Dr B R AMBEDKAR OPEN UNIVERSITY
Hyderabad, Telangana
Programme Project Report – PPR

Name of the Faculty/Department: Faculty of Social Sciences/Department of Library & Information Science.

Name of the Programme: Master of Library and Information Science (MLISc)

S.No.	Parameters	Details
a.	Programmes Mission & Objectives: (*its alignment with industrial/ learner demands*)	i) To acquaint the student with the role of information in society; ii) To give the students an understanding of the application of modern management ideas and techniques in the management of information systems and centres; iii) To familiarize the students with various information systems and programmes at national, regional and international levels; iv) To impart training in various methods of information handling (i.e. processing, organization and retrieval); v) To provide the students the basic theoretical and practical knowledge of the application of information technology to libraries and information centres; vi) To acquaint the students with various research methods and their use in library and information science; vii) To provide the students an area of specialization in any of the areas of public, academic, special or digital libraries. • To prepare and equip the candidates with professional skills in the management of libraries. • To train candidates to assume managerial levels in the libraries and information centres of various organizations.
b.	Relevance of program with Dr. BRAOU's Mission & Goals:	Dr. B.R.Ambedkar Open University is the first open University established with the objective to create equal higher educational opportunities to a large segment of the population by implementing innovative practices in Teaching Learning methodologies. The Programme MLISc. is relevant to prepare professionals to fulfill the needs and requirements of the Information Age.
	Nature of prospective target group of learners: 1. Specify the target group: 2. Needs of the target group:	1.Target Group: Admission into the MLISc. Programme is open to all citizens of India who satisfy the following conditions: The minimum qualifications for admission into MLISc shall be: i) BLISc. Degree from any recognized University; and ii) The minimum qualifying marks shall be 40 percent marks secured in BLISc. for all candidates and 35 percent pass marks for Scheduled Caste and Scheduled Tribe candidates. The method of selection of candidates for admission shall be based on the order of merit in the marks secured in BLISc. for all categories. Government rules and regulations pertaining to reservation of seats in Universities shall be followed. Fifty percent of the seats in each study centre shall be allotted to BLISc. Degree holders working in recognized libraries with a minimum one year experience in the regular post.

d.	Appropriateness of program to be conducted in Open & Distance Learning (ODL) mode to acquire specific skills & competencies: Specify the expected learning outcomes in terms of: 1. Learning outcomes:
	
	    2. Knowledge attainment:
	    3. Transferable Skills and Competencies:
	    4. Reflection of academic, professional and occupational standards:
		1. Learning Outcomes: Prepare and equip the students with necessary professional skills in the management of Library & Information Centres.
		
		2. Knowledge attainment: Make the students understand the role of LICs in the society. Familiarize the students with various information sources available in both print and electronic media.
		
		3. Transferable Skills and Competencies: Acquaint students with basic skills of Information Technology. Help the students to improve English Language Skills to make them competitive in the workplace.
		
		4. Reflection of academic, professional and occupational standards: "Reflection is the process of engaging with learning and/or professional practice that provides an opportunity to critically analyses and evaluates that learning or practice. The purpose is to develop professional knowledge, understanding and practice that incorporate a deeper form of learning which is transformational in nature and is empowering, enlightening and ultimately emancipator".

e. Instructional Design:

1. Curriculum design (*Outcome of Expert Committee meeting; Programme Structure: specify the theory, practical, fieldwork, project, etc components*):

2. Detailed syllabi:

The curriculum design and delivery is an outcome of the expert committee meeting. It comprises of Theory and practical component. The entire curriculum is developed as per the regulations of the UGC applicable for ODL institutions.

The Programme consists of the following Courses Core

Course Code	Course Name	Theory	Assign ments	Total
MLS-01	Information, Communication and Society	70	30	100
MLS-02	Management of Information Systems and Centres	70	30	100
MLS-03	Information Processing and Retrieval	70	30	100
MLS-04	Information Systems and Programmes	70	30	100

MLS-05	Application of Information Technology	70	30	100
MLS-06	Research Methodology	70	30	100
MLS-07: ELECTIVE				
MLS-07A	Academic Libraries	70	30	100
MLS-07B	Special Libraries	70	30	100
MLS-07C	Public Libraries	70	30	100
MLS-07D	Digital Libraries	70	30	100
MLS-08	IT Practicals			100

3. **Duration of the programme** (*Minimum& Maximum*):

Minimum Duration: 1 Year
Maximum Duration: 2 Years
Minimum Age: No bar
Maximum Age: No bar

4. **Medium of instruction:**

English Medium

5. **Type of programme** (*General/ Professional*):

MLISc Programme is a Professional Programme.

6. **Faculty and Support staff:**

The Department has 2 Faculty Members and 3 support staff.
1. Mr. K. Kiran Kumar
2. Mr. Raja Goud B.

Support Staff:
1.Mr.G.Ravi Kumar
2.Mr.Ismail
3.Ms.Swapna

7. **Instructional design & delivery mechanism** (*Media to be used - print, audio, video, online, computer aided, web based, etc. (course wise)*):

The University has adopted a multiple-media approach for imparting instruction to its learners for its various programmes of study. The University follows the Systems approach to instructional design. The programme was designed after undertaking need analysis; identifying and defining the target group; selection of appropriate media; course design and development; pilot testing and launch of the programme; and periodic revision. The self instructional format is used for developing Self Learning Material (SLM) in print and multiple media. Print is the predominant mode of instruction supplemented with audio and video

	8. Student Support Service system (*Specify the provisions to be made at HQs, Regional Centres, Learner Support Centres and Web based, etc*):	programmes; face to face counselling sessions; interactive radio counselling; educational TV broadcasts. For practical based courses practical sessions are conducted in face to face mode (which is compulsory component). Counseling Sessions/Print (SLM)/Radio lessons/Video Lessons/Teleconferences/Online Classes and BRAOU YouTube Channel. **HQ:** All support Services extended. **RCC:** Counseling Sessions/Print (SLM)/Radio lessons/Video Lessons/Teleconferences **Study Centers:** Counseling Classes.
f.	Procedure for admissions, curriculum transaction and evaluation: 1. Define the admission policy (*including web based tools to be adopted*) : 2. Eligibility criteria: 3. Fee structure: 4. Financial assistance to learners (if any):	1. The Learner Support Services Branch issues the Notification for admission once a year calling for applications from eligible Graduate candidates. The application has to be filled online and after verification and validation through SMS the Admission Fee has to be paid through online mode only. After successful payment of Fee amount the University will issue the Identity Cards. An applicant seeking admission into the Bachelor of Library and Information Science must be a Graduate of a recognized university. The following is the admission procedure in order of preference. 2. Admission into the MLISc. Programme is open to all citizens of India who satisfy the following conditions: The minimum qualifications for admission into MLISc shall be: i) BLISc. Degree from any recognized University; and ii) The minimum qualifying marks shall be 40 percent marks secured in BLISc. for all candidates and 35 percent pass marks for Scheduled Caste and Scheduled Tribe candidates. The method of selection of candidates for admission shall be based on the order of merit in the marks secured in BLISc. for all categories. Government rules and regulations pertaining to reservation of seats in Universities shall be followed. Fifty percent of the seats in each study centre shall be allotted to BLISc. degree holders working in recognized libraries with a minimum one year experience in the regular post. 3. Rs. 10,300 per MLISc one year programme. 4. No Financial Assistance to the candidates.

	5. Activity planner of all academic activities of the academic session:	5. Academic Almanac is provided at time of Academic year starting.
	6. Policy for Evaluation of learner progress along with methods and tools:	**Evaluation:** The University uses summative/ term end evaluation for assessing the progress of its learners and evaluation of their performance. Formative/ Continuous evaluation is conducted at two levels i.e. through self check exercises in-built into the SLMs; practical assignments. Summative/term end evaluation is through theory and practical based term end examinations. Digital online evaluation of Semester-end examination scripts comprising of Summative and formative assessment comprising of objective type questions in each subject.
g.	Requirement of the laboratory support and library resources: 1. Laboratory support to the learners (*if any*): 2. Provision of Practical book for learners (*if any*): 3. Provision of Virtual Reality methods for Practicals in case of Online learning (*if any*):	**1. Lab support:** For practical based courses practical sessions are conducted in face to face mode (which is compulsory component) in laboratories at Learner Support Centres well equipped with such facilities. 2. Library facility is available at all Learner Support Centres; Regional Centres and Headquarters of the University. 3. In the SLM practical component is included to provide comprehensive understanding. 4. Online classes are conducted.
h.	Cost estimate of the program and the provisions: 1. Indicate the budgetary requirement for: 1. Programme Development: 2. Delivery: 3. Maintenance:	1. Programme development being an ongoing process and it is reviewed as per the policy of the Academic Regulatory Body of the University. As a precursor to the development of the programme, cost analysis will be done. 2. Budgetary allocation for course development, course material printing and distribution, development of Audio and video lessons and e-content development will be earmarked by the University. 3. The Learner Support Branch maintains the courses offered by the Academic Faculties and provides the necessary counseling support for all the courses.
i.	Quality assurance mechanism and expected program outcomes*: 1. Define the review mechanism of the Programme for enhancing the standards of curriculum, instructional design relevant to professional requirements: 2. Define Programme benchmark statements:	**Quality Assurance mechanism:** University has: ➢ Standard norms and procedures for course design and development; ➢ Standard norms and procedures for establishment of LSCs, ➢ Standard norms for appointment of academic counsellors and evaluators; ➢ Involving external experts in maintaining quality of curriculum design and development , including student evaluation; ➢ All activities of LSCs and examination Centres are monitored by University.

3. Mechanism for monitoring the effectiveness of the programme: *Minimum standards must adhere to UGC (ODL) Regulations, 2017 and directions of the Statutory Bodies of the University.	1. The University has standardized its courseware based on the credit system. To further standardize its courses it has developed its own house style. There is a mechanism in place for continuous quality assessment for design, development and delivery of its academic programmes. The quality is assured at different phases by statutory bodies of the University namely: Faculty, Board of Studies, and Academic Expert Committee. Programme evaluation is the norm before undertaking revision of the programme. **Expected programme outcomes:** Learners are expected to acquire knowledge, skills and competencies in the subject area appropriate for Bachelor Graduates in Library and Information Science for managing Libraries and Information Centres.

DEAN,
Faculty of Social Science
B R AMBEDKAR OPEN UNIVERSITY

Signature of Head of the Department with seal

DEAN,
Faculty of Social Sciences
B R AMBEDKAR OPEN UNIVERSITY

Signature of Dean of the Faculty with seal

Signature of the Director Academic with seal

Director (Academic)
B.R. Ambedkar Open University
Hyderabad-500 033.

Dr. BRAOU

Report on Compliance status of 'Quality assurance guidelines of learning
materials in multiple media and curriculum and pedagogy

Name of Faculty/Department: Faculty of Social Sciences/Department of Library and Information Science

Name of the Programme: Master of Library and Information Science (MLISc.)

S.No.	Parameters		Details (Please tick)
a. Learning Materials	**I) SLM is :**		
	(a)	Self - explanatory	(✓)
	(b)	Self - contained	(✓)
	(c)	Self - directed	(✓)
	(d)	Self - Motivating	(✓)
	(e)	Self - Evaluating	(✓)
	II) SLM Comprises :		
	(a)	Overview of Units	(✓)
	(b)	Objectives	(✓)
	(c)	Activities	(✓)
	(d)	Assignments	(✓)
	(e)	Additional Resources	(✓)
	III) SLM has :		
	(a)	Credit value assigned for each module or unit in the course	(✓)
	(b)	Provides Scope for practice at once own pace and own time	(✓)
	IV) SLM has :		
		Guidelines for :	
	(a)	academic integrity	(✓)
	(b)	Internet etiquette	(✓)
	(c)	Expectation regarding activity	(✓)
	(d)	Discussions	(✓)
	(e)	Plagiarism	( )

S.No.	Parameters	Details (Please tick)
	(f) Teacher Growth & Skills	(✓)
	(g) Multiple learning for active learning	(✓)
	(h) Helps the learner to engage in Higher - order thinking skills	(✓)
	(i) critical reasoning active and complex thinking	(✓)
	V) SLM is :	
	(a) Strutted on LOCF (Learning outcome based curricular framework)	(✓)
	(b) Interactive has Two way communicative approach and conversational format	(✓)
	(c) Has experience based activities and assignments	(✓)
	(d) Has clearly stated learning outcomes or detailed concepts / learning map.	(✓)
	(e) Encourages learners to apply New knowledge and Skills	(✓)
	(f) Divided into blocks and units	(✓)
	(g) Has consistent lay out and format	(✓)
	(h) Has overview of content unit structure	(✓)
	(i) Introduction	(✓)
	(j) Expected learning outcomes	(✓)
	(k) Summary	(✓)
	(l) Sections and Subsections for presenting appropriate frequency	(✓)
	(m) Contains examples for national International case studies	(✓)
	(n) Explanation of icons, symbols and formula for used content	(✓)
	(o) Explanation of technical, new, difficult terms, in glossaries/keywords sections	(✓)
	(p) Inclusion of adequate reading material	(✓)
	B. Audion-Video Material	
	Audio Visuals Materials of the Course	
	(a) supplements and complements the Self learning Material	(✓)
	(b) adequate consideration given for learners' prior knowledge Skills and attitude.	(✓)

S.No.	Parameters		Details (Please tick)
\	(c)	Level and style of presentation and language simple and appropriate	(✓)
	(d)	Clear information on types of support materials and study activities	(✓)
	(e)	Aims, objectives and target audience for the audio or video material are clearly defined	(✓)
	(f)	conforms to the learning out comes	(✓)
	(g)	clear guidelines with regard to the use of the audio or video material	(✓)
	(h)	Audio or video material are given is developed in forms and formats that are easily accessible by the learners and compatible with web-based delivery.	(✓)
	(i)	provides continuity and coherence	(✓)
	(j)	content is interactive with appropriate use of graphics, animations simulations etc., to keep the learners engaged.	(✓)
	C. Online and Computer based Material		
	(a)	The digital content is made available in accessible format such as processing, Portable Document Format or E-Pub format.	(✓)
	(b)	The file size is accessible and downloaded	(✓)
	(c)	course content (in digital format is) easy to navigate and searchable	(✓)
	(d)	The digital content is Unicode compliant	(✓)
	(e)	Digital content gives special attention to the leaners with disabilities.	(✓)
	(f)	Digital content available across platforms and devices	(✓)
	(g)	Audio-video material is made available through streaming	
	(h)	The compression of the digital files is optimized so that the quality is not compromised and content is easily accessible.	(✓)
	(i)	The required players are made available to learners.	(✓)
	D.	**Curriculum and Pedagogy : Quality Standards**	
		Curriculum objectives are :	
	(a)	Consistent with the mission of Dr.BRAOU	(✓)

S.No.	Parameters		Details (Please tick)
	(b)	Involves all the stakeholders	(✓)
	(c)	Follows the University Grants Commission Model of Curriculum or learning outcomes based Curriculum Framework (LOCF) and incorporates local or regional needs	(✓)
	(d)	Curriculum appropriate to the stage of learning.	(✓)
	(e)	Linkages are given to previous and subsequent stages of learning.	(✓)
	(f)	Provides learning experiences which allow in diversity of methods (like learning from practice, opportunities for distributed and concentrated practice, learning with peers, learning in formal situations inside and outside the department, personal study, specific teacher inputs etc).	(✓)
	(g)	The structure of curriculum is defined.	(✓)
	(h)	Strategy on teaching and learning methods is worked out.	(✓)
	(i)	Instructional methods or pedagogy and the media mix are clearly spelt out.	(✓)
	(j)	The content is reliable and justifies the learning outcome(s).	(✓)
	(k)	Curriculum is relevant to national competency requirement.	(✓)
	(l)	Description of credit value for each module or unit in the course is given.	(✓)

Head of the Department

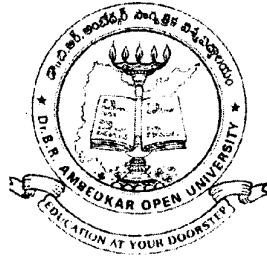Dean, Faculty

Dr. BRAOU

Compliance status in respect of Self-Learning Material

Name of Faculty/Department: Faculty of Social Sciences/Department of Library and Information Science

Name of the Programme: Master of Library and Information Science (MLISc.)

S.No.	Parameters	Details (Please tick)
a. Guidelines on Self Learning Materials	**I) Preparation of Learning Material**	
	(a) Planning of the Self Learning Material	(✓)
	(b) Consideration for	
	(i) backgrounds of learner and learning needs	(✓)
	(ii) learning experiences	(✓)
	(iii) Support and preparation in adapting to flexible learning.	(✓)
	II) Development of SLM for	
	(a) learning objectives	(✓)
	(b) assessment of prior knowledge	(✓)
	(c) learning activities	(✓)
	(d) feedback of learning activities	(✓)
	(e) examples and illustrations	(✓)
	(f) self-assessment questions / in-text questions	(✓)
	(g) summary / key points	(✓)
	(h) study guide	(✓)
	III) Content of the learning material	
	(a) Emphasizes on real world tasks.	(✓)
	(b) learner's choice of tasks or situations, case studies	(✓)

S.No.	Parameters	Details (Please tick)
	(c) Collaborative learning tasks.	(✓)
	(d) opportunities for observing others	(✓)
	(e) Self-evaluation.	(✓)
	IV) Consideration the Learner Profile	
	(a) literary level (including level of language proficiency)	(✓)
	(b) age group	(✓)
	(c) information communication Technology skills	(✓)
	(d) aim of study,	(✓)
	(e) personal background and home situation	(✓)
	(f) prior knowledge	(✓)
	(g) prior skills, learning situations etc.,	(✓)
	V) Background of learner	
	(a) It is considered the accessibility of course resources and references at the place of learning.	(✓)
	(b) Learning objectives and outcomes are considered prior to developing learning materials.	(✓)
	VI) Group of Learning Material	
	(a) SLM Course Materials	(✓)
	(b) e-books	(✓)
	(c) practical book	(✓)
	(d) student's handbook	(✓)
	(e) question bank,	(✓)
	(f) assignment book	( )
	(g) Audio Video material	(✓)
	(h) programme guide,	(✓)
	(i) project manual	(✓)

Head of the Department

Dean, Faculty

Director (Academic)

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