

తెలంగాణ తెలంగాణ TELANGANA

SI.No: 119 DATE: 25/01/2019

SOLD TO: C. Venkataiah s/o C. Ramaiah

FOR WHOM: Self

R 747730

T. Radhama

T. RADHAMMA

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### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and executed on 05th day of February, 2019 at Hyderabad, Telangana State.

### BETWEEN

**DR. B. R. AMBEDKAR OPEN UNIVERSITY**, having its Office at Prof. G. Ram Reddy Marg, Road No. 46, Jubilee Hills, Hyderabad – 500033 represented through its **Registrar, Prof. C. VENKATAIAH**.  
(Hereinafter referred to as “**BRAOU**” which expression shall mean its successors, administrators, executors and assignees), as the party of the First Part.

### AND

**THE KRISHNA INSTITUTE OF MEDICAL SCIENCES LIMITED**, having its office at Krishna Institute of Medical Sciences Limited, Secunderabad - 500003 represented through its **Director, Medical Education, DR. P. RAJA GOPAL**.  
(Hereinafter referred to as “**KIMS**” which expression shall include its successors administrators, executors and assignees), as the party of the Second Part.

Whereas BRAOU is a University established under the provisions of the AP Open Universities Act 1982 subsequently renamed as Dr. B.R. Ambedkar Open University in October 1991.

  
REGISTRAR  
Dr. B. R. AMBEDKAR OPEN UNIVERSITY  
JUBILEE HILLS, HYDERABAD-500 033.

  
Dr. P. RAJA GOPAL  
B.Sc, MBBS, MS, MCh, MNAMS (CTS), FIACS  
Director, Medical Education  
Krishna Institute of Medical Sciences Ltd  
Secunderabad-500 003, Telangana.

And whereas BRAOU has been offering Certificate, Degree, Post Graduate Diploma, Post Graduate Programmes and Research Programmes for the benefit of people in various fields.

And whereas BRAOU proposes to offer a two-year, four semester, Master of Business Administration programme in Health Care Management MBA(HCM) from the Academic Year 2019-20 in collaboration with KIMS.

And whereas KIMS, a company incorporated under the provisions of the Companies Act 1956, inter alia, for establishing, maintaining and running hospitals, medical schools, colleges and similar institutions for medical education and for the advancement of training/research in various systems of medicine.

And whereas KIMS has now expressed its intention to collaborate with the programme "Master of Business Administration" in Hospital and Health Care Management, (MBA (HHCM))

And whereas BRAOU has agreed to the same. Both BRAOU and AHERF hereby agree as hereunder:

**(A) Responsibilities**

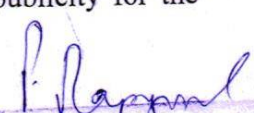
**(a) Responsibilities of Dr. BRAOU**

- (1) BRAOU shall prepare an admission time schedule specifying dates of receipt of applications, Entrance Test, Counselling, etc.
- (2) The advertisement calling for applications from the eligible candidates in the prescribed form for admission into the two year Master of Business Administration (Hospital and Health Care Management) shall be released by BRAOU in the name of both BRAOU and KIMS.
- (3) BRAOU shall conduct the Entrance Test and prepare a list of admitted candidates and forward the same to KIMS for conduct of the programme.
- (4) BRAOU shall design the programme structure and syllabus and shall prepare course material of the MBA (Hospital and Health Care Management) Programme.
- (5) BRAOU shall conduct examinations in the premises of KIMS and award degree along with a certificate by the Registrar of BRAOU indicating that the programme is conducted in collaboration with KIMS.
- (6) BRAOU shall bring out the Prospectus - Application Form and the same shall be placed in the websites of both BRAOU and KIMS to facilitate the candidates to apply for admission into the Programme.

**(b) Responsibilities of KIMS**

- (1) KIMS shall take necessary promotional measures to give wide publicity for the Programme.


  
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- (2) KIMS shall assist BRAOU in the scrutiny of applications and conduct of Entrance Test.
- (3) KIMS shall support the University in designing the Programme structure and syllabus and also in the development of the course material.
- (4) The Programme shall be conducted by KIMS at its premises.
- (5) KIMS shall arrange for the requisite number of Faculty at its cost to conduct classes for each course as per the syllabus drawn up by BRAOU.
- (6) KIMS shall arrange hospital visits, guest lectures, provide project guidance and placement assistance.

**(B) General:**


- (1) Both the parties hereto agree that the number of candidates to be admitted into the programme shall be fixed at 60 (sixty) for each centre and are filled by observing the rules of reservations as applicable to BRAOU from time to time.
- (2) Both the parties hereto agree to admit 30% sponsored candidates over and above 60 in take (i.e. 18 number of students in each program center). Under this sponsored category employees working in any healthcare related organization with a minimum of two years experience shall be admitted.
- (3) Both the parties hereto agree to collect an amount of Rs.1,40,000/- (at the rate of Rs.35,000/- per semester from each student) towards tuition fee, which shall be paid in two installments, i.e., Rs. 70,000 at the time of admission and Rs. 70,000 at the beginning of second year (before August end).
- (4) The tuition fee shall be shared between BRAOU and KIMS in the proportion 32% and 68% respectively. The amount of fees shall be collected separately towards the share of BRAOU and KIMS, i.e. one DD for BRAOU share and another DD for KIMS share, from the students. Same procedure shall be followed while collecting the II Year tuition fee from the students.
- (5) The tuition fee for sponsored category candidates shall be Rs.1,80,000 (at the rate of Rs. 45,000/- per semester per student). The total fees of Rs. 1,80,000 shall be paid at a time at the time of admission either by the sponsoring organization or the sponsored candidate. The additional amount of tuition fee collected from the 'Sponsored Category' students (i.e., Rs.40,000/-) shall also be shared between BRAOU and AHERF in the same proportion as mentioned in Clause No. 4 above.
- (6) Both the parties agree to collect a Caution Deposit of Rs. 5,000 (Rupees five thousand only) from each candidate by the KIMS, which shall be refunded by KIMS to the candidate on completion of the programme.
- (7) Both the parties hereto agree that KIMS shall collect from each candidate an extra amount of Rs. 5,000/- to meet the expenditure of internal examinations, continuous evaluation, arranging for expert lectures, Computer Lab, Placement Assistance, Internet access, field visits, project/internship and other student services.

  
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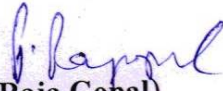
  
Dr. P. RAJA GOPAL  
B.Sc, MBBS, MS, MCh, MNAMS(CTS), FIACS  
Director, Medical Education  
Krishna Institute of Medical Sciences-Ltd  
Secunderabad-500 003, Telangana

- (8) Both parties hereto agree that the MOU will be valid for 3 academic years, i.e. 2019-20, 2020-21, 2021-22 subject to review and modification as and when necessary. It may be renewed further by 'mutual consent.'
- (9) Both the parties shall follow the modalities agreed upon to conduct the program, a copy of which is enclosed to this MOU.
- (10) Both parties hereto agree that any dispute, arising out of this MOU shall be settled mutually through discussions and that in the event of their failure to settle the dispute the matter shall be referred to Arbitrator appointed by the University within the jurisdiction of twin cities of Hyderabad and Secunderabad.

In witness whereof the parties hereto have hereinto signed this MOU.


  
(C. Venkataiah)  
Registrar, BRAOU

REGISTRAR  
Dr. B. R. AMBEDKAR OPEN UNIVERSITY  
JUBILEE HILLS, HYDERABAD-500 033.

  
(P. Raja Gopal)  
Director, Medical Education

**Dr. P. RAJA GOPAL**  
B.Sc, MBBS, MS, MCh, MNAMS(CTS), FIACS  
Director, Medical Education  
Krishna Institute of Medical Sciences Ltd  
Secunderabad-500 003, Telangana.

WITNESSES:

1. 

**DIRECTOR (ACADEMIC)**  
**Dr. B. R. Ambedkar Open University**  
Road No.46, Jubilee Hills  
Hyderabad-500033

2.

For Krishna Institute of Medical Sciences Ltd.

  
B. Venkataratnam Naidu  
Sr. General Manager - HR

**OFFERING MBA (HHCM) PROGRAM THROUGH DISTANCE MODE  
MODALITIES FINALIZED IN THE MEETING HELD ON 26<sup>TH</sup> APRIL, 2018**

1. Minimum Duration of the Program: Two Years (Semester – Mode: Two Semesters in each year)
2. Maximum Duration of the Program: Four Years
3. Re-admission will be given to the students who couldn't complete the Program within the maximum duration as per the norms of the University in vogue for MBA (HHCM) Program.
4. Conduct contact-cum-counselling classes for 12 days continuously in each Semester.
5. Classes will be conducted for 8 hours per day. That is 96 hours of contact-cum-counselling facility will be provided to the students (12 days x 8 hours p/d)
6. 75% attendance to classes is compulsory
7. In First Semester, out of 12 days, 3 days will be allotted for hospital visits, after completion of which the students shall make a presentation, as it is being done now. Hospitals may be arranged in other Semesters also, if required and other counseling schedule may be adjusted accordingly.
8. In each semester, Guest Faculty (Practitioners) will be invited, in addition to the regular faculty of the partner institute, to give lectures to give more practical insights to the students. In the first semester, it is proposed to conduct guest lectures for one day (i.e., 8 hours), whereas in the second, third, and fourth semesters they may be organized for two days (i.e., 16 hours)
9. The Department, in coordination with the partner institutions, will take necessary action to invite experts in the field, record lessons by using the facilities of the University and provide the same to the students.
10. While conducting classes, more number of hours may be allotted for practical-oriented courses, instead of theory course. However, minimum 8 hours of counseling facility will be provided for each theory course also
11. 30% weightage will be given for internal/continuous assessment, as in the case of other PG Programs, and examinations will be conducted separately for this component before the commencement of the Semester-End Examinations, in each semester
12. Semester-End Examinations will be conducted for the remaining 70% weightage
13. Intake of the students at each Programme Centre is restricted to 60. However, 30% over and above 60 strength (i.e., 18 number of students) may be admitted under sponsored category in each Programme Centre.
14. Employees working in Health Care Organizations, with a minimum of two years experience, and sponsored by the respective organizations will be given admission under 'Sponsored Category'.
15. Maximum number students admitted in a Programme Centre shall not exceed 78 (60+ 18), including students admitted under 'Sponsored Category'. If seats are vacant in these categories, they may be filled from available candidates from other categories.

16. Follow the admission process, including eligibility criteria, in vogue at present, to admit students into the program. However, exemption will be given to the students seek admission under "Sponsored Category" from appearing from Entrance Test, Group Discussion, and Personal Interview.
17. Rs. 35,000/- will be collected towards tuition fee per semester. Students shall pay tuition fee year-wise (Rs.70,000 in first year and Rs.70,000 in second year. There is no change in the sharing of tuition fee between the University and the Partner Institution. At present, of Rs. 70,000, the share of the University is Rs.22,500 and of AHERF is Rs.47,500 and the same sharing pattern will be continued.
18. However, tuition fee @ Rs.45,000/- per semester will be collected from the students admitted under 'Sponsored Category'. Further, the organization sponsoring their employees under this category / the candidates shall pay entire tuition fee, i.e., Rs.1,80,000/- at a time at the time of admission itself. The amount will be shared between the University and the Partner Institutions proportionately as mentioned in Point No. 17.
19. Students shall submit two separate demand drafts drawn in favour of the University and the Partner Institution, as per the share amounts of the institutions mentioned in point no. 17 above, towards the payment of tuition fee of first year and submit at the time of admission counseling. Officers of the SSB concerned shall see that the details of the DDs are entered in the respective registers/documents and handover the DDs of the partner institution on the same day.
20. Again, while paying the second year tuition fee, students shall submit two separate demand drafts, as it was done at the time of admission and the officers of the SSB concerned shall see that the details of the DDs are entered in the respective registers/documents and handover the DDs of the partner institution with a maximum period of five working days
21. The program structure and syllabus will be revised before taking up the development of course material writing activity. While doing so it is proposed to introduce few more courses in specialization area, keeping in view the latest developments in the sector.
22. In the place of Project Work in Semester – II, it is proposed to introduce a new course. However, students shall submit Project work at the end of 4<sup>th</sup> semester
23. Student shall do Internship/ live project for a period of one month after II Semester and submit a report on that work before IV Semester-End Examination and face a Viva-Voce Exam.
24. Partner institution will extend support to the students to get permission from the hospitals to do internship/live project.
25. There are few courses which are common between General MBA and MBA (HHCM) Programs. For such courses, the course material developed by the Department for General MBA may be used for MBA (HHCM), by carrying out required modifications. Material will be prepared separately for specialization courses
26. Partner Institutions will extend placement assistance to the students.

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