Dr. B.R. AMBEDKAR OPEN UNIVERSITY
Centre for Internal Quality Assurance (CIQA)

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Telangana State, India

Academic and Administrative
Audit Report (AAA Report)
(2017-18 to 2021-22)

Academic and Administrative Audit Report

Introduction

The process of assessing an academic institution's efficacy and efficiency is known as Academic and Administrative Audit (AAA). To evaluate the academic programmes and activities in the departments across the University, AAA is conducted on a regular basis. A self-evaluation and a site visit by peers from inside and outside the institution are both included in the peer review procedure for AAA. The purpose of AAA is to examine and assess the organization's Administrative and Academic procedures. It gives the institute the chance to raise the level of the organisation as a whole. It guarantees the right application and efficiency of the institution's systems, infrastructure, practices, human resources, and facilities. The institution's advantages, disadvantages, possibilities, and challenges are revealed through AAA.

Academic audit will promote organisational and academic rigour. It will serve as a vehicle for academic programme goal-setting, monitoring, and evaluation as well as for the administrative operation of the institutions. It helps the University to identify the strengths and weaknesses which further useful for the University's growth.

Objectives of AAA

- To maintain and improve the standard of University operations.

- Constantly work to adopt cutting-edge teaching techniques.

- To assist educators in achieving their greatest potential.

- To assist teachers in creating goals and personal goal statements at the start of each academic semester.

The University shall perform an Academic and Administrative Audit periodically. The audit team will visit the institute or department and submit a thorough report. The CIQA will present the report to the University authorities.

About the University

The University, initially known as Andhra Pradesh Open University, was set up on 26th August 1982 through an Act of the A.P. State Legislature (APOU Act 1982). Subsequently, the University was renamed as Dr. B. R. Ambedkar Open University on 26 October, 1991 by the Government of Andhra Pradesh. The establishment of this University, the first of its kind in India, heralded an era of affirmative action on the part of the Government of Andhra Pradesh to provide opportunities of higher education to all sections of society to meet the changing individual and social needs. The University offers services to defense personnel, prison inmates and learners from remote and tribal areas who are not having access to education. All the programmes offered by the University are recognized by the University Grants Commission, New Delhi. The Motto of the University is "EDUCATION FOR ALL". The University is adapting all the latest ICTs regarding teaching, learning and evaluation to reach the unreached.

MISSION

+ Enrichment of on-going academic programmes.
+ Competency building through education and training programmes. Interactive individual-based teaching learning processes.
+ Reliable and credible student evaluation systems.
+ Result-oriented, accountable and transparent administrative and logistic support systems.
+ Research, innovation, training and networking for system development and staff development.

VISION

Dr. B. R. Ambedkar's social philosophy of education as a means of creating an egalitarian society is the vision of this University. Access to relevant, quality education and training programmes for diverse sections of society with a focus on hitherto deprived sections at lower costs by using the modern technologies in teaching-learning processes as well as in administrative and support services is the goal of this University. The University programmes aim at making education and training instruments for living and for making a living.

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The Motto of the University

The BRAOU set its motto as "Education for All" and "Education at your Doorstep". This new experiment led to the opening of the portals of higher education to a variety of potential learners like housewives, farmers, skilled and unskilled labour, Jawans, Policemen, Prison inmates etc., who would otherwise not be able to acquire new skills and higher qualifications. Thus, the University became the pioneer in the ODL system and was also instrumental in inspiring many other States to set up Open Universities in the country, including IGNOU.

The Context of its Innovativeness

The separation of students from their teachers and peers, which is inherent in the ODL system, compelled the university to envision many alternatives to attempt to bridge the gap. Realizing the importance of the face-to-face learning, peer- group interface, and the presence of the teacher to clarify the students' doubts etc., the University made efforts for the introduction of such interaction in its curriculum planning and in the designing of different programmes. The University adopted the multi-media approach for delivery of its instruction, reflecting on its vision, mission, goals and initiated necessary academic action plans. The supply of self-instructional printed material with the in- built teacher, imparting education through audio, radio, video lessons and through teleconferences are all a part of such efforts. Designing of self-instructional study material was taken up with the help of subject experts drawn from the sister universities in the country and state. As a result, the enrollment which was 6231 in 1983-84 rose to its pinnacle of 1,91,367 during the academic year 2010-2011, the present enrollment being 1,25,463 students during 2021-2022.

BRAOU: The University with a Difference

The University is distinctive in many respects if compared with other conventional Universities. Its distinctiveness can be identified by scrutiny of the following points:

- Flexibility in the choice of Optional subjects across disciplines.

- Multi-media Instructional Approach (Print, Radio, Audio, &Video, Tele- conferencing).

- Flexible evaluation system-Learner choice of examination with 'any day any paper'.

- Diversity of learners-rural, urban, gender, age group, social background.

- Life-long Learning Opportunities- Learning while Earning.

- Learner- Friendly Environment-Anytime Anywhere Study.

- Reaching the unreached and Education at your Doorstep.

- LSCs in Rural, Tribal, Defense areas and in Prisons.

The University Campus

The University initially administrated its activities by housing its offices mostly in private buildings and later on moved into permanent buildings in 1994. The buildings are constructed on a panoramic elevated site of 53.63 acres in Jubilee Hills, Hyderabad, allotted to the University by the government. The University has impressive buildings, green lawns and lush tree-lined roads that enhance the scenic beauty of the rocks all around. Prof. G. Ram Reddy, the First Vice-Chancellor and the doyen of distance education in India was instrumental in visualizing the concept of the Open University, building the institution and launching the first academic programmes, while Prof. C. Narayana Reddy, the second Vice-Chancellor, a well- known Telugu Poet and popular lyricist and Gyanpeeth Awardee, was instrumental in acquiring the site for the University, laying of foundation stone for the buildings, and for widening the outreach of the new institution. Prof. R. V. R. Chandrasekhara Rao, the third Vice-Chancellor, will be remembered for strengthening the human resources; and for giving international exposure to the teachers/institution. The fourth Vice-Chancellor, Prof. Bashiruddin's contributions lie in moving the University from rental buildings to its own permanent buildings in Jubilee Hills. During his time, the University launched the first post-graduate programmes.

The first technology intervention and live teleconferencing was initiated during the time of Prof. Afzal Mohamad, the fifth Vice-Chancellor. He was also instrumented in launching courses through Urdu Medium. Prof. V.S. Prasad, the sixth Vice-Chancellor, was responsible for the introduction of quality measures and innovative initiatives related to academic practices. During his tenure, the Vision and Mission statements, the Institutional and Learner Charters were designed and infrastructure facilities for science laboratories, course material storage house and RCCs were conceptualized and created. The revision of undergraduate course material was initiated and the post-graduate programmes in English were launched. A face-lift was given to the University campus during the tenure of Prof. D. Ramachandram , the seventh Vice-Chancellor. His contribution lies in inauguration of RCCs at district head- quarters, setting up of Learner Support Centers in the remotest areas, initiating measures for maintaining financial prudence and transparency in all activities. He was also responsible for launching of B. Ed programmes in Telugu medium. Prof. O.R. Reddy the eighth Vice-Chancellor will be remembered for launching of B.Ed, Special Education and for the creation of additional infrastructure on the Campus like the Vice-Chancellor's lodge, expansion of Library, Guest house and Administrative building. The ninth Vice-Chancellor, Prof. P. Prakash gave the university a fillip by enhancing technology use especially in admissions, fee-payment and data-base management.

The present Vice-Chancellor, Prof. K. Seetharamarao, as the tenth and eleventh Vice-Chancellor has taken proactive measures to maintain academic standards, viz., introduction of CBCS launching of innovative

programmes, like MOOCs, creation of OER; introduction of an online centre, e-office operations, onscreen evaluation system, the creation of infrastructural facilities like examination building embedded with modern technology, purchase of a battery-operated van for PwD and installation of a solar power plant. Upholding the sustainable growth and development of the institution has been his primary focus and he is responsible for taking necessary measures for the first cycle of accreditation by the NAAC.

Faculties and Academic Programmes

The Academic Branch of the University consists of the following Five (5) Faculties with Departments as detailed below:

Arts: English, Hindi, Telugu and Urdu.

Commerce: Commerce and Business Management.

Education: B. Ed and B. Ed (Special).

Science: Botany, Chemistry, Computer Science, Geology, Mathematics, Physics, Statistics, Zoology.

Social Sciences: Economics, Geography, History, Journalism & Mass Communication, Library Science, Political Science, Psychology, Public Administration and Sociology.

All the Faculties offer Undergraduate, Post-graduate, Diploma programmes and Research programmes leading to the award of Ph.D degrees.

The innovativeness of the University lies in offering Science education through the distance mode, which is considered as the first of its kind in India. Offering Science Education was a very decisive step and a challenging task that was questioned by many in its initial years. Prof. Brahmaji Rao and his team of academic experts were aware of such expected criticisms and challenges. They successfully planned and designed the in- built teacher courseware and practical manuals so that the learners would not face any problems in their future endeavours. In the beginning the University made use of the laboratory facilities available in conventional colleges for conducting practical classes for the students. In course of time, it constructed its own full- fledged laboratories with modern equipment and housed in a building called 'Science and Technology Multifunctional Labs (STML)'to conduct the practical hands-on training classes of all the science subjects with necessary infrastructure. The practical classes of the science graduates enrolled in the

Learner Support Centres located in twin cities of Hyderabad and Secunderabad and nearby Centres are conducted in STML, whereas for the students of district Learner Support Centres, the practical classes are conducted at the respective Regional Study Centres spread across both the Telugu states.

Programmes Offered

1. Bachelor of Arts (B. A)
2. Bachelor of Commerce (B. Com)
3. Bachelor of Science (B. Sc)
4. Bachelor of Education (B. Ed)
5. Bachelor of Education B. Ed (Special Education)
6. Bachelor's Degree in Library & Information Science (BLISc)
7. Master of Science M.Sc. (Botany)
8. Master of Science M.Sc. (Chemistry)
9. Master of Science M.Sc. (Environmental Science)
10. Master of Science M.Sc. (Mathematics)
11. Master of Science M.Sc. (Physics)
12. Master of Science M.Sc. (Zoology)
13. Master of Arts M.A. (Economics)
14. Master of Arts M.A. (Journalism and Mass Communication)
15. Master's Degree in Library & Information Science (MLISc)
16. Master of Arts M.A. (Political Science)
17. Master of Science M.Sc. (Psychology)
18. Master of Arts M.A. (Public Administration)
19. Master of Arts M.A.(Sociology)
20. Master of Arts M.A. (History)
21. Master of Arts M.A. (English)
22. Master of Arts M.A. (Hindi)
23. Master of Arts M.A. (Telugu)
24. Master of Arts M.A. (Urdu)
25. Master of Commerce (M.Com)
26. MBA
27. MBA (Hospital & Health Care Management)
28. M. Phil
29. Ph. D
30. Diploma in Environmental Studies (DES)
31. Diploma in Marketing Management (DMM)
32. Diploma in Writing for Mass Media in Telugu (DWMMT)
33. Diploma in Culture & Heritage Tourism (DCHT)
34. Diploma in Women's Studies (DWS)

35. Diploma in Human Rights (DHR)
36. Certificate Program in Early Childhood & Education (CECE)
37. Certificate Program in Literacy & Community Development (CPLCD)
38. Certificate Program in NGO's Management (CNGOM)
39. Certificate Program in Food & Nutrition (CPFN)

Network of Learner Support Centers

The University has jurisdiction over two Telugu states, Andhra Pradesh and Telangana, covering an area of 2,76,754 sq. kms. Headquartered at Hyderabad, the University has established a network of 23 Regional Study Centres (out of which 17 are in buildings constructed by the University) and 179Learner Support Centres, spread across both the Telugu states. All the learner support Centres are located in the premises of Government Degree Colleges so that the experienced teachers can function as academic counselors on week- ends to tutor and provide their subject expertise to open distance learners as well.

The Regional Coordination Centres are located at the district headquarters, whereas the Learner Support Centres are in other colleges, mostly in backward and tribal areas. In pursuance of its vision of providing education for diverse sections of society and with a focus on hitherto deprived sections and areas, the University has established Five (5) LSCs in Tribal areas, Eighteen (18) LSCs in rural and backward areas and one hundred and forty (140) LSCs in urban areas. To encourage women to pursue higher education the University has established Eleven (11) exclusive LSCs for women, Four (4) LSCs for Prison inmates, and one exclusive centre for defence personnel (AOC). The University supplies study material free of cost and indirectly contributes towards remission of

punishment imposed on them. The University has expressed its equal concern for the Army personnel, who protect the country at risk to their lives, by way of locating LSCs and by providing subsidized study material. The University organizes face-to-face counseling classes at the LSCs mostly on Sundays to suit the convenience of learners. During pandemic situations like COVID-19, the University had made use of electronic media to conduct webinars and online classes to reach out to the learners.

Materials and Publications Division

The University has adopted the multi- media approach for instruction, viz., printed course material, radio lessons, audio and video lessons and face-to-face contact-cum counseling classes. Of all these, the self-instructional teacher inbuilt learning material is the USP of the University. The study material of all the courses is prepared by a team of subject experts consisting of editors, writers and translators drawn from different universities and research organizations. The study material is printed in English, Telugu and Urdu mediums and is sent to all the registered students as per their option through the postal department or courier service in pursuance of its philosophy of "Education at Your Door Step". Thus, the University reaches out to the students even in the remotest areas of the state. The study material prepared for the students of this University is qualitative in content and in much demand even for the candidates who are preparing for the competitive examinations.

The University has also prepared competitive examination material for the benefit of the candidates appearing for the competitive examinations, as a social responsibility measure, and thus contributed its mite to help the candidates. The University has also put in its sincere efforts to have all its published volumes with ISBN number so that the academic contributors of various courses can claim credit in due course.

Supplementary Materials – EMR&RC

The face-to-face learning environment is a fillip to the students to learn from their peers, listen to the voice of their teachers and find answers and clarifications for their doubts. In the Open and Distance Learning (ODL) system like BRAOU, the teachers and learners are separated. This separation of students from their teachers and peers has impelled the university to consider many alternatives to fill the gap. Realizing the importance of two-way communications between the teachers and students, peer group interaction and providing a conducive learning environment, the University has made efforts to establish that connectivity in its educational planning and designing of courses. It has adopted the multi-media approach for delivery of its educational instruction and to fulfill the vision and mission. With this agenda the university has established a media centre with the name AVPRC which was renamed as EMMRC. The radio lessons are broadcast through All India Radio, six days in a week, from Monday to Saturday for half an hour in the morning (06.15 to 06.45 AM) and another half an hour in the evening (06.15 to 06.45 PM).

Further, Tele-lessons for Telecast every morning (05.30 to 06.00 AM) from Monday to Saturday are pre- recorded and pre-produced while the face-to face one- hour live Teleconference (02.00 to 03.00 PM) through Door Darshan is a very distinctive educational activity which the University organizes not only with its own clientele group i.e., the students but also the general public interested in updating of their knowledge. Apart from this, the Centre also initiates steps to document all the University programmes like Seminars, Conferences, Memorial lectures etc., to be used as a data bank for future. The University was the first in the country to impart education through the electronic media viz, Radio, Audio and Video and organize Teleconferences through Doordarshan and the TSAT Network. The pandemic situations like COVID-19 have not been an obstacle for the University to offer its educational programmes. The faculty academics have shown viable and alternative solutions to many educational institutions in the country by successful running of online educational activities and by launching a YouTube channel of its own.

The Infrastructural Facilities

The University has created full-fledged and well-furnished infrastructural facilities for smooth running of the University.

S. No	Name of The Building	Area (Sft)
1	Administrative Building (G+2)	108870
2	Academic Building (including Conference Hall and Auditorium)	87100
3	Library, EMR & RC Building	27198
4	Study Material House	13500
5	Guest House	13390
6	RCC Buildings (17 * 4230)	76140
7	STML (G+2)	39000
8	VC Lodge	5900
9	Warehouse with Mechanised Storage Facilities	26535
10	Bhavanam Venkatram Auditorium (700 Capacity)	10000
11	Centre for Learner Services	9500
12	CSTD, GRCR & D, CIQA and Mini Auditorium (200 Capacity) Builiding	25720
13	Examination Building (G + 1) with two Basement Floors	43270

Basic Premises of the University

1. Democratization of Higher Education - with a Focus on:
   a) Access with Equity,
   b) Access with Equality, and
   c) Access with Success.

2. Technology Mediated form of Education-With a focus on:
   a) Accessibility,
   b) Acceptability,
   c) Appropriateness,
   d) Affordability, and accountability,
   e) Digital Equity & Ethical Concerns.

3. Institution Facilitated Self-directed Learning-With a focus on:
   a) Learner -centric System,
   b) Appropriate Support Systems,
   c) Flexibility.

4. Life-long Learning for All-With a focus on:
   a) Continuous Education,
   b) Knowledge and Skill up-gradation,
   c) Education & Wellbeing.

The Successful Journey of the University

Established in 1982, the University has crossed 40 years of its existence and is stepping into its Golden Jubilee Decade. During its 40 years of existence and educational service to both the Telugu states, it has achieved many mile stones with every passing year adding some new feather into its cap. During its journey, it has carried along with it, many from among the underprivileged groups from unreached, uncovered and remote areas, and touched every aspirant of higher education irrespective of age, gender, region, religion and status, and taken into its lap the most marginalized. It has contributed 12 per cent to the GER of the state and offered innovative educational programmes in UG, PG, research programmes leading to the award of Ph.D degrees and Diploma programmes with multimedia approach in three (3) languages and enrolling about 1.3 lac students every year. The University has a visible and credible national and international presence.

The Landmarks

- First Open University in the country and model for many Open Universities.
- Flexibility in choice of courses
- First to introduce flexible exam system with multiple papers
- Multimedia instructional approach-Print, Audio, Radio, Video lessons and F2F and online classes.
- Programmes in Regional Languages (Telugu & Urdu)

- Learner Support Centres in Urban, Rural, Tribal, Army areas and in Prisons
- Quality Assurance Cell for Evaluation Studies
- Face to Face Interactive Teleconferences
- Library Automation
- Onscreen Digital Evaluation System
- Installed Solar Power Plant on the roof top of administrative building

Impact of the University on Society

During 40 years of its existence the University has enrolled millions of candidates for higher educational opportunities and contributed its mite to the enhancement of the GER of the state. At the same time, it has changed the lives and life styles of many people. It has reached almost all the tribal and backward areas of the state ensuring that every village, in the nook and corner of two Telugu states, has a BRAOU graduate. The University has already brought out a compendium of success stories during 2006-07 narrating how the university was a boon in their lives. Further, many prominent personalities are its Alumnae bringing laurels to the University. Further, on the occasion of its 40 years' celebrations, the University has created its own impact in the society by initiating many communities engagement and outreach activities under its various faculty forum webinars viz., *Sarvathrika Samajika Vedika* of Social Sciences, *Vanijya Vahini* of Commerce, *Science Awareness and Extension* of Science, *Vignana Vedika* of Education, *Language and Literary Forum* of Arts and *Pratibha Webinar Series* of Public Administration department. Further, the Faculty of Social Sciences has taken the responsibility of publishing the competitive examination study material for the benefit of job seeker candidates appearing for various civil service examinations.

Emerging Technologies and Innovations

The University is extensively using the ICT Applications in teaching-learning practices, student support services, student evaluation and system management. The admissions are made online, the web-based learner services are provided online and the Digital On-Screen Evaluation System is being introduced. It has put in place the OER policy and OER and Institutional repository (BRAOU Vidyaghani) and also engaged in developing MOOCs and developing the e-learning portal. Realizing the importance of online education, the University has established the 'Centre

for Online Learning' for design, development and delivery of short duration educational programmes, and taken initiatives to reach the learners through a helpdesk, call centre and online student grievances redressal systems.

Administration and Governance

The realization of the vision and institutional objectives of a University, to a large extent, depends on its administrative and governance systems. This is particularly important in an ODL system like BRAOU, because as the aphorism goes "in a conventional class-room based system the teacher teaches, but in distance education the institution teaches". Hence, administrative logistics are the critical factor in the ODL system to make the persons who are unwilling or reticent and hold negative attitudes channelize their time and effort to reach the institutional objectives. In this direction, BRAOU has divided the entire work of the University governance system into various functional heads, each one to concentrate and achieve the targets given to them. The University has clearly demarcated authority and responsibility relations and made positional classifications to avoid duplication of work by way of an organogram and by supplying the Administrative and Accounts Manual to ensure uniformity of treatment and objective handling of work. To eliminate personal bias and delays in dealing with routine administrative matters and to keep the governance system transparent, accountable and responsive the University has introduced the e-office system, CCTVs and the biometric system to regulate the movement of employees and to motivate them for collaborative-participatory governance for the common good.

Examination Branch

CSTD , GRCR&D and CIQA Building

AAA Committee Members

Sl. No.	Name of the Members	Designation in the Committee
1	Prof. P. Madhusudhana Reddy Director, CIQA	Chairman
2	Prof. G. Chakrapani Director Academic & Dean, Faculty of Education	Member
3	Dr. L. V. K. Reddy Director, LSSB	Member
4	Prof. V. Srinivasa Rao Director, EMR&RC and Dean, Faculty of Social Sciences	Member
5	Prof. G. Ravinder, Director, Materials & Publications	Member
6	Dr. P.V. Ramana, Controller of Examinations	Member
7	Prof. G. Pushpa Chakrapani Director, COEL & Dean, Faculty of Sciences	Member
8	Prof. I. Ananda Pawar Director, CSTD & Dean, Faculty of Commerce	Member
9	Mr. K. B. Naidu, Asst Registrar, Administration	Member
10	Mr. N.C. Venugopal, Deputy Registrar, Accounts	Member
11	Dr. K. Sridevi, Dy Director, CIQA	Convenor

AAA Committee Report

Assessment Based on Information Furnished

Category	Description	Available
Approval from Competent Authority	UGC (DEB)	Yes / No
	AICTE	Yes / No
	NCTE	Yes / No
	RCI	Yes / No
Governance	Board of Management / Executive Council (EC)	Yes / No
	Academic Senate	Yes / No
	Finance Committee	Yes / No
	Board of Studies notification	Yes / No
	Proceedings of Board of Management / Executive Council (EC)	Yes / No
	Proceedings of Academic Senate	Yes / No
	Proceedings of Finance Committee	Yes / No
	Proceedings of Board of Studies	Yes / No
	Examination – Results Committee	Yes / No
	Examination – Mall Practice Committee	Yes / No
	CIQA and its meeting proceedings	Yes / No
	Buildings Works Committee	Yes / No
	Purchase Committee	Yes / No
	Placement Cell	Yes / No
	Innovation Cell	Yes / No
	Consultancy Cell	Yes / No
	STML Labs	Yes / No
	Audio -Visual Studio	Yes / No
	Guest House	Yes / No
	Anti-ragging Committee	Yes / No

	Anti-Sexual Harassment Committee	Yes / No
	SC/ST/OBC Cell /Scholarship Cell	Yes / No
	Women Development Cell	Yes / No
	Grievance Redressal Committee	Yes / No
	Alumni Association	Yes / No
	Office Automation (E-filing)	Yes / No
	Personal Files	Yes / No
	Budget Allocation	Yes / No
	Institution Website	Yes / No
	Biometric Attendance System	Yes / No
	Notice Board	Yes / No

Other Facilities	CC TV Installation	Yes / No
	Modem Teaching Aids (Projectors, LCD & Laptops)	Yes / No
	Fire Extinguisher	Yes / No
	Canteen Facility	Yes / No
	Vehicle Parking Facility	Yes / No
	Photocopy Facility	Yes / No
	Backup for Electricity Supply	Yes / No
	Bank / ATM / Post Office	Yes / No
	Transport Facility	Yes / No
	Proper Sewage Disposal System	Yes / No
	Adequate Drinking Water Facility	Yes / No
	Solid Waste Management (]ncluding E-waste)	Yes / No
	Rain Water Harvesting	Yes / No
	Sewage Treatment Plant	Yes / No
	Green Campus Initiatives and Periodical Green Audit	Yes / No

Scores for AAA

Criteria	Key Indicators (KIs)	Max. Marks	Marks Awarded
1. Curricular Aspects	1.1 Curricular Planning, Design and Implementation	60	50
	1.2 Academic Flexibility	40	30
	1.3 Curriculum Enrichment	30	30
	1.4 Feedback System	20	20
	Total	150	130
2. Teaching-Learning and Evaluation	2.1 Learner Enrolment	10	10
	2.2 Catering to Learner Diversity	35	30
	2.3 Teaching-Learning Process	60	50
	2.4 Teachers and other Academics Profile and Quality	55	45
	2.5 Evaluation Process and Reforms	40	35
	2.6 Learner Performance and Learning Outcomes	20	10
	2.7 Learner satisfaction Survey	30	25
	Total	250	205
3. Research, Innovations and Extension	3.1 Promotion of Research and Facilities	15	10
	3.2 Resource Mobilization for Research	15	05
	3.3 Innovation Ecosystem	35	20
	3.4 Research Publications and Awards	70	40
	3.5 Consultancy	10	05
	3.6 Extension Activities	35	25
	3.7 Collaboration	20	10
	Total	200	115

4. Infrastructure and Learning Resources	4.1 Physical Facilities	20	20
	4.2 IT Infrastructure	40	40
	4.3 Learning Resources	40	35
	Total	100	95
5. Student Support and Progression	5.1 Learner Support	65	50
	5.2 Lear Progression	25	20
	5.3 Alumni Engagement	10	05
	Total	100	75
6. Governance, Leadership and Management	6.1 Institutional Vision and Leadership	10	10
	6.2 Strategy Development and Deployment	15	15
	6.3 Faculty Development / Empowerment Strategies	30	20
	6.4 Financial Management and Resource Mobilization	20	20
	6.5 Internal Quality Assurance System	25	20
	Total	100	85
7. Institutional Values and Best Practices	7.1 Institutional Values and Social Responsibilities	50	45
	7.2 Best Practices	30	30
	7.3 Institutional Distinctiveness	20	20
	Total	100	95
	TOTAL SCORE	1000	800

Criteria wise Observations

Curricular Aspects

BRAOU has a systematic process for design, development and validation of curricula. Unlike conventional educational institutions, in open and distance learning institutions (ODL), all the academic support activities are planned and designed in such a way that the distance learner is able to gain the learning experience and acquire the knowledge and skills through the course material supplied and other academic and advisory support services given by the ODL institutions.

Since its inception the university has started designing and developing its own printed course texts in self-instructional style for UG and PG programs.

The university has adopted the Choice-based Credit-system (CBCS) incorporating the Learner Outcome-based Curriculum Framework (LOCF) for all its programs. Every unit of the course provides the objectives and learning outcomes in the introductory part itself, presenting a clear idea in the minds of the learners about the purpose of their learning.

Teaching - Learning and Evaluation

The University offers a number of programs viz. Bachelor's, Master's, PG Diploma, Diploma and Ph. D, for aspirants providing them with opportunities for employment/upward mobility by engendering knowledge and capacity building.

There are a lot of professional education and skill development programmes catering to skill development of the entry-level workforce in different domains.

A host of Certificate and Diploma programmes are offered in areas of applied knowledge including Environmental Studies, Women's Studies, Human Rights, Early Childhood Care Management, Literacy and Community Development, Food and Nutrition, NGO Management, etc. provide opportunities for acquiring domain knowledge as well as the specific abilities and skills required for jobs.

The university adopts a judicious mix of teaching-learning by: Supplying the printed course material in self-instructional format prepared by an expert course team in the area of study Providing facilities for face- to- face counselling at the LSCs.

Broadcasting of radio lessons Telecasting video lessons Making available audio and video lessons for listening and viewing at the study centres Arranging practical sessions for science students at regional centres Sending assignments and evaluating the answers submitted by the learners.

The University produces and transmits the Audio-visual content through All India Radio, Doordarshan and other satellite channels. The University adopts both formative evaluation and summative evaluation for better understanding of students' skills and learning outcomes. Major types of assessments implemented in the University Self-Assessment Questions or Check Your Progress Assignments Practical Exams Seminars Project work. End of semester examinations Summative assessments are given to students at the end of an instructional period which are formal and involve clear instructions, expectations, and grading rubrics to measure students' comprehension. The University graduate's attributes are the qualities and skills that the University values and endeavours to cultivate, as also to bring about the overall development of its learners. These qualities and skills have made learners get recognition in the workplace and in society at large.

Research, Innovations and Extension

Research plays an important role in any organization or institution and Open Distance Learning is no exception. Hence BRAOU has enunciated it's Research Policy for Promotion and guiding research by providing clear guidelines in system- based as well as discipline- based research. The main objective of BRAOU's discipline- based research is to promote sound and original research in Sciences, Social Sciences, Humanities, Commerce, Management and Education Faculties. PhD/MPhil programmes are offered in 16 disciplines as per the UGC guidelines. The university has developed its own ecosystem for research as per its Research Promotion Policy. The University provides all necessary infrastructural facilities and a conducive environment to promote research activity in the university. Faculty are encouraged to apply to various funding agencies and

pursue research. University promotes research pertaining to : 1. Systemic Research 2. Research on Distance Education 3. Disciplinary Research 4. Research in Developmental Studies The University has a research Centre named as Prof. G. Ram Reddy Centre for Research and Development (GRCR&D) dedicated for promotion of system- based research in Open Distance Learning (ODL). The institute is bringing out the Journal of Open Distance Learning providing a dedicated platform for sharing systemic research with national and international fraternity. The university encourages its faculty to attend National/International Conferences/Seminars by writing and presenting research papers in the discipline-specific as well as ODL related conferences/seminars. Faculty is advised to publish research papers in Scopus – indexed journals or U.G.C.- Care journals. Faculty members are also encouraged to organize seminars/conferences and workshops by mobilizing funds from different agencies/ organizations for which the University also gives matching grants. The university has also initiated consultancy services for other open universities and shared its self-learning material, so that it could reach the vast majority of open learners in other states. Learners admitted into such universities which shared Dr. B.R.A.O.U's self-learning material are deriving benefit from the specially created self-instructional materials in both print and non-print mediums. BRAOU uses extension activities to sensitize learners/stakeholders to social and sustainable development. These activities make the youth remain connected to social causes . The students and staff of the University take up several co-curricular and extension activities through the forums created in each Faculty such as: 1. Vignana Vikash Vistharana Vedika (Forum for Science Awareness and Extension) 2. Sarvathrika Saamajika Vedika

Infrastructure and Learning Resources

The University is located on a panoramic, elevated site of 53.63 acres in Jubilee Hills with impressive buildings, green lawns and tree-lined roads that enhance the scenic beauty of the rocks all around. The University operates through a three-tier structure. Headquarters, Regional-Centres and Learner-Support Centres. BRAOU established its Audio Visual Production and Research Centre (AVPRC) in 1986 to produce audio and video programs. To organize transmission of educational programs over radio and television. The University Library was established in 1983. It has a rich collection of books on various subjects including special

collections on Ambedkar Literature, distance education and subscriptions to the following print and electronic resources: JSTOR J Gate Plus Project Muse Sage Journals for Social Sciences and Management 235 Print and 32 Electronic Journals Annual Membership in DELNET Auditorium: University has a multipurpose auditorium with a seating capacity of 1000 Post Office: The University has a dedicated Post office to handle the dispatch of SLM and other correspondence. The University continuously upgrades its IT infrastructure and facilities to facilitate timely and relevant information being reached to all its stakeholders. With the increase in the number of study centres a three-tier system came into existence with Regional Coordination Centre (RCC) as a middle tier to monitor the activities of the Study centres in the district headquarters of that Regional Coordination Centre.

Governance, Leadership and Management

This institution is guided by its vision and mission and Dr. B.R.Ambedkar's social philosophy of education as a means of creating an egalitarian society. The Vice-Chancellor is the Academic Head and the Principal Executive Officer of the University and has the power and authority to exercise general supervision and control over the University affairs. The institution has decentralized organizational structure and adheres to the principle of participative management. The statutory bodies of the University consist of Executive Council, Academic Senate, the Planning and Monitoring Board, Finance Committee and Boards of Studies. Strategy Development and Deployment. The University adopts suitable methodology for developing strategic plans, the mechanism for its deployment, monitoring and assessment of the deliverables as part of Strategy Development and enhancement. The Planning Board is responsible for approving strategic plans and monitoring the University's development in accordance with the Vision, Mission and Objectives. Faculty Development/Empowerment Strategies. The University has effective welfare measures for teachers and non-academic staff as part of Empowerment Strategies. The promotion policies are framed and implemented by the University as per the UGC and State Government rules and regulations amended from time to time. The University encourages its faculty and provides financial support for attending national/international conferences/seminars. Financial Management and Resource Mobilization. The University mobilizes funds primarily from internal resources through student fees,

professional fee from training and capacity- building and sharing of BRAOU Self -Learning Material with other HEIs and external planned Grants from the State Government. The University has a mechanism for both internal and external audit by the statutory Auditors, to audit at regular intervals, as part of compliance. Centre for Internal Quality Assurance (CIQA) The Directorate of CIQA regularly conducts impact analysis of various initiatives carried out and used for quality improvement with reference to learner performance, teaching-learning, assessment process and learning outcomes, etc., for improvement of the University's services.

Institutional Values and Best Practices

Dr BR Ambedkar Open University Campus has a conductive environment for gender equity which is reflected in the harmonious working environment at the campus. The University has taken several initiatives to keep the campus clean and green and eco-friendly. These include energy conservation, rainwater harvesting, biohazard or waste management, plantation of trees, laying of lawns, e-waste management, etc. The University is in the forefront in taking initiatives for providing an inclusive environment for the students and employees on campus. The University routinely engages in the conduct of a number of activities focused on creating a more inclusive environment for employees and learners from different cultural, regional, linguistic, socio-economic backgrounds. The needs of special target groups are addressed by the university by extending its services through Learner Support Centres (LSCs) at: 1. Learner Centres at Prisons, 2. Learner Centres for Defense Personnel, 3. Learner Centres for Women and an option to enroll as transgender, and 4. Study Centres in Rural and Tribal areas. The extensive study centre network of the University, is the source of its strength.

Dr. B.R. AMBEDKAR OPEN UNIVERSITY
Centre for Internal Quality Assurance (CIQA)
Prof. G. Ram Reddy Marg, Road No. 46 Jubilee Hills, Hyderabad - 500 033

Academic and Administrative Audit (2017-2022)

We, the members of the AAA team have conducted the Academic and Administrative Audit for the academic years 2017-18 to 2021-22 (5 years) during the period from 14 -12-2022 to 17-12-2022.
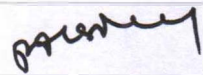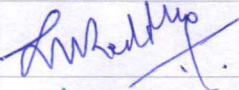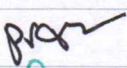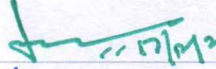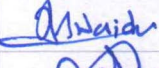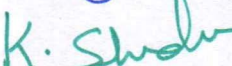
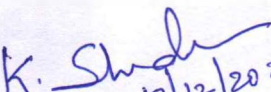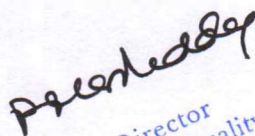**The marks obtained are** _800_ **out of 1000.**

Observations:

1. The University is offering a wide range of academic programmes in three mediums i.e., English, Telugu, and Urdu by implementing flexibility in learning.

2. ICT enabled Teaching/Learning methodologies are widely implementing to reach the target learners.

3. CBCS is implemented for UG programmes only. IT is recommended to implement the same to PG programmes by incorporating OBE concept.

4. More and more skill based, employment oriented short-term programmes shall be launched.

5. In some of the study centers, the enrollment shall be increased by wide publicity.

6. Academic calendar shall be followed and results shall be declared as per the academic calendar.

7. The University is having a few publications by the academics. The University should create the research environment by providing incentives.

8. The University having sufficient infrastructure facilities, further the University may think of implementing more and more ICT enabled practices to reach the learners.

9. It is recommended to the University authorities to approach the state government and also UGC DEB for necessary funds. Further, it is recommended to maintain faculty and administrative staff as per UGC ODL regulations – 2020.

Signatures of Auditors

Sl. No.	Name of the Members	Designation in the Committee	Signature
1	Prof. P. Madhusudhana Reddy Director, CIQA	Chairman	
2	Prof. G. Chakrapani Director Academic & Dean, Faculty of Education	Member	17/12/22
3	Dr. L. V. K. Reddy Director, LSSB	Member	
4	Prof. V. Srinivasa Rao Director, EMR&RC and Dean, Faculty of Social Sciences	Member	
5	Prof. G. Ravinder, Director, Materials & Publications	Member	
6	Dr. P.V. Ramana, Controller of Examinations	Member	
7	Prof. G. Pushpa Chakrapani Director, COEL & Dean, Faculty of Science	Member	
8	Prof. I. Ananda Pawar Director, CSTD & Dean, Faculty of Commerce	Member	
9	Mr. K. B. Naidu, Asst Registrar, Administration	Member	
10	Mr. N.C. Venugopal, Deputy Registrar, Accounts	Member	
11	Dr. K. Sridevi, Dy Director, CIQA	Convenor	

K. Sridevi
17/12/2022

Director
Centre for Internal Quality Assurance
Dr.B.R.Ambedkar Open University
Hyderabad-500033.

REGISTRAR
Dr. B. R. AMBEDKAR OPEN UNIVERSITY
JUBILEE HILLS, HYDERABAD-500 033.