

19. The term of office of the members of the Executive Council, \*Academic Senate and Planning and Monitoring Board shall be prescribed by the statutes.

Term of office of members of the Executive Council \*Academic Senate and Planning and Monitoring Board

\*(Inserted vide Section 8(13) (a) & (b) of A.P. University Acts (Second Amendment) Act, 1985)

\*19A. Notwithstanding anything in this Act :-

Special provision as to the reconstitution of Executive Council and the members thereof

- (a) the members of the Executive Council constituted and functioning before the commencement of Section 8 of the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (hereinafter referred to as the said Act) shall continue to be such members and function only until a new Executive Council is reconstituted in accordance with the provisions of this Act as amended by the said Act.
- (b) on the reconstitution of such new Executive Council in accordance with the provisions of this Act as amended by the said Act, the members of the Executive Council holding office immediately before such reconstitution shall cease to be such members ; and
- (c) The persons, if any elected or nominated as members to the Executive Council in accordance with the provisions of this Act prior to the commencement of the said Act shall not have the right to be or to enter into office as such members after the commencement of the said Act.

\*(Inserted vide Section 8(14) of A.P. University Acts (Second Amendment) Act, 1985)

#### CHAPTER - V : UNIVERSITY FUNDS ETC.

20. The University shall have a general fund to which shall be credited -

General Fund

- (i) its income including the fees and endowments;
- (ii) contributions or grants which may be made by the Government on such conditions as they may impose; and
- (iii) other contributions or grants.

21. The University shall have such other funds and maintain such accounts as the Executive Council may determine on the recommendation of the Finance Committee.

Constitution of other funds

22. (Omitted vide Section 8(15) of A.P. University Acts (Second Amendment) Act, 1985)

Borrowing of Money

23. The University shall not, without the prior approval of the Government, divert earmarked funds for other purposes or

Certain restrictions in respect of financial matters

upgrade any post or revise the scales of pay of its staff or implement any scheme which involves the contribution from the Government or create a post or posts resulting in a recurring liability on the Government either immediately or in future;

Provided that the Executive Council may authorise the creation and filling up of posts of teachers for a period not exceeding one year but any such post or posts shall be continued or created afresh for any period beyond the said period of one year without the prior approval of the Government.

## (ACT) CHAPTER - VI : STATUTES AND REGULATIONS

24. Subject to the provisions of this Act, the Executive Council shall have power to make statutes for all or any of the following matters, namely:-

Statutes

- (a) the constitution, powers and duties of the authorities of the University;
- (b) the powers, duties and conditions of service of the officers of the University other than the Chancellor;
- (c) the classification and the method of appointment of teachers of the University;
- (d) the holding of convocations to confer degrees;
- (e) the constitution of pension, insurance, gratuity or provident fund for the benefit of the officers, teachers and other employees of the University;
- (f) the registration of graduates and maintenance of a register of registered graduates;
- (g) the administration of endowments and the institution of fellowships, travelling fellowships, scholarships, studentships, bursaries, exhibitions, medals and prizes and the conditions of award;
- (h) all other matters which by this Act are to be or may be provided by the statutes.

25. (1) The first statutes of the University are those set out in the Schedule.

Statutes  
how made

(2) The Executive Council may from time to time make new statutes or any statute in addition to the first statutes referred to in sub-section (1) and may amend or repeal any statute including the first statutes:

Provided that the Executive Council shall not make amend or repeal any statute affecting the status, powers or constitution of any authority of the University until such

authority has been given an opportunity of expressing an opinion in writing on the proposed changes, and any opinion so expressed shall be considered by the Executive Council.

- (3) Every new statute or addition to the statute or any amendment or repeal of a statute shall require the approval of the Chancellor who may assent thereto or withhold assent therefrom or remit the same to the Executive Council for reconsideration.
- (4) A new statute or a statute amending or repealing an existing statute shall have no validity unless it has been assented to by the Chancellor.
- (5) Notwithstanding anything in the foregoing sub-sections, the Chancellor may make new or additional statutes or amend or repeal the statutes referred to in subsection (1) during the period of three years immediately after the commencement of this Act:

Provided that the Chancellor may, on the expiry of the said period of three years make, within three years from the date of such expiry, such detailed statutes as he may consider necessary and such detailed statutes shall be laid before both Houses of the State Legislature.

26. (1) The \*Academic Senate shall have power to make regulations subject to the provisions of this Act, and such regulations may provide for all or any of the following matters, namely :-

Regulations

- (a) the admission of students to the University or prescribing the examinations to be recognised as equivalent to University examinations;
- (b) the courses of study to be laid down and examinations and the conditions on which students shall be admitted to examinations for the degrees, diplomas, certificates and titles of the University;
- (c) the grant of exemptions

- (2) All regulations shall have effect from such date as the \*Academic Senate may direct but every regulation made by the \*Academic Senate shall be submitted, as soon as may be, to the Executive Council for approval by a simple majority or refer it back to the \*Academic Senate for reconsideration.

\*(Substituted for the word Planning Board vide Section 8(16) (a) of A.P. University Acts (Second Amendment) Act, 1985)

- \*(3) Notwithstanding anything in sub-sections (1) and (2) it shall be competent for the Executive Council to frame

regulations in relation to matters entrusted to it by this Act.

\*(Inserted vide Section 8 (16) (b) of the A.P.University Acts (Second Amendment) Act, 1985)

27. The Executive Council shall prepare an annual report of the University on or before such date as may be prescribed by the statutes. A copy of the report with a copy of the resolution thereon shall be submitted to the Government for information.

Annual Report

\*28. The Finance Officer shall prepare during each financial year the annual accounts of the University of the preceding year and submit them to the Executive Council for consideration with the recommendations of the Finance Committee and thereafter submit them to such audit as the Government may direct before the end of the financial year. The account. When audited shall be published in the Andhra Pradesh Gazette and copies thereof together with copies of audit report shall be submitted to the Executive Council not later than two years from the end of the financial year to which the accounts pertain and to the Government.

Annual Accounts

\*(Substituted vide Section 8 (17) of the A.P.University Acts (Second Amendment) Act, 1985)

\*29. (1) The Finance Officer shall prepare before such date as may be prescribed by the Statutes the financial estimates for the ensuing financial year alongwith the annual accounts whether audited or not, of the preceding financial year and after they are considered by the Finance Committee submit them to the Executive Council for approval.

Financial Estimates

(2) The Government shall fix the block grant for the University normally for a period of five years:

Provided that any liability which the University may have incurred with the approval of the Government and which was not envisaged at the time of fixing the block grant shall, in addition to the block grant, be reimbursed.

\*(Substituted vide Section 8 (17) of the A.P.University Acts (Second Amendment) Act, 1985)

30. The Executive Council may, for reasons to be recorded \*() incur any expenditure for which no provision has been made in the budget or which is in excess of the amount provided in the budget.

Power to incur unforeseen expenditure

\*(Omitted vide Section 8 (18) of the A.P.University Acts (Second Amendment) Act, 1985)

31. (1) Every employee shall be appointed under a written contract which shall be lodged with the Registrar and a

Conditions of service of employees and settlement of disputes

copy of which shall be furnished to the employee concerned.

- (2) Any dispute arising out of a contract between the University and any employee may be referred by the Vice-Chancellor to a grievances committee consisting of such \* [persons not being members] of the Executive Council as may be nominated by the Executive Council.

\*(Substituted vide Section 8 (19) of the A.P. University Acts (Second Amendment.) Act, 1985)

32. Any student or candidate for an examination whose name has been removed from the rolls of the University by the orders or resolution of the Vice-Chancellor, Discipline Committee or Examination Committee, as the case may be, and who has been debarred from appearing at the examinations of the University for more than one year, may, within ten days of the date of communication of such orders or copy of such resolution to him appeal to the Executive Council and the Executive Council may confirm, modify or reverse the decision of the Vice-Chancellor or the Committee, as the case may be.

Procedure of appeal in disciplinary cases against students

33. Every employee or student of the University shall, notwithstanding anything contained in this Act, have a right to appeal within such time as may be prescribed by the statutes to the Executive Council against the decision of any officer or authority of the University and thereupon the Executive Council may confirm, modify or reverse the decision appealed against.

Right to appeal

- \*34. The University shall constitute, for the benefit of its employees, in such manner and subject to such conditions as may be prescribed by the Statutes such schemes of pension, insurance and provident funds as it may deem fit with the prior approval of the Government.

Pension or Provident Fund etc.

\*(Substituted vide Section 8 (20) of the A.P. University Acts (Second Amendment) Act, 1985)


35. If any difficulty arises in giving effect to the provisions of this Act, the Government may, by order, make such provision not inconsistent with the provisions of this Act as appear to them to be necessary or expedient for removing the difficulty;

Power to remove difficulties

Provided that no such order shall be made under this section after the expiry of three years from the date of commencement of this Act.

36. Notwithstanding anything in this Act, and the statutes, the first Vice-Chancellor, the first Registrar and the first Finance Officer shall be appointed by the Chancellor on a salary to be fixed by him and each of the said officers shall hold office for a period to be fixed by him but not exceeding three years.

Appointment of the first Vice-Chancellor the first Registrar and the first Finance Officer

  
Authorized Signatory  
Director, CIQA

Dr. B.R. Ambedkar Open University  
Hyderabad - 500033

**THE SCHEDULE**  
**(See Section 25 (1))**  
**THE STATUTES OF THE UNIVERSITY**

**THE VICE-CHANCELLOR**

- (1) Subject to the provisions of sub-section (1A) of Section 10, the Vice-Chancellor shall hold office for a term of three years from the date of his/her appointment and shall be eligible for reappointment to that office for another term of three years in the manner provided in sub-section (1) of section 10.
- (2) The Vice-Chancellor shall be paid such pay and allowances as may, by order, be specified by the Government from time to time. He shall be provided with a furnished official accommodation for which he shall pay ten percent of his salary towards rent.
- (2A) When the Vice-Chancellor is unable to exercise his powers, perform his functions and discharge his duties owing to absence, illness or any other cause or when the office of Vice-Chancellor is vacant, it shall be competent for the State Government to appoint a person to be in-charge Vice-Chancellor. The person so appointed as in-charge Vice-Chancellor shall exercise the powers, perform the functions and discharge the duties of the Vice-Chancellor until the Vice-Chancellor assumes the office, or as the case may be a new Vice-Chancellor is appointed in accordance with sub-section (1) of section 10."
- Substituted vide sec.2(iv) (a) of A.P. University Acts (Amendment) Act-1991.
- (3) It shall be competent for the Chancellor to accept the resignation of the Vice-Chancellor.
- (4) When the post of the Vice-Chancellor falls permanently vacant either by resignation or otherwise the vacancy shall be filled by the Chancellor by appointing another person as Vice-Chancellor and the Vice-Chancellor so appointed shall hold office for a full term of three years.
- (5) (a) The Vice-Chancellor shall, by virtue of his office be a member and chairman of the Executive Council, Academic Senate and of the Planning and Monitoring Board. He shall preside at the meetings of the convocations of the University in the absence of the Chancellor.
- (b) The Vice-Chancellor shall have power to convene meetings of the Executive Council, Academic Senate and the Planning and Monitoring Board.
- \*(Inserted vide Section 8 (21) (A) (b) (i)&(ii) of A.P.University Acts (Second Amendment) Act, 1985)
- (c) The Vice-Chancellor shall be entitled to participate in any meeting of any authority of the University or of any committee thereof whether or not he is a member of such committee; but he shall not be entitled to vote thereat unless he is a member of the authority or committee concerned.
- \*(Substituted vide Section 8 (21) (A) (b) (iii) of A.P.University Acts (Second Amendment) Act, 1985)
- (d) It shall be the duty of the Vice-Chancellor to see that the provisions of this Act, the statutes and the regulations are duly observed and he may exercise all powers necessary for this purpose.

(13) to charge and collect such tuition and other fees as may be prescribed by the Statutes for admission to courses of study in the University

\*(14)

\*(15)

\*(16)

\*(Omitted vide Section 8 (21) (D) (ii) of A.P. University Acts (Second Amendment) Act, 1985)

(17) to delegate any of its powers to the Vice-Chancellor or to a committee from among its own members or to any employee of the University,

(18) to regulate and determine all matters concerning the administration of the University in accordance with the statutes and the regulations, and to exercise such other powers or duties as may be conferred or imposed by this Act.

6. (1) The \*Academic Senate, subject to the provisions of this Act and the Statutes, have the power by Regulations prescribing all courses of study and of determining curricular and have general control of teaching within the University and be responsible for the maintenance of the standards thereof. It shall have power to make regulations consistent with this Act and the Statutes relating to all matters which by this Act and the Statutes may be provided for by Regulations and to amend or repeal such Regulations.

\*(Substituted vide Section 8 (21) (E) (i) of A.P. University Acts (Second Amendment) Act, 1985)

(2) In particular and without prejudice to the generality of the foregoing power, the \*Academic Senate shall have power :

\*(Substituted vide Section 8 (21) (E) (i) of A.P. University Acts (Second Amendment) Act, 1985)

(a) to advise the Executive Council on all academic matters including the control and the management of the libraries;

\*(b)

\*(Omitted Vide Section 8 (21) (E) (ii) of A.P. University Acts (Second Amendment) Act, 1985)

(c) to make recommendation to the Executive Council for the selection of a study centre in the University area;

\*(d)

\*(Omitted vide Section 8 (21) (E) (ii) of A.P. University Acts (Second Amendment) Act, 1985)

(e) to make regulations regarding the enrolment of students to the University;

(f) to make regulations regarding the examinations of the University and the conditions on which students shall be admitted to such examinations;

- (g) to make regulations relating to courses of study, leading to degrees, diplomas and titles of oriental learning in the University;
- (h) to make regulations, prescribing equivalence of examinations, degrees and diplomas of other Universities and Boards;
- (i) to make regulations prescribing the manner in which exemptions relating to the enrolment of students to examinations may be given;
- \* (j)  
\*(Omitted vide Section 8 (21) (E) (ii) of A.P. University Acts (Second Amendment) Act, 1985)
- (k) to make recommendations to the Executive Council regarding the qualifications to be prescribed for teachers in the University;
- (l) to make regulations for the encouragement of co-operation and reciprocity among study centres to promote academic life;
- \* (m)
- \* (n)  
\*(Omitted vide Section 8 (21) (E) (ii) of A.P. University Acts (Second Amendment) Act, 1985)
- (o) to exercise such other powers and perform such other duties, as may be conferred or imposed on it by or under the provisions of this Act.

### **THE FINANCE COMMITTEE**

- \* (1) There shall be constituted a Finance Committee which shall be a subcommittee of the Board of Management with the following as members, namely:-
  - (a) the Vice-Chancellor (Chairman)
  - (b) two Members of the Executive Council \* nominated by it;
  - (c) one member of the Executive Council to represent Banking or Accounting;
- \* (2) The Finance Officer shall be secretary of the Finance Committee?.  
\*Substituted vide Sec.3 (2) of A.P. University Acts (Amendment) Act - 1995.  
\*\*Substituted vide Sec.2 (vi) (e) of A.P. University Acts (Amendment) Act - 1991.
- (3) The Finance Committee shall have the following duties, namely :-
  - (a) to meet at least twice every year to examine the accounts and to scrutinise proposals for expenditure;
  - (b) to consider the annual accounts and the financial estimates of the University prepared by the Finance Officer and laid before it;



- (c) to fix limits for the total recurring and non-recurring expenditure for the year based on the income and resources (which in the case of productive work, may include the proceeds of loans) and no expenditure shall be incurred by the University in excess of the limits so fixed;
- (4) No expenditure other than that provided in the budget for any year shall be incurred by the University without the approval of the Finance Committee.

\*(Substituted vide Section 8 (21) (3) of A.P. University Acts (Second Amendment) Act, 1985).

**REVISED STATUTE AS APPROVED BY THE  
EXECUTIVE COUNCIL ON 24-9-1991**

**CLASSIFICATION AND METHODS OF APPOINTMENT AND  
DUTIES OF TEACHERS OF THE UNIVERSITY**

8. (1) The Board of Management shall have the powers to determine from time to time, the subjects for which professorships, Associate Professorships, Assistant Professorships or other academic posts, may be instituted, subject to the provisions of section 23 of the Act.
- (2) Teachers of the University shall be of the following categories:
- (i) Professors
  - (ii) Associate Professors
  - (iii) Assistant Professors
  - (iv) Deputy Director (Student Services)
  - (v) Assistant Director (Student Services)
  - (vi) Academic Assistant.
- (3) Vacancies among the teachers of the University shall be advertised and applications called for before making appointments
- (4) (a) There shall be constituted a Selection Committee in regard to the appointment of Professors, Associate Professors (Readers) and Assistant Professors (Lecturers) which shall consist of the following, namely :-
- (i) The Vice-Chancellor who shall be the Chairman;
  - (ii) three experts from outside the University to be nominated by the Vice-Chancellor of whom atleast two shall be present in the Selection Committee
  - (iii) Chairman of the Board of Studies concerned;
  - (iv) The Head of the Department concerned;
- Provided that no person shall participate in the meetings of the Selection Committee for any appointment if he or his near relative is a candidate for that appointment:
- Provided further that no teacher holding a post lower in rank than the one to which appointment is to be made, shall be a member of Selection Committee.
- (b) The Registrar shall be the Secretary of the Selection Committee.

© The meeting of Selection Committee shall be convened by the Vice-Chancellor. The quorum for a meeting of the Selection Committee shall be four members.

**TERMS AND CONDITIONS OF SERVICE AND  
POWERS AND DUTIES OF THE FINANCE OFFICER**

In exercise of the powers conferred by clause (b) of Section 24 and sub-section (2) of Section 25 read with sub-sections (1) & (3) of Section 13 of the Dr. B.R. Ambedkar Open University Act, 1982 (Act No. 11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No. 17 of 1985), the Executive Council makes the following Statute in respect of the terms and conditions of service and powers and duties of the Finance Officer, namely :

1. Terms and conditions of service
  - (a) The Finance Officer shall be a whole-time officer of the University appointed by the Executive Council from out of a panel of names suggested by the Government.
  - (b) The Finance Officer shall be appointed for a period of three years and shall be eligible for reappointment for a further period of three years.
  - (c) The pay and allowances, leave, age of superannuation and other conditions of service of the Finance Officer shall continue to be governed by the service rules applicable to him prior to his appointment as Finance Officer.
2. (1) In addition to the powers and duties conferred upon him by the provisions of the Act, the Finance Officer shall
  - (a) exercise general supervision over the funds of the University and shall advise the University as regards the measures to be adopted for implementing its financial policy, improving its financial resources and economising expenditure and also make suggestions on other matters relating to the finances of University;
  - (b) be responsible for the preparation of Annual Accounts and Budget of the University and for their presentation to the Finance Committee and Executive Council;
  - (c) have powers to pass bills and sign cheques for payments to be made out of University Funds;
  - (d) ensure that the budget provisions for recurring and non-recurring expenditure are not exceeded and that all moneys are spent for the purpose for which they are granted or allotted;
  - (e) keep a constant watch on the state of cash and bank balances and on the state of investment;
  - (f) ensure that the income and fees due to the University are collected and to watch the progress of collection of revenue and to give suggestions on the methods to be employed for immediate and proper collection of revenue;
  - (g) ensure that the salaries and other amounts due to the staff and others are paid promptly;
  - (h) ensure that the accounts of the University are properly kept and audited;
  - (i) ensure that the register of buildings, lands, furniture and equipment are maintained up-to-date and that stock checking is conducted by the respective officers of equipment, library books, stores and consumable materials in all offices, study centres, laboratories and other institutions maintained by the University;



- (j) devise and instal a suitable system of accounting and business procedure and prepare an Accounts Manual for the University;
  - (k) prescribe financial forms to be used in the University;
  - (l) development and operate an internal audit system so that the records relating to receipts and expenditure of moneys, maintenance of accounts and custody of property may be verified by audit;
  - (m) submit reports on the unauthorised expenses incurred or other financial irregularities noticed during internal audit to the Vice-Chancellor for necessary action against the persons responsible;
  - (n) perform such other work as may from time to time be entrusted by the Vice-Chancellor under whose direction and control he shall function.
- (2) The Finance Officer shall act as the Secretary of the Finance Committee, attend the meetings of the Finance Committee and shall keep the minutes of the proceedings.
- (3) The Vice-Chancellor may authorise any other Officer of the University to exercise the powers referred to above in the absence of the Finance Officer.

\*(Statute made by Executive Council in Resolution No. 2 of the Twelfth Meeting held on 11-8-1986 and assent of Chancellor accorded on 28-1-1987)

### \*STATUTE No. 17

#### THE FACULTIES - CONSTITUTION POWERS AND FUNCTIONS

In exercise of the powers conferred by sub-sections (1) (f), 2 & (3) of Section 18 read with Clause(a) of Section 24 and sub-section (2) of Section 25 of the Dr. B.R. Ambedkar Open University Act, 1982 (Act No. 11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No. 17 of 1985), the Executive Council makes the following Statute in respect of the constitution, powers and functions of the Faculties of the University, namely :-

1. The University shall include the Faculties of
- (a) Arts
  - (b) Science
  - (c) Commerce
  - (d) Law
  - (e) Education
  - (f) Audio Visual Aids and Mass Media
  - (g) Social Sciences
  - (h) Technology

