

తెలంగాణ తేలంగానా TELANGANA

S. No. 4425 Date 03/06/22 Rs 100/-

Sold to Dr. A. Venkat Ram Narasimha Reddy

S/o. D/o. W/o. A. Ranga Reddy

For Whom Registrar, Dr. BRAOU

D.K

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D. KAMALA DEVI

LICENCED STAMP VENDOR

License. No. 15-07-005/2018, Renewal No. 15-07-002/2021

H. No. 3-10-26/31, RTC Colony, Ramanthapur, Uppal (M),
Medchal-Malkajgiri Dist. Ph: 9393013853.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and executed on 06th day of June, 2022 at Hyderabad, Telangana State.

BETWEEN

DR. B. R. AMBEDKAR OPEN UNIVERSITY, having its Office at Prof. G. Ram Reddy Marg, Road No. 46, Jubilee Hills, Hyderabad – 500033 represented through its Registrar, **Dr. A. Venkat Ram Narasimha Reddy** (Hereinafter referred to as “BRAOU” which expression shall mean its successors, administrators, executors and assignees), as the party of the First Part.

AND

THE DAR-US-SALAM EDUCATIONAL TRUST, having its Office at Nampally, Hyderabad - 500001 represented through its Secretary, **Mr. Syed Ahmed Pasha Quadri** (Hereinafter referred to as “DET” which expression shall include its successors administrators, executors and assignees), as the party of the Second Part.

REGISTRAR

DR. B. R. AMBEDKAR OPEN UNIVERSITY

100, JUBILEE HILLS, HYDRABAD - 500033

SECRETARY / CORRESPONDENT
Darussalam Educational Trust

Whereas BRAOU is a University established under the provisions of the AP Open Universities Act 1982 subsequently renamed as Dr. B.R. Ambedkar Open University in October 1991.

And whereas BRAOU has been offering Certificate, Degree, Post Graduate Diploma, Post Graduate Programmes and Research Programmes for the benefit of people in various fields.

And whereas Dr. BRAOU has been offering a two-year, four semester, Master of Business Administration (Hospital & Health Care Management) Program [MBA (HHCM)] from the academic year 2019-20.

And whereas DET a Trust registered under Registration No.163 of 1974/1986 SE, Book, IV, Volume 52, pages 168 to 171, dated 15-04-1974 in SRO, Hyderabad, Andhra Pradesh. The Trust is a policy making body established and developed several educational institutions and hospitals to promote education, training and employment for youth from Muslim minority community. The trust acts as a council for the development of all its institutions assisted by the heads of the heads of the institutions. The trust is energetic and eager to engage more creative minds in the quest of knowledge for the improvement of society both materially, humanistically and to choose focus in the fields of Medicine, Para-Medical, Hospital Management, Engineering & Technology, Business Management, Pharmacy and Architecture disciplines to enhance quality in present economic scenario.

And whereas DET has now expressed its intention to collaborate with the programme "Master of Business Administration" in Hospital and Health Care Management, (MBA (HHCM)) through its Department of Hospital Management, Deccan School of Management, DET.

And whereas BRAOU has agreed to the same. Both BRAOU and DET hereby agree as hereunder:

(A) RESPONSIBILITIES:

(a) Responsibilities of Dr. BRAOU

- (1) BRAOU shall prepare an admission time schedule specifying dates of receipt of applications, Entrance Test, Counselling etc.
- (2) The advertisement calling for applications from the eligible candidates in the prescribed form for admission into the two year Master of Business Administration (Hospital and Health Care Management) shall be released by Dr. BRAOU in the name of both BRAOU and Department of Hospital Management, DET.
- (3) BRAOU shall conduct the Entrance Test and prepare a list of admitted candidates and forward the same to DET for conduct of the programme.
- (4) BRAOU shall design the programme structure, syllabus and shall prepare course material of the MBA (Hospital and Health Care Management) Programme.

REGISTERAR

DR. B. R. AMBEDKAR OPEN UNIVERSITY
JUBILEE HILLS, HYDERABAD-500 033.

SECRETARY / CORRESPONDENT
Darussalam Educational Trust

- (5) BRAOU shall conduct examinations in the premises of Department of Hospital Management and award degree along with a certificate by the Registrar of Dr. BRAOU indicating that the programme is conducted in collaboration with DET.
- (6) BRAOU shall bring out the Prospectus - Application Form and the same shall be placed in the websites of both BRAOU and Department of Hospital Management, to facilitate the candidates to apply for admission into the Programme.

(b) Responsibilities of DET

- (1) DET shall take necessary promotional measures to give wide publicity for the Programme.
- (2) DET shall assist BRAOU in the scrutiny of applications and conduct of entrance test.
- (3) DET shall support the University in designing the Programme structure and syllabus and also in the development of the course material.
- (4) The Programme shall be conducted in the premises of Department of Hospital Management, Deccan School of Management run by DET.
- (5) DET shall arrange for the requisite number of Faculty at its cost to conduct classes for each course as per the syllabus drawn up by BRAOU.
- (6) DET shall arrange hospital visits, guest lectures, provide project guidance and placement assistance.

(B) GENERAL:

- (1) Both the parties hereto agree that the number of candidates to be admitted into the programme shall be fixed at 60 (sixty) for each centre and are filled by observing the rules of reservations as applicable to BRAOU from time to time.
- (2) Both the parties hereto agree to admit 30% sponsored candidates over and above 60 in take (i.e. 18 numbers of students in each program center). Under this sponsored category employees working in any healthcare related organization with a minimum of two years experience shall be admitted.
- (3) Both the parties hereto agree to collect an amount of Rs.1,40,000/- (at the rate of Rs.35,000/- per semester from each student) towards tuition fee, which shall be paid in two installments, i.e., Rs.70,000 at the time of admission and Rs.70,000 at the beginning of second year (before August end).
- (4) The tuition fee shall be shared between BRAOU and DET in the proportion of 32% and 68% respectively. The amount of fees shall be collected separately towards the share of BRAOU and DET, i.e. one DD for BRAOU share and another DD for DET share, from the students. Same procedure shall be followed while collecting the II Year tuition fee from the students.

REGISTRAR
DR. B. E. AMBEDKAR OPEN UNIVERSITY
ADHULE HILLS, HYDERABAD-500 032.

SECRETARY / CORRESPONDENT
Darussalam Educational Trust

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- (5) The tuition fee for sponsored category candidates shall be Rs.1,80,000 (at the rate of Rs. 45,000/- per semester per student). The total fees of Rs.1,80,000 shall be paid at a time at the time of admission either by the sponsoring organization or the sponsored candidate. The additional amount of tuition fee collected from the 'Sponsored Category' students (i.e., Rs.40,000/-) shall also be shared between BRAOU and DET in the same proportion as mentioned in Clause No. 4 above.
- (6) Both the parties agree to collect a Caution Deposit of Rs.5,000 (Rupees Five Thousand only) from each candidate by the DET, which shall be refunded by DET to the candidate on completion of the programme.
- (7) Both the parties hereto agree that DET shall collect from each candidate an extra amount of Rs. 5,000/- to meet the expenditure of internal examinations, continuous evaluation, arranging for expert lectures, Computer Lab, Placement Assistance, Internet access, field visits, project/internship and other student services.
- (8) Both parties hereto agree that the MOU will be valid for 03 academic years, i.e., 2022-23, 2023-24, 2024-25 subject to review and modification as and when necessary. It may be renewed further by 'mutual consent.'
- (9) Both the parties shall follow the modalities agreed upon to conduct the program, a copy of which is enclosed to this MOU.
- (10) Both parties hereto agree that any dispute, arising out of this MOU shall be settled mutually through discussions and that in the event of their failure to settle the dispute the matter shall be referred to Arbitrator appointed by the University within the jurisdiction of twin cities of Hyderabad and Secunderabad.

In witness whereof the parties hereto have hereinto signed this MOU.

Registrar, BRAOU

REGISTRAR
Dr. B. R. AMBEDKAR OPEN UNIVERSITY
JUBILEE HILLS, HYDERABAD-500 033.

Witnesses:

1.

DIRECTOR (ACADEMIC)

Dr. B. R. Ambedkar Open University
Road No.46, Jubilee Hills
Hyderabad-50003

Trustee, DET

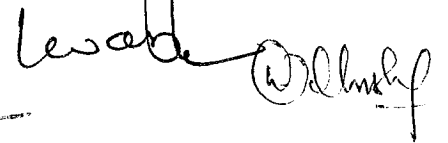
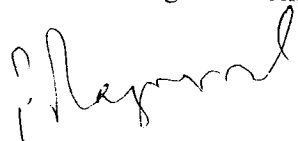
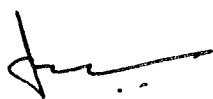
SECRETARY / CORRESPONDENT
Darussalam Educational Trust

2.

TRUSTEE
Department of Hospital Management

Modalities Relating to the MBA (HHCM) Programme
(Finalized in the Meeting held on 17th March, 2022)

1. Minimum Duration of the Program: Two Years (Semester – Mode: Two Semesters in each year)
2. Maximum Duration of the Program: Four Years
3. Re-admission will be given to the students who couldn't complete the Program within the maximum duration as per the norms of the University in vogue for MBA (HHCM) Program.
4. Conduct contact-cum-counselling classes for 12 days continuously in each Semester. Further, the classes may be conducted through Blended-Mode, if required.
5. Classes will be conducted for 8 hours per day. That is 96 hours of contact-cum-counselling facility will be provided to the students (12 days x 8 hours p/d).
6. 75% attendance to classes is compulsory
7. In First Semester, out of 12 days, 3 days will be allotted for hospital visits, after completion of which the students shall make a presentation, as it is being done now.
8. In each semester, Guest Faculty (Practitioners) will be invited, in addition to the regular faculty of the partner institute, to give lectures to give more practical insights to the students. In the first semester, it is proposed to conduct guest lectures for one day (i.e., 8 hours), whereas in the second, third, and fourth semesters they may be organized for two days (i.e., 16 hours)
9. The Department, in coordination with the partner institutions, will take necessary action to invite experts in the field, record lessons by using the facilities of the University and provide the same to the students.
10. While conducting classes, more number of hours may be allotted for practical-oriented courses, instead of theory course. However, minimum 8 hours of counseling facility will be provided for each theory course also
11. 20% weight age will be given for internal/continuous assessment, as in the case of other PG Programs, and examinations will be conducted separately for this component before the commencement of the Semester-End Examinations, in each semester
12. Semester-End Examinations will be conducted for the remaining 80% weight age.
13. Intake of the students at each Programme Centre is restricted to 60 per Batch. However, 30% over and above 60 strength (i.e., 18 number of students) may be admitted under sponsored category in each Programme Centre. Another batch of students may be admitted at any Programme Centre(s) with the prior permission of the University authorities, provided more number of students opt for that Centre at the time of Admission Counselling.
14. Employees working in Health Care Organizations, with a minimum of two years experience, and sponsored by the respective organizations will be given admission under 'Sponsored Category'.



15. Maximum number students admitted in a Programme Centre shall not exceed 78 (60 + 18), including students admitted under 'Sponsored Category'. If seats are vacant in these categories, they may be filled from available candidates from other categories.
16. Follow the admission process, including eligibility criteria, in vogue at present, to admit students into the program. However, exemption will be given to the students seek admission under "Sponsored Category" from appearing from Entrance Test, Group Discussion, and Personal Interview.
17. Rs. 35,000/- will be collected towards tuition fee per semester. Students shall pay tuition fee year-wise (Rs.70,000 in first year and Rs.70,000 in second year. There is no change in the sharing of tuition fee between the University and the Partner Institution. The sharing ratio of the tuition fee between BRAOU and the Partner Institution is 32% and 68% respectively.
18. However, tuition fee @ Rs.45,000/- per semester will be collected from the students admitted under 'Sponsored Category'. Further, the organization sponsoring their employees under this category / the candidates shall pay entire tuition fee, i.e., Rs.1,80,000/- at a time at the time of admission itself. The amount will be shared between the University and the Partner Institutions proportionately as mentioned in Point No. 17.
19. Students shall submit two separate demand drafts drawn in favour of the University and the Partner Institution, as per the share amounts of the institutions mentioned in point no. 17 above, towards the payment of tuition fee of first year and submit at the time of admission counseling. Officers of the SSB concerned shall see that the details of the DDs are entered in the respective registers/documents and handover the DDs of the partner institution on the same day.
20. Again, while paying the second year tuition fee, students shall submit two separate demand drafts, as it was done at the time of admission and the officers of the SSB concerned shall see that the details of the DDs are entered in the respective registers/documents and handover the DDs of the partner institution with a maximum period of five working days
21. The program structure and syllabus may be revised, from time to time, keeping in view the latest developments in the sector.
22. Student shall undergo Internship/ live project for a period of a period of 10 weeks after III Semester and submit a report on that work before IV Semester-End Examination and face a Viva-Voce Exam.
23. Partner institution will extend support to the students to get permission from the hospitals to do internship/live project.
24. Partner Institutions will extend placement assistance to the students.

