

Commissioner of Collegiate Education  
Govt. of AP:: Hyderabad.

Circular

No.12/Acad. CellAC-12/2012-13, Dated: 21.05.2012

Sir,

Sub: Collegiate Education – Functioning of Dr.BRAOU Study Centre at Govt. Degree Colleges- Issue of certain instructions from CCE – Reg

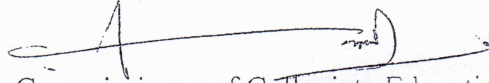
Ref: Lr.No 144/VCO/2012 dated 14.05.2012 from VC of Dr.BRAOU

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Dr.BRAOU is operating in Distance Education programmes through 2198 Study Centers of which 84 are functioning at Govt. Degree Colleges. The Study Centers are providing educational opportunities to various sections of the people living in the area through distance education and also planning to start more centers for the cause of open Distance Learning.


It is reported by the VC of Dr.BRAOU that the university is facing certain problems while running these study centers such as providing accommodation for conduct of classes, examination etc. Besides that the university also reports that certain Govt. Colleges are proposing to shift the study centers from their premises.

Hence all the principals of Government Degree Colleges are here by instructed to extend their Cooperation to Dr.BRAOU in smooth functioning of their Study Centre at Govt. Degree Colleges.

  
For Commissioner of Collegiate Education

To  
The RJDs of Collegiate Education  
The Principals of all Government Degree Colleges

Copy to The Vice Chancellor, Dr.B.R.Ambedkar Open University, Jubilee Hills, Hyderabad

  
Authorized Signatory  
Director, CIQA  
Dr. B.R. Ambedkar Open University  
Hyderabad - 500033



- (C) **Provisions for Online Learning mode:** (1) An Higher Educational Institution offering programme through Online mode shall conduct examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission;
- (2) As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions which are recognised to enroll international learners shall endeavour to conduct proctored examinations for such learners;
- (3) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners and Passports for International learners.
16. **Certification.**— (1) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for both Open and Distance Learning and Online mode shall be assigned a unique identification number and shall have photograph and Aadhaar number or other government recognised identifier or Passport number, as applicable, along with other relevant details of the learner along with the Programme name. Each award shall also be uploaded on the National Academic Depository.
- (2) It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme):
- Mode of delivery;
  - Date of admission;
  - Date of completion;
  - Name and address of all Learner Support Centres (only for Open and Distance Learning);
  - Name and address of all Examination Centres.
17. **Learner Support Centre for Open and Distance Learning.**— (1) A Higher Educational Institution offering programme in Open and Distance Learning mode shall, ensure that a Learner Support Centre is established as per **Annexure-VIII** only in a college or institution affiliated to a University or in a Government recognised Higher Educational Institution offering programmes in the same broad areas having the necessary infrastructure and human resources for offering the programme:
- Provided that a Learner Support Centre defined under these regulations shall not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:
- Provided further that a Learner Support Centre of a State University should be in the same state in which the State University has been established:
- Provided also that a Higher Educational Institution may establish a special Learner Support Centre for imparting instruction to persons referred to in the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995, the National Trust for Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disability Act, 1999 and other persons in difficult circumstances, including jail inmates:
- Provided also that a Learner Support Centre shall not be set up under a franchisee agreement in any case.
- (2) A Learner Support Centre shall be the contact point or centre managed by the Higher Educational Institution for providing academic as well as administrative support to its learners and shall perform such other functions as specified in **Annexure-VIII**.
- (3) The Learner Support Centre shall be headed by a Coordinator who shall be a regular teacher