



**Dr. B. R. AMBEDKAR OPEN UNIVERSITY**  
Prof. G. Ram Reddy Marg, Jubilee Hills, Hyderabad-500033

Prof. G. Ram Reddy Research Academy of Distance Education (GRADE)  
&  
Centre for Internal QUALITY Assurance (CIQA)

**Prof. G. Pushpa Chakrapani**  
Director

Ph. No. 040-23680340  
040-23541378

Lr. No.245/BRAOU/GRADE-CIQA/2019-20

05-05-2019

**CIRCULAR**

As per the directions of the Hon'ble Vice-Chancellor, Internal Quality Assurance Committee (IQAC) third meeting is convened on 09.05.2019 at 11.00 a.m. in the Seminar Hall, GRADE Branch. Kindly make it convenient to attend the meeting. The Vice-Chancellor will Chair the meeting.

The Agenda of the meeting is:

1. Action taken report on the Minutes of the meeting held on 06-12-2018
2. Programmes to be taken up by CIQA for the next year
3. Any other

Thanking you,

Yours sincerely,

**CONVENER**

To  
The Director, Academic/Student Support Services/Material Production/AVPRC/CSTD/UGC-DEB  
Dean, Faculty of Arts/Commerce/Education/Sciences/Social Sciences  
Finance Officer, Controller of Examinations

Copy to: P.A. to the Vice-Chancellor

**Minutes of the Internal Quality Assurance Committee (IQAC) meeting held on 09-05-2019 at 11.00 am in the Seminar Hall, GRADE Branch**

***Members Present***

1. Prof. G. Pushpa Chakrapani, Director, GRADE & CIQA	Chairperson
2. Prof. A. Sudhakar, Director, Academic & Dean Incharge, Faculty of Education	Member
3. Prof. Prof. Shakeela Khannam, Dean, Faculty of Arts	Member
4. Prof. Y.S. Kiranmayi, Dean, Faculty of Commerce	Member
5. Prof. P. Madhusudhana Reddy, Dean, Faculty of Sciences	Member
6. Prof. C. Venkataiah, Dean, Faculty of Social Sciences	Member
7. Dr. P. Krishna Rao, Student Services Branch	Member
8. Sri. G. Malla Reddy, Officer I/c, Material Production	Member
9. Dr. Vaddanam Srinivas Rao, Director, AVPRC	Member
10. Prof. E. Sudha Rani, Director, CSTD	Member
11. Smt. N. Hema Bhanu	Member
12. Dr. A. V. N. Reddy, Controller of Examinations I/c	Member
13. Smt. Shruti, Research Assistant, CIQA	Convenor

**Action taken on the Minutes of the Meeting held on 06-12-2018**

1. Conduct a research study on "Technology Enabling services with reference to Audio, Video and Teleconferences produced by Dr. BRAOU".
2. Started training programmes and workshops on ICT Based Platforms.
3. Conducted workshops for the Teachers on Translation from English to Telugu.
4. Conducted a workshop especially to counsellors for the improvement of teaching skills.
5. Published the Book titled "Higher Education And Open Distance Learning Trajectory in India" authored by Prof. V. S. Prasad
6. Published International Conference proceedings in two volumes with ISBN numbers – "Empowering Distance Learners" Volumes – I & II

***Resolutions***

1. Resolved to conduct a study on the automation of Administration and Finance Branch
2. Resolved to conduct Seminar, Workshops on the emerging technologies
3. Resolved to procure statistical package software and anti-plagiarism software
4. Resolved to conduct training programme on Quality Aspects of Study Centre Operations
5. Resolved to prepare CIQA Report for the Academic Year 2018-19 and submit to UGC

*Puroly*

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Prof. G. Pushpa Chakrapani

Prof. A. Sudhakar

Prof. Prof. Shakeela Khannam

Prof. Y. S. Kiranmayi

Prof. P. Madhusudhana Reddy

Prof. C. Venkataiah

Dr. P. Krishna Rao

Sri. G. Malla Reddy

Dr. Vaddanam Srinivas Rao

Prof. E. Sudha Rani

Smt. N. Hema Bhanu

Dr. A. V. N. Reddy

Smt. Shruti