OF STUDIES MEETING HELD ON 21.02.2021

- a) The Board of Studies Meeting of Faculty of Commerce was commenced with a formal welcome to the members by the Chairperson of the BoS. While doing so the members were also informed that this meeting for two academic years, i.e., 2020-21 and 2021-22 because the BoS meeting couldn't be organized due to the Pandemic situation.
- b) The Chairperson of the BoS has introduced the members, both external and internal, to each other.
- c) The Chairperson has started conducting the meeting with opening remarks and requested the Heads of the Departments to make a presentation on their agenda items.
- d) The Head, Department of Business Management and the Head, Department of Commerce have presented the agenda items of their respective departments to the BoS members.
- e) The BoS, after a thorough discussion on the agenda items presented, passed the resolutions, which are enclosed to these proceedings.
- f) The BoS meeting was concluded with a formal vote of thanks by the Head, Department of Commerce.


CHAIRPERSON
Board of Studies
Faculty of Commerce
Dr. BRAOU, Hyderabad-33


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Dr. B.R. Ambedkar Open University
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MINUTES OF THE BOARD OF STUDIES MEETING
(Held on 21.02.2021)

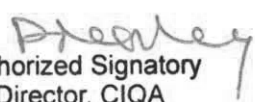
Board of Studies meeting of Faculty of Commerce was convened on 21st February, 2021 at 10.30 a.m. in the Synergy Hall, Academic Branch, Dr. B. R. Ambedkar Open University, Jubilee Hills, Hyderabad.

The following members have attended the meeting:

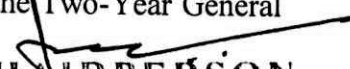
- | | |
|--|-----------------|
| 1) Prof. I. Anand Pawar, Dean, Faculty of Commerce: | Chairperson |
| 2) Prof. Ch. Rajesham, Kakatiya University, Warangal: | External Member |
| 3) Prof. S. V. Satyanarayana, Osmania University, Hyderabad: | External Member |
| 4) Prof. V. V. Subramanya Sarma, Kakatiya University, Warangal: | External Member |
| 5) Prof. P. Hrushikesava Rao, Andhra University, Visakhapatnam: | External Member |
| 6) Prof. K. Gnana Chandrika, Osmania University, Hyderabad: | External Member |
| 7) Prof. J. Rajesh Chowdary, PBS College, Vijayawada: | External Member |
| 8) Prof. Y. Krishna Mohan Naidu, Pragati Mahavidyala, Hyderabad: | External Member |
| 9) Dr. G. Bhaskar Rao, Govt. Degree College, Siddipet: | External Member |
| 10) Sri K. Srihari, R G Kedia College, Hyderabad: | External Member |
| 11) Sri V. Srisailam, S P College, Secunderabad: | External Member |
| 12) Dr. D. Rabindranath Solomon, Dept. of Commerce: | Internal Member |
| 13) Director, AVPRC: | Internal Member |

A) The agenda items placed by the Department of Business Management before the BoS meeting are:

- 1) To endorse the minutes of the previous BoS meeting after reviewing the action taken by the Department on the resolutions passed in that meeting;
- 2) To review and approve the changes in the syllabus suggested by the Course Teams of Second Year – 4th Semester of Two-Year General MBA Programme;
- 3) To ratify the changes in the course teams of Second Year – 3rd and 4th Semesters of the Two-Year General MBA Programme;
- 4) To ratify the course teams of Second Year – 3rd and 4th Semesters of the MBA (HHCM) Programme;
- 5) To ratify the changes in the course teams of First Year – 1st and 2nd Semesters of the MBA (HHCM) Programme;
- 6) To review and approve the changes in the syllabus suggested by the Course Teams of 1st, 2nd, 3rd and 4th Semesters of the MBA (HHCM) Programme;
- 7) To review and ratify the change in the titles in respect of three courses of the MBA (HHCM) Programme as suggested in the course teams meeting;
- 8) To review the proposal of the Department to offer new Post-Graduate Diploma Programmes by using the course materials developed by it for the Two-Year General MBA Programme;


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Hyderabad - 500033

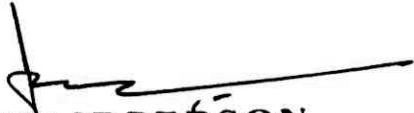

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Faculty of Commerce
Dr. BRAOU, Hyderabad-33

- 9) To review the existing Certificate in NGO Management (CNGO) Programme;
- 10) To review and approve the collaborations of the Department with other institutions to offer MBA (HHCM) Programme;
- 11) To ratify the action taken by the Head of the Department to customize the course materials of the common courses of the Two-Year General MBA Programme as per the requirements of MBA (HHCM) Programme;
- 12) To approve the Project Guidelines of both the General MBA and MBA (HHCM) Programmes;
- 13) To approve the list of academic counsellors of Two-Year General MBA, MBA (HHCM), PGDMM and CNGO Programmes;
- 14) To approve the panel of paper setters, moderators, and examiners of Three-Year MBA, Two-Year General MBA, MBA (HHCM), PGDMM and CNGO Programmes;
- 15) To approve the panel of subject experts for radio and tele-lessons, live tele-conference, and other activities of various programmes of the Department;
- 16) To approve the almanac submitted by the Department;
- 17) To approve the proposal of the Department of organize series of webinars on various contemporary issues in the fields of commerce and management; and
- 18) Any other item, with the permission of the Chairperson.

B) The agenda items placed by the Department of Commerce before the BoS meeting are:

1. To endorse the minutes of the previous BoS meeting after reviewing the action taken by the Department on the resolutions passed in that meeting;
2. To ratify the changes in course teams of Third Year - Semester 5 and Semester 6 of the B.Com program;
3. To review the existing M.Com (P.G.) and Post Graduate Diploma in Business Finance (Diploma) Programmes;
4. To ratify the revision of Income Tax course material in the B.Com Programme as per the Budget provisions for the years 2020-21 & 2021-22;
5. To ratify the revision of Taxation course material in the M.Com Programme as per the Budget provisions for the years 2020-21 & 2021-22;
6. To approve the proposal of the Department to conduct a series on Webinars on Contemporary Issues in the field of Commerce and Management;
7. To approve the list of academic counsellors for B.Com, M.Com. and PGDBF programmes;
8. To approve the panel of paper setters, moderators and examiners for B.Com, M.Com and PGDBF programmes;
9. To approve the panel of subject experts for radio, tele-lessons, live teleconferences and other activities of the programs of the Department;
10. To approve the almanac submitted by the Department; and
11. Any other item, with the permission of the Chairperson.

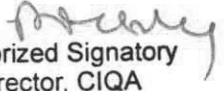

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 Hyderabad - 500033


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 Faculty of Commerce
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After an in-depth discussion on the agenda items, the following resolutions are passed in the meeting:

A) Resolutions on the Agenda Items of the Department of Business Management:

1. Resolved to endorse the minutes of the previous BoS meeting after reviewing the action taken by the Department on the resolutions passed in that meeting:
 - (a) Started MBA (HHCM) Programme through distance mode from the academic year 2019-20; and
 - (b) Started preparation of in-house course material relating to the MBA (HHCM) Programme.
2. Reviewed and resolved to approve the changes in the syllabus suggested by the Course Teams of Second Year – 4th Semester of Two-Year General MBA Programme;
3. Resolved to ratify the changes in the course teams of Second Year – 3rd and 4th Semesters of the Two-Year General MBA Programme;
4. Resolved to ratify the course teams of Second Year – 3rd and 4th Semesters of the MBA (HHCM) Programme;
5. Resolved to ratify the changes in the course teams of First Year – 1st and 2nd Semesters of the MBA (HHCM) Programme;
6. Reviewed and resolved to approve the changes in the syllabus suggested by the Course Teams of 1st, 2nd, 3rd and 4th Semesters of the MBA (HHCM) Programme;
7. Reviewed and resolved to ratify the change of the titles of the following courses of the MBA (HHCM) Programme as suggested in the course teams meeting:
 - a) MBA (HHCM) – 207: From Hospital Information and Technology Systems to Health Care Information and Technology Systems;
 - b) MBA (HHCM) – 308: From Ethics in Hospital Management to Ethics in Health Care Management; and
 - c) MBA (HHCM) – 404: From Renewable and Reusable Concepts in Health Care to Health Care Waste Management.
8. Reviewed the proposal of the Department to offer new Post-Graduate Diploma Programmes by using the course materials developed by it for the Two-Year General MBA Programme and resolved to suggest the Head of the Department to initiate action after development of the course material for all specialization courses relating the Two-Year General MBA Programme:
 - a) Post-Graduate Diploma in Financial Management;
 - b) Post-Graduate Diploma in Marketing Management;
 - c) Post-Graduate Diploma in Human Resource Management; and
 - d) Post-Graduate Diploma in Operations Management.
9. Resolved to continue the existing Certificate in NGO Management (CNGO) Programme;
10. Reviewed and resolved to approve the collaborations of the Department with AHERF and KIMS to offer MBA (HHCM) Programme. Further resolved to explore the



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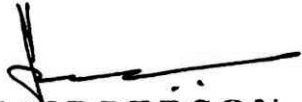
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Board of Studies
Faculty of Commerce
Dr BRAOU, Hyderabad-53

- possibilities to collaborate with similar institutions while renewing MoUs with AHERF and KIMS;
11. Resolved to ratify the action taken by the Head of the Department to customize the course materials of the common courses of the Two-Year General MBA Programme as per the requirements of MBA (HHCM) Programme;
 - * 12. Resolved to approve the Project Guidelines of both the General MBA and MBA (HHCM) Programmes;
 13. Resolved to approve the list of academic counsellors of Two-Year General MBA, MBA (HHCM), PGDMM and CNGO Programmes. Further resolved to authorize the Head of the Department / Chairperson, BoS to make necessary modifications in the lists, if required;
 14. Resolved to approve the panel of paper setters, moderators, and examiners of Three-Year MBA, Two-Year General MBA, MBA (HHCM), PGDMM and CNGO Programmes. Further resolved to authorize the Head of the Department / Chairperson, BoS to make necessary modifications in the panels, if required;
 15. Resolved to approve the panel of subject experts for radio and tele-lessons, live tele-conference, phone-in and other activities of various programmes of the Department;
 16. Resolved to approve the almanac submitted by the Department. Further resolved to authorize the Head of the Department / Chairperson, BoS to make necessary modifications in the panels, if required;
 17. Resolved to approve the proposal of the Department of organize series of webinars on various contemporary issues in the fields of commerce and management; and
 18. Under 'any other item', it is resolved to suggest the Head of the Department to explore the possibility of offering an Under-Graduate Programme – Bachelor of Business Administration (BBA).

B) Resolutions on the Agenda Items of the Department of Commerce:

1. Resolved to ratify the minutes of the previous BoS meeting after reviewing the action taken by the Department in conducting the course team meetings for Third Year - Semester 5 and Semester 6 of the B.Com program among other resolutions passed in that meeting;
2. Resolved to ratify the changes in course teams of Third Year - Semester 5 and Semester 6 of the B.Com program;
3. Resolved to continue the existing M.Com. and Post Graduate Diploma in Business Finance (PGDBF) Programmes;
4. Resolved to ratify the revision of Income Tax course material in the B.Com Programme as per the Budget provisions for the years 2020-21 & 2021-22;
5. Resolved to ratify the revision of Taxation course material in the M.Com Programme as per the Budget provisions for the years 2020-21 & 2021-22;
6. Resolved to approve the proposal of the Department to conduct a series on Webinars on Contemporary Issues in the field of Commerce and Management;


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7. Resolved to approve the list of academic counsellors of B.Com., M.Com., and PGDBF Programmes. Further resolved to authorize the Head of the Department / Chairperson, BoS to make necessary modifications in the lists, if required;
8. Resolved to approve the panel of paper setters, moderators and examiners of B.Com., M.Com., and PGDBF Programmes. Further resolved to authorize the Head of the Department / Chairperson, BoS to make necessary modifications in the panels, if required;
9. Resolved to approve the panel of subject experts for radio and tele-lessons, live tele-conference, and other activities of various programmes of the Department. Further resolved to authorize the Head of the Department / Chairperson, BoS to make necessary modifications in the panels, if required; and
10. Resolved to approve the almanac submitted by the Department; and
11. Under any other item, the Head of the Department was suggested to explore the possibility of introducing semesterisation of PG programs and PG Diploma Programs.

(1) Prof. I. Anand Pawar (2) Prof. Ch. Rajesham (3) Prof. S. V. Satyanarayana

(4) Prof. V. V. Subramanya Sarma (5) Prof. P. Hrushikesava Rao

(6) Prof. K. Gnana Chandrika (7) Prof. J. Rajesh Chowdary

(8) Prof. Y. Krishna Mohan Naidu (9) Dr. G. Bhaskar Rao (10) Sri K. Srihari

(11) Sri V. Srisailam (12) Dr. D. Rabindranath Solomon (13) Director (AVPRC)

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